

# **EASTINGTON PARISH COUNCIL**

Email: [clerk@eastington-pc.gov.uk](mailto:clerk@eastington-pc.gov.uk) ~ Tel: 01453 799616

I hereby give notice that the Meeting of Eastington Parish Council will be held in Eastington Village Hall on **Thursday 14<sup>th</sup> July 2022 at 7:00pm.**

**Members of the Council** are hereby summoned to attend for the purpose of transacting the business as set out below.

**All residents** of the Parish are welcome to attend and a 20-minute period is set aside for members of the public to raise questions

*MC Simpson*

Marianne Simpson, Clerk to Eastington Parish Council

8 July 2022

## **AGENDA**

1. To note attendance and apologies for absence
2. To receive declarations of interest or dispensations in items on the agenda
3. To receive Chair's announcements
4. To approve minutes of the Parish Council meeting held on 9<sup>th</sup> June 2022
5. To review outstanding actions from previous meeting
6. To consider changes to the order of business

The meeting may be adjourned at this point for members of the Public to speak.

*Members of the public are welcome to speak for up to 3 minutes each regarding any matter on the agenda or any items they wish to bring to the attention of the Parish Council; the Parish Council is not permitted to make any decisions during the public session. Members of the public are not permitted to address the meeting once the public session is concluded.*

**To receive a report from the County Councillor**

**To receive a report from the District Councillors**

### 7. Planning

#### 7.1 To consider Planning applications:

Application No.	Address	Details
S.22/1305/FUL	Shell Oldbury Chipmans Platt Stonehouse	Redevelopment of an existing petrol filling station

#### 7.2 To note planning decisions made by Stroud District Council

S.22/1041/HHOLD 2 Alkerton Terrace - Proposed rear dormer to facilitate loft conversion. Permitted

S.21/2744/REM Parcel H17, H18 & H20 Land West Of Stonehouse, Grove Lane - Erection of 131 no. dwellings, landscaping, infrastructure & associated works pursuant to outline planning permission

S.14/0810/OUT. Approved.

S.22/0671/HHOLD Aule Cottage, Bath Road - New 2 storey extension to rear of existing dwelling. Permitted.

S.22/0686/HHOLD Walnut Tree Cottage, Nupend - Two storey side and single storey rear extension to provide garage and pool. Refused.

S.22/0319/FUL Nastend Farm, Nastend Lane - Conversion of existing Dutch barn to provide ancillary accommodation. Permitted

### 8. Groups / Reports

8.1 To receive an update from the Getting Around Group and report from the highways meeting.

8.2 To receive an update from the Churchyard & Burial Ground Group

8.3 To consider the renewal of the Coneygree Orchard and expending the burial ground by 2 to 3 rows.

8.4 To update on the management of allotments in Eastington

8.5 To receive a report from the Great Oldbury Group

8.6 To receive an update from the Great Oldbury Community Hall Group

8.7 To consider applying to the GCC £600,000 fund to improve road safety deadline 31 August

### 9. Finance / Procedures

9.1 To approve the June bank reconciliation and budget vs spend.

9.2 To approve the payment of expenses for June 2022

9.3 To receive the staff timesheets for June 2022 (confidential and not for circulation)

9.4 To consider repair of the skate ramp which has a hole in the concrete at the back.

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- 9.5 To update on access to the burial ground water meter so a revised bill can be issued.
- 9.6 To agree the appointment of the burial ground path contractor – all quote inc of installation of a weed membrane.
- 9.7 To ratify the payments made between meetings:

Inv Date	Payee	Details	Net	VAT	Gross	Budget
28/06/22	Salaries & Expenses	Salaries & Expenses May 2022	£1283.64	£0	£1283.64	Admin
27/06/22	NALC	How to update Neighbourhood Planning Policies - Cllr Bullock	£32.44	£6.49	£38.93	Training
27/06/22	NALC	How to update Neighbourhood Planning Policies - Cllr Devcich	£32.44	£6.49	£38.93	Training
21/06/22	Royal Mail	Postage - deed			£3.45	Admin
10/06/22	Land Registry	OHMG playing field plan			£6.00	Legal
10/06/22	Land Registry	OHMG playing field title			£6.00	Legal
07/07/22	Amazon	Printer ink + notebook	£46.28	£9.26	£55.54	Admin

- 9.8 To approve the accounts for payment:

Inv Date	Payee	Details	Net	VAT	Gross	Budget
19/07/22	HMRC	PAYE & NI June 2022	£532.45	£0	£532.45	Admin
10/05/22	PATA	Payroll services Apr - June	£30.45	£0	£30.45	Admin
11/06/22	Village Hall	Hire on 12 <sup>th</sup> May PC meeting	£14.00	£0	£14.00	Hall hire
02/07/22	Village Hall	Hire on 23 <sup>rd</sup> May Internal controls meeting	£14.00	£0	£14.00	Hall hire
02/07/22	Village Hall	Hire on 9 <sup>th</sup> June PC meeting	£14.00	£0	£14.00	Hall hire
30/06/22	Smith's (Gloucester) Ltd	Empty burial bin £11.07 Annual duty of care £55.00	£66.07	£13.21	£79.28	Burial ground
<b>DIRECT DEBITS/STANDING ORDERS UPDATE</b>						
22/06/22	Microsoft	Microsoft 365 Licenses	£46.50	£9.30	£55.80	Admin
01/07/22	Grapevine Telecom	Office mobile	£39.99	£7.99	£47.98	Admin
14/05/22	NEST	Clerk's pension May 2022	£113.85	£0	£113.85	Pensions

9.17 Payments received: burial fees £380

10. To note there are 3 Casual vacancies.
11. To consider whether to hold a council meeting in August
12. To note correspondence.

Notice: Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council at [clerk@eastington-pc.gov.uk](mailto:clerk@eastington-pc.gov.uk).

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## **Minutes of the Parish Council Meeting held on 9<sup>th</sup> June 2022 at 7.00pm in Eastington Village Hall**

- 1 **Attendance and apologies for absence** In attendance Cllrs Bullock (Chair), Coombs, Holcombe, Farnden. **Apologies** noted from Cllrs Devcich, Corrie, Cozens, Bomberg, District Cllrs Davies, Jones, County Cllr Housden. **Also present** Clerk Marianne Simpson and 4 members of the public.
- 2 **Approval of the minutes of the meeting** held on 12<sup>th</sup> May 2022 were proposed by Cllr Coombs, seconded by Cllr Farnden and Council RESOLVED to accept the minutes.
- 3 **Review outstanding actions from previous meeting:**  
The Clerk had considered the outstanding action to apply to the Western Power communities fund (to tackle loneliness) for purchase of village benches, however the fund is targeted more to Digital skills and inclusion projects, Mental health interventions, Employability skills and Befriending services so not able to apply for funding for benches.
- 4 **Changes to the order of business:** None
- 5 **Declarations of interest in items on the agenda** Cllrs Bullock and Farnden declared an interest in item 9.5.
- 6 **Chairman's announcements** None

**The meeting was adjourned for members of the public to address the council.**

There were 4 members of the public present. One resident asked when the VAS will be installed on Bath Road, and the work to increase the pavement width. The contractors who did the pavement widening did not take any soil away and the hedges were not cut back, and the pavement is uneven. The Clerk acknowledged that the footpath work carried out in May was not satisfactory as the verge should have been shored right back and retained and the hedges cut. Highways have agreed to get the contractor to do this as soon as possible and a separate works order has been raised to cut the verge and the hedge, also if the footway is uneven this can be reported online on the GCC website. The parish council can apply for CIL funding later in the year to improve the pavement, if this is not awarded, Highways will add the resurfacing to the list to be considered in 2023-24. The Clerk reported that Cllr Corrie had recommended the VAS is located outside what was the Old Bakery. Highways now need to check the footway width is not compromised at that location, and a post will need to be installed; the VAS must be 2.3m above the pavement. Another VAS location needs to be selected (near to the speed survey sites) as the mobile VAS must be moved every 2 weeks.

A resident added that the VAS on Spring Hill is obstructed by hedges and trees. The Clerk will contact the landowner to request these are cut back.

One member of the public asked the council to contact Stagecoach to improve the bus services from Eastington. There is no direct bus from Eastington to Stroud and the 64 bus service from Great Oldbury to Gloucester does not call at Eastington. Could the 64 bus detour up through Eastington to Claypits and along the A38 to Whitminster and Gloucester so that Eastington residents can catch the bus as it is a long way to walk to/from Great Oldbury.

### **Report from the County Councillor**

None.

### **Report from the District Councillor**

District Cllr Jones had previously sent a report in his absence, this was read out and noted.

The Government Scheme to distribute refunds of Council Tax to qualifying households in Bands A to D who pay by direct debit, should be completed by now. Around 30,000 households are due to benefit in the first place. There are around 12,000 households that don't pay by DD, and these will be contacted shortly, with details of how to apply for their refund. The report from the Local Government Association Corporate Peer Review team shows that SDC is a good Council and is progressing well towards its ambition of becoming a great Council. The Review team visited the Council in March of this year, and met with Senior and other Officers, Group Leaders and other members. It last visited Ebley Mill in 2019. The Review Team complemented the Council on its response to the pandemic, and progress made since the last review three years ago. However, at the Council debate on the report at the recent meeting, questions were asked about deficiencies in the Housing Department and Planning Department in particular, and emphases placed on bringing these departments up to acceptable standards as soon as possible. At the Council

Signed .....

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AGM recently, Steve Robinson from Nailsworth was re-elected Chair of Council, with Trevor Hall from Dursley as Vice-Chair.

## **7. Planning**

### **7.1 Council considered planning applications:**

<b>Application No.</b>	<b>Address</b>	<b>Details</b>	<b>Decision</b>
S.22/1041/HHOLD	2 Alkerton Terrace Alkerton Road Eastington	Proposed rear dormer to facilitate loft conversion	Support

Cllr Farnden recommended support, seconded by Cllr Bullock, all in favour.

The Clerk reported that the Stroud Local Plan Examination Programme Officer has said the Inspectors are aiming to publish a set of Matters, Issues and questions shortly. Deadline dates for further statements and participation at hearings will be published at the same time with a draft programme of the hearings. Hearings will most likely be earliest October/November, but this is not confirmed yet. Boyers Planning has said when they have viewed the Inspectors MIQs they will be able to advise whether further representations will be required.

The council noted an Appeal Notification for planning ref S.22/0009/HHOLD. Erection of single storey side extension, changes to ground and first floor, installation of two windows, three dormers and rendering of utility, boot room and gable wall - Cress Green Cattery Cress Green Eastington. The appeal is proceeding under the Householder Appeals Service there is no opportunity to submit further comments.

### **7.2 To note planning decisions made by Stroud District Council:**

S.20/2460/FUL Four no. commercial buildings (B8 Storage and Distribution), parking, access and cycle storage - John Stayte Services Ltd, Puddlesworth Lane, Eastington. Application Permitted

S.21/3045/DISCON Application to discharge conditions 7 (Tree Protection), 10 (Landscaping), 21 (Public Transport Infrastructure), 29 (Future Street Management), 32 (FRA Compliance), 37 (Construction Method Statement) and 38 (Ecology Management Plan) attached to planning permission S.14/0810/OUT (dated 14th April 2016) - Phase 4B Land West Of Stonehouse, Great Oldbury Drive. Confirms compliance.

S.22/0002/HHOLD Erection of rear glass canopy and timber shed (garage) in front garden - Cleeve Cottage, Eastington. Application Permitted

S.21/2533/FUL Construction of an agricultural building to provide grain storage - Land At, Fromebridge, Whitminster. Application Permitted

S.21/1739/FUL The change of use of land and Dutch barn from agricultural to D2 to allow for two football training pitches, with associated access, parking, landscaping, and other ancillary works - Land At M5 Junction 13 West Of Stonehouse, Eastington. Application Permitted

S.22/0319/FUL Conversion of existing Dutch barn to provide ancillary accommodation - Nastend Farm, Nastend Lane, Nastend. Application Permitted

## **8. Groups / Reports**

- 8.1 Nothing to report from the Getting Around Group as the VAS project and Bath Road pavement widening was reported during the public session. A meeting to be scheduled with Highways.
- 8.2 Cllr Farnden reported on the Churchyard and Burial Ground. Cllr Farnden had tidied up the burial ground and the Clerk reported the Churchyard wall repair should start shortly as the contractor has the stone ready. The burial ground path is delayed while one of the contractors confirms that a membrane will be laid under the path. Council considered a membrane was important to prevent weeds.
- 8.3 Council considered management of the allotments. Cllr Bullock had visited the allotments and they looked tidy. A new allotment committee has been set up to manage the allotments and they held an AGM meeting. Need to ensure no-one has multiple allotments as there is a waiting list. Action: Clerk to contact the committee concerning the CCTV coverage.

Signed .....

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- 8.4 Cllr Coombs reported from the Great Oldbury Group. There are on-going concerns regarding at the Stonehouse end of the development as there has been some anti-social behaviour concerning youths. The speeding on Great Oldbury drive continues to be a problem. The road not adopted. The 20 is plenty campaign is being progressed at Oldends lane and needs to be carried on into the estate. Speeding lorries to be reported to the developers. A councillor from Stonehouse Town Council to raise concerns with Robert Hitchens, and they are looking into getting more bins and benches. The factory and number of industrial buildings being developed near the railway are a concern for near neighbours. There is a lack of green space across the development, with nowhere for children to play.
- 8.5 Cllr Bullock said there is no update on the Great Oldbury Community Hall as still awaiting a meeting with the developer.
- 8.6 Council considered applying to the GCC £600,000 fund to improve road safety and unanimously agreed to apply, via County Cllr Nick Housden for VAS signs along Bath Road and Great Oldbury once the road is adopted.

## 9. Finance / Procedures

- 9.1 Council approved the May bank reconciliation and budget vs spend Year End.
- 9.2 Council approved the payment of expenses for May 2022.
- 9.3 Council approved the staff timesheets for May 2022 (confidential and not for circulation).
- 9.4 Council considered repair of the skate ramp as a hole and some cracking has appeared in the concrete at the back of the ramp. Action: Clerk still awaiting a quote for the repair.
- 9.5 Council considered the boundary agreement at Snakey Lane to formalise the boundary between the parish council and the landowners of the proposed land for the ECLT land phase 2 and resolved to sign the agreement. Cllrs Coombs and Holcombe signed the deed and the Clerk signed as a witness.
- 9.6 Clerk reported that Cllr Cozens is trying to locate the water meter to enable Severn Trent to take a reading. The water bill for the burial ground standtap, based on an estimate, is £1000 and should be circa £20, so needs re-issuing.
- 9.7 Council reviewed the Internal Audit report and confirmed that the Internal Auditor is competent and independent of Council and considered its recommendations. Main points were that the Council ensure that the Internal Controls are carried out at least quarterly and the action is minuted and that the Council review the reserves held. Council resolved to approve the recommendations.
- 9.8 Council approved the Annual Governance Statement for 2021-22.
- 9.9 Council approved the Accounting Statements for 2020-21.
- 9.10 Council ratified the payments made between meetings:

Inv Date	Payee	Details	Net	VAT	Gross	Budget
28/03/22	Salaries & Expenses	Salaries & Expenses April 2022	£1133.44	£0	£1133.44	Admin

- 9.11 Council approved the accounts for payment:

Inv Date	Payee	Details	Net	VAT	Gross	Budget
19/06/22	HMRC	PAYE & NI May 2022	£427.30	£0	£427.30	Admin
10/05/22	HCI Data Ltd	Renew eastington-pc.gov.uk domain name for 2 years.	£85.00	£17.00	£102.00	Admin
06/06/22	A Loveridge	Grass cutting, includes £90 cutting high path and £50 for cutting by the Orchard fencing.	£1225.00		£1225.00	Burial ground
07/06/22	GAPTC	Internal audit	£265.00	£6.75	£271.75	Audit
<b>DIRECT DEBITS/STANDING ORDERS UPDATE</b>						
23/05/22	Microsoft	Microsoft 365 Licenses x10 cllrs x2 staff	£50.59	£10.12	£60.71	Admin
01/06/22	Grapevine Telecom	Office mobile	£39.99	£7.99	£47.98	Admin
13/05/22	NEST	Clerk's pension May 2022	£127.46	£0	£127.46	Pensions

- 9.12 Council noted the payments received: Burial fees £1000.

Signed .....

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The Clerk noted the insurance was renewed on 01/06/2022 and asked whether the Alkerton Cross monument should be added to the Schedule. Council agreed the Clerk to get a quote to add the Cross.

10. Council noted there are 3 Casual vacancies which can be co-opted.

11. Council noted correspondence received.

Notice: The next meeting of Eastington Parish Council is Thursday 14 July 2022. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council at [clerk@eastington-pc.gov.uk](mailto:clerk@eastington-pc.gov.uk).

There being no other business the meeting closed at 8:50pm.

Signed .....

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<b>BANK BALANCES 30 June 2022</b>	
Lloyds Bank – Treasurer's Account (current)	£169,310.70
Lloyds Bank – Business Instant Access Account	£76,440.35
Barclays Bank - Solar Farm Grant Fund	£2,467.59
<b>TOTAL MONIES IN BANK</b>	<b>£248,218.64</b>
<b>LESS OUTSTANDING PAYMENTS</b>	
<b>TOTAL OUTSTANDING PAYMENTS</b>	<b>£0.00</b>
<b>BALANCE AT 30/06/22</b>	<b>£248,218.64</b>
Opening Balance at 01/04/22	£217,184.80
Receipts year to date	£49,931.93
Sub-total	£267,116.73
Expenditure year to date	£18,898.09
<b>BALANCE AT 31/03/22</b>	<b>£248,218.64</b>

Signed Clerk ..... Date 08/07/2022  
Name Marianne Simpson

Signed Chairman ..... Date 08/07/2022  
Name Cllr Muriel Bullock

## Payments 14 July 2022

9.1 To ratify the payments made between meetings:

Inv Date	Payee	Details	Net	VAT	Gross	Budget
28/06/22	Salaries & Expenses	Salaries & Expenses May 2022	£1283.64	£0	£1283.64	Admin
27/06/22	NALC	How to update Neighbourhood Planning Policies - Cllr Bullock	£32.44	£6.49	£38.93	Training
27/06/22	NALC	How to update Neighbourhood Planning Policies - Cllr Devcich	£32.44	£6.49	£38.93	Training
21/06/22	Royal Mail	Postage - deed			£3.45	Admin
10/06/22	Land Registry	OHMG playing field plan			£6.00	Legal
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07/07/22	Amazon	Printer ink + notebook	£46.28	£9.26	£55.54	Admin

9.2 To approve the accounts for payment:

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19/07/22	HMRC	PAYE & NI June 2022	£532.45	£0	£532.45	Admin
10/05/22	PATA	Payroll services Apr - June	£30.45	£0	£30.45	Admin
11/06/22	Village Hall	Hire on 12 <sup>th</sup> May PC meeting	£14.00	£0	£14.00	Hall hire
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22/06/22	Microsoft	Microsoft 365 Licenses	£46.50	£9.30	£55.80	Admin
01/07/22	Grapevine Telecom	Office mobile	£39.99	£7.99	£47.98	Admin
14/05/22	NEST	Clerk's pension May 2022	£113.85	£0	£113.85	Pensions