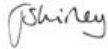


I hereby give notice that the meeting of Eastington Parish Council will be held in **Eastington Village Hall** on **Thursday 11<sup>th</sup> April 2019 at 7.00pm.**

**Members of the Council** are hereby summoned to attend for the purpose of transacting the business as set out below.

**All residents** of the Parish are welcome to attend and a 20-minute period of time is set aside for members of the public to raise questions.



**Julie Shirley, Clerk to Eastington Parish Council**

**5<sup>th</sup> April 2019**

**AGENDA**

1. To note attendance and apologies for absence
2. To receive declarations of interest in items on the agenda
3. To receive Chairman's announcements
4. To approve the minutes of the meeting held on 14<sup>th</sup> March 2019
5. To review outstanding actions from previous meeting.
6. To consider changes to the order of business. **(All Items 1-6: 10 mins)**

The meeting may be adjourned at this point for members of the Public to speak. **(20 mins)**  
*Members of the public are welcome to speak for up to 3 minutes each regarding any matter on the agenda or any items they wish to bring to the attention of the Parish Council; the Parish Council is not permitted to make any decisions during the public session. Members of the public are not permitted to address the meeting once the public session is concluded.*

**To receive a report from the County Councillor** **(5 mins)**  
**To receive a report from the District Councillors** **(5 mins)**

**7. Planning** **(25 mins)**

**7.1. To consider the following planning applications:**

Application No:	Address	Details
S.19/0585/TCA	St Michaels & All Angels Church	Fell Hawthorne tree affecting pedestrian bridge
S.19/0609/DISCON	Parcel PS1, LC1, LC2 West of Stonehouse	Discharge of condition 46 area masterplan for Local Centres LC1 and LC2 and Public Open Space PS1
S.19/0488/COU	Land at Middle Hall Farm Middle Street	Change of use of part of agricultural building to Farm Shop with associated works
S.19/0449/HHOLD	1 Alkerton Terrace Alkerton Road	Demolish single storey extension to rear of property, rebuild single storey extension incorporating utility room and WC
S.19/0575/FUL	Claypits Farm Claypits	Creation of new agricultural access
S.19/0549/FUL	Sumacs Bath Road	Change of Use of Land from Agriculture to Residential and Extension to Dwelling
S.19/0688/MINAM	Lake House Churchend	Minor Amendment in S.17/2137/HHOLD

**7.2. To note the following planning decisions issued by Stroud District Council:**

- S.18/2693/DISCON – Parcel H21, WoS – discharge of conditions. PERMIT 30/03/19
- S.19/0230/FUL – Land at Fromebridge – creation of new agricultural access. PERMIT 30/03/19
- S.19/0392/ADV – Parcel H3, WoS – advertising signs. PERMIT 30/03/19
- S.19/0431/TCA – Land at South View, Newtown - fell 12 trees. CONSENT 03/04/19
- S.19/0194/COU – Land at Fox House – change of use. PERMIT 03/04/19.

**7.3 To note that an appeal has been made regarding planning application S.18/2362/P3Q**

## 8. Groups / Meetings / Reports

(15 mins)

- 8.1 To receive a verbal update from the Getting Around Group
- 8.2 To receive a verbal update from the Churchyard & Burial Ground Group
- 8.3 To receive the minutes of the Planning Committee meeting held on 28<sup>th</sup> March for information.

## 9. Finance / Procedures

(30 mins)

- 9.1 To approve the latest bank reconciliations (March) and budget versus spend report for the 2018/19 accounts.
- 9.2 To approve the balance sheet for 2018/19 year end accounts and agree movement of unspent budget to earmarked reserves (refer to budget versus spend report).
- 9.3 To note that the internal audit is taking place on 23<sup>rd</sup> April 2019.
- 9.4 To approve the payment of expenses for March 2019.
- 9.5 To receive the staff timesheets for March 2019 (confidential and not for circulation).
- 9.6 To consider the donation request from Great Western Air Ambulance.
- 9.7 To agree the installation of a new litter bin on Alkerton Green at a purchase cost of £160 plus installation.
- 9.8 To consider adding gravel to the gateway of footpath EEA56 on Middle Street (gravel previously added autumn 2018).
- 9.9 To approve spending on spring flowers for the village.
- 9.10 To ratify the payments made between meetings:

Invoice Date	Payee	Details	Net Amount	VAT	Gross Amount	Budget
27/03/19	Salaries & Expenses	Salaries and Expenses for March 2019	£2272.68	£96.00	£2368.68	Admin

### 9.11 To approve the accounts for payment:

Invoice Date	Payee	Details	Net Amount	VAT	Gross Amount	Budget
<b>ONLINE PAYMENTS</b>						
05/05/19	HMRC	PAYE & NI March 2019	£458.08	£0.00	£458.08	Admin
31/03/19	AJ Loveridge	Ground maintenance March 2019	£582.50	£0.00	£582.50	Ground Maintenance
28/03/19	Stroud District Council	Health & Safety training course	£59.00	£0.00	£59.00	Training
18/03/19	Community Heartbeat Trust	Annual Support for AEDs at St Michael's & All Angels Church and Old Badger Inn	£252.00	£0.00	£252.00	AED
15/03/19	PATA (UK)	Payroll services Jan-March 2019	£46.35	£0.00	£46.35	Admin
31/03/19	Smith's (Gloucester)	Burial ground bin emptying	£8.01	£1.60	£9.61	C&BG
<b>DIRECT DEBITS:</b>						
28/03/19	NEST	Pensions for March 2019	£109.37	£0.00	£109.37	Admin
19/04/19	Vodafone UK	Parish Mobile	£31.86	£6.37	£38.23	Admin
23/04/19	Public Works Loan Board	Loan repayment	£2761.48	£0.00	£2761.48	PWLB
<b>TOTAL</b>					<b>£4307.01</b>	

- 10. To receive a list of the previous month's correspondence for information.
- 11. To discuss request for motions for GAPTC Annual General Meeting
- 12. To consider the Housing Strategy 2019-2024 for consultation (consultation closes 2<sup>nd</sup> May 2019)
- 13. To consider what the parish council wants to put forward in terms of parish warding for Eastington in the community governance review (consultation closes 6<sup>th</sup> May 2019).
- 14. To confirm arrangements for the Annual Parish Meeting (currently scheduled for Thursday 23<sup>rd</sup> May at 7pm).

### Any matters for the next agenda?

**Notice: The next meeting of Eastington Parish Council will be on Thursday 9<sup>th</sup> May 2019. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than 9am on Wednesday 1<sup>st</sup> May 2019.**

## Minutes of the Council Meeting held on 14<sup>th</sup> March 2019 at 7.00pm in Eastington Village Hall

- Attendance and apologies for absence** In attendance Cllrs Corrie (Chair), Bomberg, Chatterley, Farnden, Loveridge, and Simmons. **Apologies:** Cllrs Bullock and Wells.  
**Also present** Clerk Mrs J Shirley, Planning Clerk Mrs K Hayes, District Cllr Davies, District Cllr Jones and 4 members of the public.
- Declarations of interest in items on the agenda** Cllr Loveridge declared an interest in item 9.4. Cllr Bomberg declared a personal interest in 7.1 application S.19/0291/FUL.
- Chairman's announcements** None
- Approval of the minutes of the meeting** held on 14<sup>th</sup> February 2019. It was proposed by Cllr Chatterley, seconded by Cllr Simmons and Council RESOLVED to accept the minutes of 14<sup>th</sup> February 2019.
- To review outstanding actions from previous meeting:** None.
- Changes to the order of business** None

The meeting was adjourned for members of the public to address the council.

Mr Burgin was present on behalf of Cotswold Canals Trust regarding the planning application S.19/0291/FUL and available to answer any questions the councillors may have.

Mr Low spoke regarding item 11 community governance review; Keep Eastington Rural had a meeting with the Stroud DC Elections Officer and Cllr Davies. The summary of recommendation details that the parish council has an additional councillor with effect May 2020 and a minor boundary change at Oldends industrial site. The review sets out that proposals to amend the boundary between Eastington and Stonehouse were rejected by SDC at this stage. Keep Eastington Rural were disappointed about this outcome and put forward a five-year plan and referenced Hunts Grove in Hardwicke becoming its own parish after 12 years of development; likely that Great Oldbury will grow to the same size as Hunts Grove at a much quicker pace. Mr Low recommended the parish council requests a further community governance review specifically for Eastington in 2022/23 to take effect May 2024. Mr Low also recommended that the parish council requests an increase to 11 councillors to share the additional workload of the increased population, and that the parish is warded so that the two additional councillors represent Great Oldbury. Mr Low asked the Clerk to check on the trigger points for the new school and community hall to be built at Great Oldbury.

**Introduction from the Neighbourhood Warden, Stroud District Council.** Carol Novoth has been a Neighbourhood Warden for 11 years and now covers 13 parishes. Neighbourhood Wardens now install and fix Care Line units which enables them to meet more residents. There are four Neighbourhood Wardens currently and two additional wardens to soon be appointed, however Mrs Novoth will remain allocated to her current area. Working hours are 8am-4pm or 11-7pm and work one Saturday in 6 weeks.

**Report from the District Councillors** – Cllr Jones reported that the Council meeting on 21<sup>st</sup> February set the council tax with an increase of 2.99% and allocated money towards the district becoming carbon neutral. Council Tax bills are currently being sent out, some by email where householders have opted for this method. Dursley NDP has been adopted. The Chief Executive appreciated the parish tour and introduction to the parish council last month. Patrick Arran, interim monitoring officer has been appointed. Cllr Davies commented on the community governance review and agreed that Eastington should be reviewed for 2024, and suggested a residents committee/association be formed for that area.

### 7. Planning

7.1. Council considered the following planning applications:

Signed .....

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Date .....

Application No:	Address	Details	EPC Comments
S.19/0244/ADV	Parcel H8 Land WoS	1 no. Fascia, 12 no. Window Vinyls, 2 no. Double sided signs, 5 no. Flags, 1 no. Triangular sign, 15 no. Tray signs, 2 no. Tension banners, 3 no. Plaques, 1 no. ACM banner, 1 no. Post Box sign and 1 no. Brochure dispenser sign (44 total).	No objection as the advertising is temporary clutter.
S.19/0230/FUL	Land At Fromebridge	Creation of new agricultural access and associated access track	Object regarding traffic safety
S.19/0291/FUL	Stroudwater Canal Phase 1B	Reinstatement of the 'Missing Mile' section of the Stroudwater Navigation and development of associated infrastructure including locks, mooring basins, car parking and cafe/leisure facilities	Councillors asked Mr Burgin questions about the application.  Support (Cllr Bomberg abstained from the vote).
S.19/0392/ADV	Parcel H3 Land WoS	1 no. double-sided freestanding sign, 1 no. tension banner, 5 no. flagpoles, and 1 no. ACM freestanding banner.	Object based on highway safety, the signs will be a distraction. It was noted that these adverts were already in place.

7.2. Council noted the following planning decisions issued by Stroud District Council:

Application S.18/2326/REM – Parcels H11 & H12 WoS Reserved matters. PERMIT 25/02/19  
 Application S.18/2752/HHOLD – St Catherines, Bath Road proposed extension. PERMIT 13/02/19  
 Application S.18/2279/FUL – Land south of Puddleworth Lane new agricultural barn. PERMIT 13/02/19

8. **Groups / Meetings / Reports**

- 8.1 Cllr Chatterley gave a verbal report from the Getting Around Group; the group held a drop-in event last month and is now looking into the points raised and will be put to Council for consideration in due course. The Group is also looking at crossing options for Alkerton Cross and will discuss further with Gloucestershire Highways before putting to the parish council. The next drop-in event is on 17<sup>th</sup> May at 6.30pm (venue to be confirmed).
- 8.2 No update from the Churchyard & Burial Ground Group. A resident has volunteered to help with the burial ground and Cllr Corrie will discuss with the Group.
- 8.3 Council discussed recent councillor training received from GAPTC; this was a new course trialled on Eastington Parish councillors. The activity carried out was interesting and helped councillors explore the various legalities, however, felt it could have been more varied with some correct legislative references to make it harder/more in-depth for councillors to consider. The pace could have been faster and covered more legislation and less static to get councillors moving around. Would have liked more discussion on why the legalities with perhaps another activity. Would have been useful to cover roles of others eg Monitoring Officer. **Action: Clerk to feedback to GAPTC.**

9. **Finance / Procedure**

- 9.1 Council received the latest bank reconciliations (February) and budget versus spend report for the 2018/19 accounts.

Signed .....

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Date .....

- 9.2 Council approved the payment of expenses for the Clerk and Planning Clerk for February 2019.
- 9.3 Council received the staff timesheets for February 2019 (confidential and not for circulation).
- 9.4 Council agreed improvements to the Alkerton Cross roundabout at a cost of £280 (gravel, bark, weed membrane, new plants). Cllr Simmons abstained. **Action: Clerk.**
- 9.5 Council agreed replacing the Clerk's laptop with newer model at a maximum cost of £500. **Action: Clerk.**
- 9.6 Council appointed GAPTC to carry out the independent audit for 2018/19 at a cost of £225. **Action: Clerk.**
- 9.7 Council confirmed the annual play inspections will be carried out by RoSPA in April 2019 at a cost of £68.50 + VAT per site, any additional items over five per site charged at £3.50 + VAT per additional item.
- 9.8 Council confirmed the annual membership of CPRE at a cost of £36.
- 9.9 Council confirmed the annual membership of Gloucestershire Playing Field Association at a cost of £50.
- 9.10 Council discussed running community first aid training courses in conjunction with Gloucestershire County Council (free of charge to attendees). Parish Council agreed to pay the village hall hire fees, and Cllr Bomberg volunteered to take forward promoting the training sessions. **Action: Clerk/Cllr Bomberg.**
- 9.11 Council ratified the payments made between meetings:

Invoice Date	Payee	Details	Net Amount	VAT	Gross Amount	Budget
28/02/19	Salaries & Expenses	Payroll & Expenses	£1677.25	£4.50	£1681.75	Parish Admin

- 9.12 Council approved the accounts for payment:

Invoice Date	Payee	Details	Net Amount	VAT	Gross Amount	Budget
<b>ONLINE PAYMENTS</b>						
05/03/19	HMRC	PAYE & NI February 2019	£419.64	£0.00	£419.64	Parish Admin
15/02/19	GAPTC	Annual Subscription 2019/20	£390.18	£0.00	£390.18	Subs
04/03/19	GAPTC	Councillor Training	£150.00	£0.00	£150.00	Training
01/02/19	Eastington Village Hall Charity	January 2019 hall hire	£22.75	£0.00	£22.75	Parish Admin
08/02/19	CPRE	Annual Membership	£36.00	£0.00	£36.00	Subs
25/02/19	Glos Playing Field Assoc	Annual Membership	£50.00	£0.00	£50.00	Subs
<b>DIRECT DEBITS:</b>						
28/02/19	NEST	Pensions for February 2019	£109.37	£0.00	£109.37	Parish Admin
19/03/19	Vodafone UK	Parish Mobile	£31.86	£6.37	£38.23	Parish Admin
<b>TOTAL</b>					<b>£1216.17</b>	

Cllrs Corrie and Farnden will authorise the online payments.

10. Council received a list of the previous month's correspondence for information.

Signed .....

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Date .....

11. Council discussed the draft proposals in the community governance review (consultation closes 6<sup>th</sup> May 2019); Council agreed to respond with the following points:
- Preference for an increase to 11 councillors to avoid tied votes and ensures less use of the Chairman's casting vote (more democratic)
  - Request for another community governance review for Eastington in 2022 specifically for Great Oldbury
  - Request for Eastington to be warded. **Action: Clerk** to put on April's agenda for further discussion and to prepare some options in consultation with the Elections Officer.

Members of public left the meeting.

12. Separate business

**Pursuant to 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting.**

Confidential matter was discussed and a way forward agreed.

**Business for next meeting:**

Annual Parish Meeting arrangements

Meeting closed at 8.55pm.

**Notice: The next meeting of Eastington Parish Council will be on Thursday 8<sup>th</sup> April 2019. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than 9am on Wednesday 3<sup>rd</sup> April 2019.**

**S.19/0609/DISCON | Discharge of condition 46- area masterplan document for parcels Local Centre LC1, LC2 and Public Open Space PS1 on permitted application S.14/0810/OUT (379429-206590) | Parcel PS1, LC1 & LC2 Land West Of Stonehouse**

The application is related to parts of the outline planning consent which were marked as being for a local centre and primary school (not Public Open Space as set out in the application description) and is wholly within Eastington Parish Council land. The local centre is supposed to accommodate 350m<sup>2</sup> of floorspace for a community hall and also has to set aside 0.15 hectares for healthcare provision. Indication of this is shown on the plans.

To put this application into context Condition 46 directs that the Area Master Plan seeking agreement here would include the following and I have given my thoughts as I work through them:

- Details of strategic landscaping within this part of the site,
  - The proposal appears to retain the existing bridleway hedging which bounds the northwest boundary and also runs in a south east direction from the top of the application site. Further boundary hedges are also all retained except where access legitimately need to be made to link roads through the estate. Only the southern boundary of the site is not already green and all hedges are maintained.
  - The proposal does show retention of the 'dense vegetation' as set out on the approved Green Infrastructure plan from S.17/2212/DISCON however Mark from SPWG has suggested these green corridors/ or migration pathways need to be detailed in the reserve matters to show their accurate scale in width and height and details should also contain a priority list of the habitats and species they are intended to support. It is important that these migration routes can act as throughways as well as habitats in their own right. They need to be protected from urbanisation and/or over management both within and on any inside boundary as well as along their outside margins. Where these coincide with Bridleways there needs to be a scaled cross section showing the outside margin widths/ ditch profile / wild hedge width as well and a management plan for the whole habitat.
  - He understands that the green corridors are intended to work for Mammals/ invertebrates/ Bats/ Birds of prey and other nesting birds as well as plant species and the differing needs of these species needs to be addressed in the planning submission.
  - The existing Bridleways, which include their hedges, run along both the western and eastern edges of the school, will be retained in their original positions and between the dual hedges where these exist. They advise that this will ensure a secure boundary on the western side is formed between the public realm and the school land but I suspect that a fence will also be proposed in due course. Provided that this or any other development is located well away from the hedgeline this should not impact on the bridleway or its ecology.
- The landscaping along the boundaries of the site,

- Additional landscaping is shown along the roadside at the south of the site and as such this increases the existing green infrastructure. This is to enhance the pedestrian and cycle experience at the site.
- Open spaces,
  - An open space is created at the site of another attenuation pond and this is located close to a wide part of the bridleway. This, like the school playing field is unlikely to be useable play space but should look attractive and will have nature interest.
- Building frontages
  - None of the proposed buildings are more than 2 storeys or equivalent height. This will limit the mix of uses at the site and is a shame given that this is the central focus of the site and it is directly opposite an employment area where higher buildings might also be appropriate. The upper floors could also be used as small offices or flats.
  - The school is set well back on it's site with parking in front – there is no drop off provision provided at this point which indicated that the 20mph road network may become a drop off area outside of school. We could suggest a drop off facility similar to how Lakefield School in Frampton on Severn works (I have only seen it in operation a couple of times but it does seem to assist at drop of time (peak traffic time), if not at pick up time).
  - The other buildings (shops, doctor's surgery, pub and community centre are all individual structures and it is indicated that they may take on the appearance of those in Kingsway, Gloucester). It also suggests that the Design and Access Statement to the original application set out certain design criteria as follows:
    - **The community hub will be the main focus for the community and creates an attractive public realm that encourages social interaction and improve vibrancy;**
    - *Off street parking to the fronts of retail units to develop an active environment to encourage passing trade;*
    - *Building within the community hub will be **designed as a composition so that buildings complement one another across the frontages;***
    - *Taller buildings and a higher proportion of terraces and linked building forms emphasise the formality;*
    - **A landscaped public square will be an important feature of the community hub;**
    - **High quality buildings** *with colours and materials using a palette drawing from the local vernacular with red brick being the dominant feature;*
    - **The architectural style will build upon traditional local character and develop a more contemporary approach to reinforce a distinct character;**
    - **Traditional materials used in a contemporary way in conjunction with more modern materials;**
    - **Landscape design will form an important part of the character of the Local Centre;**
  - There is no 'landscaped public square', the smallest suggestion of a community building and it appears that a sea of car parking will



surround each separate building. Without more detail and a truly integrated approach by the developer (rather than individual end users which is most likely) the composition of buildings spoken about above could end up being isolated buildings and a soulless local centre. Modern good materials would be preferable to big boxy shops. Less boxy buildings could reflect the form of some of the bigger buildings in the parish or in Stonehouse High Street (the Kings Head House, farm houses, barns, the kebab house opposite the Coop or the three storey terraces fronting High street) even if only in their form but using good modern materials.

- Road hierarchy,
  - There does appear to be definition to the roads and their indicated, planted islands to calm the traffic.
- Public realm,
  - This is confined to pathways and the 'landscaped public square' listed in their own text is not shown! It is suggested that given the narrow landmasses for the proposed uses that the shops and public house are allocated space together and that these could even incorporate a first floor restaurant/gym etc over the shops.
  - More care is needed to ensure that the service area works and this should not divide up the joint car park. There is concern about how the delivery area would operate without the requirement for large lorries bisecting the public realm. Could this have its own access at the western end with narrow pull ins at the rear for each vehicle? This would appear to work well particularly if the pub became integrated with the shopping frontage in the 'composition' style envisaged in the outline consent.
  - It would be better if the surgery and community centre share the other land parcel with the 'landscaped public square' as a wellbeing type zone between the two uses and into which functions can spill out.
- Pedestrian/cycling movements, identify key buildings
  - The footways will be incorporated into the design of the main highway network whilst a 3.2 metre wide foot/cycleway will be provided along the northern edge of Main Street and western edge of the Secondary Street. Cycle parking facilities will be provided and serve each of the distinct parcels.
  - The scheme also seeks to extinguish the footpath EEA13 (within the proposed school land) which currently runs down the east side of bridleway EEA12. Footpath EEA15 to the west of the bridleway has been accepted by GCC public rights of way officer as an alternative to this path given their close proximity and route. She has been made aware of this application. Provided that EEA15 is maintained and enhanced in its natural form this is probably an acceptable scenario.
- Plot views in/out.
  - From the indicative built forms provided it appears possible to seek good modern design for a health centre and community centre but this would stop short of extending to the pub and shops in particular and fails to show that the local centre has been designed as a 'composition' as set out in the Design and Access Statement referred to in the

Masterplan. The shop suggestions are poor design and these shells of buildings will be the focus of attention /views which will detract from the sites potential to encourage social cohesion and the building of a community.

Concerns raised by SPWG around traffic calming to 20mph by speed bumps, width restrictions and a potentially impractically located delivery areas have also been considered and are included within this report. There was also concern from SPWG that another attenuation pond to look after will require more maintenance and potential cost to the Parish Council or locals who will have to pay for the maintenance.

### Recommendation

Eastington Parish Council is concerned overall that the Master Plan for the Local Centre is not stronger in terms of design of the buildings, that the provision of a landscaped public square is missing and is keen to ensure that the Green Infrastructure is actually maintained throughout the build.

The Parish Council have considered the application in the context of the requirements of Condition 46 which directs that the Area Master Plan provides:

- Details of strategic landscaping within this part of the site,
  - The proposal does show retention of the 'dense vegetation' as set out on the approved Green Infrastructure plan from S.17/2212/DISCON however the Parish Council wish to ensure that these existing dense and often bridleway hedges are properly secured into and past the build stage of development. Can more information be provided to show their accurate scale in width and height together with a priority list of the habitats and species they are intended to support. It is important that these migration routes can act as throughways as well as habitats in their own right. They need to be protected from urbanisation and/or over management both within and on any inside boundary as well as along their outside margins. Where these coincide with Bridleways there needs to be a scaled cross section showing the outside margin widths/ ditch profile / wild hedge width as well and a management plan for the whole habitat.
  - The green corridors are intended to work for Mammals/ invertebrates/ Bats/ Birds of prey and other nesting birds as well as plant species and the differing needs of these species needs to be addressed in the planning submission.
  - It is advised that the bridleway on the western side of the school will provide a secure boundary between the public realm and the school land but if a fence needs to be erected it is hoped that this can be well outside off the hedgeline.
- Building frontages
  - None of the proposed buildings are more than 2 storeys or equivalent height. This will limit the mix of uses at the site and is a shame given that this is the central focus of the site and it is directly opposite an employment area where higher buildings might also be appropriate. The upper floors could also be used as small offices or flats.

- The school is set well back on its site with parking in front – there is no drop off provision provided at this point which indicates that the 20mph road network may become a drop off area outside of school. It is suggested that a drop off facility similar to that at Lakefield School in Frampton on Severn works. This would assist in limiting the number of cars parking in the local area if walking or cycling is not possible at drop of time (peak traffic time), if not at pick up time.
- The other buildings (shops, doctor's surgery, pub and community centre) are all individual structures and it is indicated that they may take on the appearance of those in Kingsway, Gloucester. The retail examples are not considered aspirational retail buildings. It also suggests that the Design and Access Statement to the original application set out certain design criteria as follows:
  - **The community hub will be the main focus for the community and creates an attractive public realm that encourages social interaction and improve vibrancy;**
  - *Off street parking to the fronts of retail units to develop an active environment to encourage passing trade;*
  - **Building within the community hub will be designed as a composition so that buildings complement one another across the frontages;**
  - **Taller buildings and a higher proportion of terraces and linked building forms emphasise the formality;**
  - **A landscaped public square will be an important feature of the community hub;**
  - **High quality buildings with colours and materials using a palette drawing from the local vernacular with red brick being the dominant feature;**
  - **The architectural style will build upon traditional local character and develop a more contemporary approach to reinforce a distinct character;**
  - **Traditional materials used in a contemporary way in conjunction with more modern materials;**
  - **Landscape design will form an important part of the character of the Local Centre;**
- There is no 'landscaped public square', the smallest suggestion of a community building and it appears that a sea of car parking will surround each separate building. Grander and larger buildings in Stonehouse use more stone and detailing than the houses such that brick is not solely appropriate. Without more detail and a truly integrated approach by the developer (rather than individual end users which is most likely) the composition of buildings spoken about above could end up being isolated buildings and a sole less local centre. Modern good materials would be preferable to big boxy shops as indicated at Kingsway. Less boxy buildings could reflect the form of some of the bigger buildings in the parish or in Stonehouse High Street ( eg.the Kings Head House, farm houses, barns, the kebab house opposite the Coop or the three storey terraces fronting High street) even if only in their form but using good modern materials.
- Public realm,

- This is confined to pathways and the 'landscaped public square' listed in their own text is not shown! It is suggested that given the narrow landmasses for the proposed uses that the shops and public house are allocated space together and that these could even incorporate a first floor restaurant/gym etc over the shops.
- More care is needed to ensure that the service area works and this should not divide up the joint car park. There is concern about how the delivery area would operate without the requirement for large lorries bisecting the public realm. Could this have its own access at the western end with narrow pull ins at the rear for each vehicle? This would appear to work well particularly if the pub became integrated with the shopping frontage in the 'composition' style envisaged in the outline consent.
- It would be better if the surgery and community centre share the other land parcel with the 'landscaped public square' as a wellbeing type zone between the two uses and into which functions can spill out.
- Plot views in/out.
  - From the indicative built forms provided it appears possible to seek good modern design for a health centre and community centre but this would stop short of extending to the pub and shops in particular and fails to show that the local centre has been designed as a 'composition' as set out in the Design and Access Statement referred to in the Masterplan. The shop suggestions are poor design and these shells of buildings will be the focus of attention /views which will detract from the sites potential to encourage social cohesion and the building of a community.

The Parish Council also seek to ensure that in extinguishing the footpath EEA13 (within the proposed school land) which currently runs down the east side of bridleway EEA12, footpath EEA15 to the west of the bridleway is maintained and enhanced in its natural form.

Whilst it appreciated that the Masterplan is just that, can it be clarified, in relation to paragraph 4.5, as to whether the use of 20mph restrictions will be enforced with road restrictions where speeds bumps, landscaped islands and width restriction areas do not allow sufficient access for buses and emergency vehicles or are otherwise inappropriate? Should the pedestrian route between the two Local Centre plot allocations be better promoted?

Who would be liable to maintain the attenuation pond?

The Parish Council would be keen to engage with the developer prior to further progress on this application or further applications to ensure that the best reasonable design solution for the site is achieved to make this the 'community hub' it is intended to be amongst so many new houses.

**S.19/0688/MINAM | Minor amendment in S.17/2137/HHOLD | Lake House Churchend Eastington Stonehouse Gloucestershire GL10 3RX**

This is the new house, sometimes called Tulip Cottage too, which fronts onto Spring Hill and is located directly next door to the house known as St Agnes.

The application is for a non-material amendment to the three bay garage block which has yet to be erected at the front of the house. The extant permission shows a car port opening and double garage space with a void over. It also shows a pedestrian access door on the side facing back to the house and a window is located in each of the 6m high gable ends.

The proposal would use the interior of the building differently by inserting a first floor and a staircase. This is not classed as development under the Town and Country Planning Act but conditions limit the use of the outbuilding to be used for domestic purposes incidental to the enjoyment of the dwellinghouse as such and specifically states that the development hereby permitted shall not be used as an independent unit of living accommodation because the site is outside any designated settlement boundary.

In reality there is little control over incidental uses of the upper floor such as home office, craft room, teenage kids den but the question to be asked is whether or not the three rooflights would make a material difference to the appearance of the building.

I would suggest that they would be clearly different to the original plans and this is therefore a material change. Further at present the roofline, although proposed to be large is simple and has a secondary appearance in relation to the house. The additional rooflights would add more domestication and give the appearance of this being a domestic residence of itself. The impact of a further new dwelling on the Conservation Area, which is just across the road, is relevant here as this could be said to have an impact on the setting of the Conservation area. The applicant may well come back with a planning application or variation of a condition to seek the amendment formally but the amendments here show a material change which warrants full consideration as a planning application.

**Recommendation**

Objection – the introduction of three large rooflights is a material change to the plans, not a non-material change which can be carried out under S.96A of the Town and Country Planning Act 1990. They would be clearly evident and different from the original permission for the outbuilding. A S.73 application should have been used to amend the plans.

At present the roofline, although proposed to be large is simple and has a secondary appearance in relation to the house. The additional rooflights would add more domestication and give the appearance of this being a domestic residence of itself. The impact of the apparent new dwelling on the Conservation Area, which is just

across the road, is also relevant here and this material change warrants full consideration as a planning application.

Should Stroud District Council consider approving the scheme please consider adding a condition, as is your power under section 96A, that the rooflights are permanently fixed in a closed position and shall be flush with the roof in order to limit their impact in light of NDP policy EP4.

# **EASTINGTON PARISH COUNCIL**

Email: [clerk@eastington-pc.gov.uk](mailto:clerk@eastington-pc.gov.uk) ~ Tel: 01453 799616

## **Minutes of the Planning Committee meeting held on 28<sup>th</sup> March 2019 at 7.00pm in Eastington Village Hall**

- 1 **Attendance and apologies for absence** In attendance Cllrs Bullock (Chair), Corrie, Farnden and Simmons. **Apologies** noted from Cllr Wells. **Also present:** Clerk and 1 members of the public
- 2 **Declarations of interest in items on the agenda.** Cllr Farnden declared a personal interest in S.19/0431/TCA.
- 3 **Approval of minutes of the Planning Committee meeting held on 24<sup>th</sup> January 2019:** RESOLVED to accept the minutes.
- 4 **Outstanding actions from previous meetings:** None

**Members of the Public were invited to address the meeting.** No comments.

### **5 Planning**

#### **5.1 The following planning applications were considered:**

<b>Date received</b>	<b>Application No:</b>	<b>Address</b>	<b>Details</b>	<b>EPC Comments</b>
11/03/19	S.18/1351/FUL	Westend Suites	REVISED PLANS Proposed extension of existing bi-use business park with relocated access	Object to the revised plans with comments.
11/03/19	S.19/0431/TCA	Land at South View Newtown	Fell trees T1-T12	Object with comments.
18/03/19	S.19/0453/HHOLD	Parkfield House Alkerton	Single storey rear extension	No objection.

#### **5.2 The Committee noted the following planning decisions made by Stroud District Council.**

<b>App No:</b>	<b>Address</b>	<b>Details</b>	<b>EPC Comments</b>	<b>SDC Decision</b>
S.19/0244/ADV	Parcel H8 Land WoS	Advertising banners etc – 44 in total	No objection 14/03/19	PERMIT 19/03/19
S.18/2361/FUL	Greenslade Bath Road	Erection of extensions and a detached garage/store. Change of Use from agricultural land to residential.	OBJECT to garage 22/11/18	PERMIT 22/03/19. Noted that the change of use relates to a smaller portion of the agricultural land than originally submitted.
S.19/0120/FUL	Land behind Bath Road Garage	Occasional use of agricultural land for dog training up to 7 hours per week (daytime only, no weekends)	No objection with comments	PERMIT 22/03/19

There being no other business the meeting closed at 7.10pm.

**Councillors are reminded that if a matter has not been specified in the public notice, no formally binding decision can be taken on it. Committee meetings will only be held when there is sufficient business.**

Signed .....

- 41 -

Date .....

BANK RECONCILIATION 2018-19

<b>BANK BALANCES 31 MARCH 2019</b>	
Lloyds Bank – Treasurer’s Account (current)	£46,841.35
Lloyds Bank – Business Instant Access	£70,716.02
Barclays Bank - Solar Farm Grant Fund	£8,165.78
<b>TOTAL MONIES IN BANK</b>	<b>£125,723.15</b>
<b>LESS OUTSTANDING CHEQUES</b>	
<b>TOTAL OUTSTANDING CHEQUES</b>	<b>£0.00</b>
<b>BALANCE AT 31/03/19</b>	<b>£125,723.15</b>
Opening Balance at 01/04/18	£100,269.69
Receipts year to date	£95,106.09
Sub-total	£195,375.78
Expenditure year to date	£69,652.63
<b>BALANCE AT 31/03/19</b>	<b>£125,723.15</b>

Signed Clerk ..... Date.....  
 Name

Signed Chairman ..... Date.....  
 Name



**BUDGET compared to SPEND year ending 31 MARCH 2019**

<b>Expenditure</b>	<b>Budget 2018-19</b>	<b>Exp to 31/03/19</b>	<b>Balance</b>
Parish administration	28,650.00	27,632.61	1,017.39
Planning Advice	6,000.00	2,750.00	3,250.00
Housing Needs Survey	500.00	0.00	500.00
Insurance	1,500.00	1,119.12	380.88
Hall hire	400.00	339.50	60.50
Ground Maintenance Contracts	10,510.00	9,127.50	1,382.50
Loan Repayments - OHMG, Alkerton	5,523.00	5,522.96	0.04
Severn Trent Water	40.00	26.41	13.59
Audit & Legal Fees	600.00	655.00	-55.00
S137 Grants & Donations	500.00	3,220.00	-2,720.00 £3k loan to OHMGC
Subscriptions	750.00	1,066.13	-316.13 GAPTC 2018/19 & 2019/20 paid in same year
Training	600.00	485.00	115.00
Repair projects (historic monuments)	1,500.00	0.00	1,500.00
Churchyard & Burial Ground Repairs & Remedial Work	1,000.00	949.28	50.72
Professional Representation Fund	1,000.00	300.00	700.00
Salt bins	300.00	0.00	300.00
Dog / Litter bins	500.00	60.00	440.00
Roads & transport including PROW	2,600.00	583.59	2,016.41
Phone box power / AED Management	600.00	1,416.28	-816.28 Budget overspend on Defibs to come from reserve
Contingency	500.00	0.00	500.00
Tree surveys & maintenance	750.00	147.90	602.10
Play ground inspection & maintenance	2,000.00	1,874.42	125.58
Ecology Projects	1,500.00	0.00	1,500.00
Solar Fund Grants	6,000.00	5,500.00	500.00
Bus Shelters	0.00	0.00	0.00
Burial Ground Pathway Project (3 years to 'save up')	3,000.00	0.00	3,000.00
Fireproof filing cabinet	1,000.00	0.00	1,000.00
Earmarked reserves expenditure	0.00	5,497.50	-5,497.50 From reserves below (reserve adjusted at year end)
<b>TOTAL BUDGET</b>	<b>77,823.00</b>	<b>68,273.20</b>	<b>9,549.80</b>

<b>Earmarked Reserves:</b>	<b>2018/19 £</b>	<b>1st April 2019 £</b>
Play/Skate Park Project	7,096.30	6,190
Planning advice	17211.00	20,461
OHMG Road Repairs	1500.00	1,500
Roads & Transport	9470.00	11,486
Churchyard & Burial Ground Repairs	1030.00	1,080
Play Park maintenance	2136.00	2,261
Repair projects (historic monuments)	363.20	1,863
Ecology Projects	2700.00	4,200
Defibrillator Fund from donations in 2016/17	2097.00	1,222
	<b>43603.50</b>	<b>50263.43</b>

**EASTINGTON PARISH COUNCIL****Receipts & Payments Account for the Year Ending 31st March 2019**

	Year ended 31 March 2019	Year ended 31 March 2018
<b>Receipts</b>		
Precept	70,580.00	68,898.00
Local Council Tax Support Grant	0.00	0.00
VAT refund	7,321.95	18,489.81
Burials	3,440.00	4,585.00
Bank interest received	34.58	29.78
Rent and wayleave	27.38	37.38
Grants & Donations	7,235.86	62,393.40
Solar Grant Fund	6,466.32	6,269.83
	95,106.09	160,703.20
<b>Payments</b>		
VAT	1,379.43	16,902.36
Hall hire	339.50	321.25
Ground maintenance	9,127.50	9,390.00
Office expenditure/phone	1,257.02	1,338.37
Severn trent Water	26.41	29.39
Audit & legal fees	655.00	610.00
Grants and donations	3,220.00	300.00
Subscriptions	1,066.13	768.97
Training	485.00	575.00
Loan repayments	5,522.96	5,522.96
Insurance	1,119.12	1,104.88
Payroll services	217.50	90.00
Staff costs	25,452.98	19,517.81
Expenses: Clerk and council	705.11	997.04
Election expenses	0.00	0.00
Graveyard Burial Ground repairs	949.28	3,655.80
Planning expenses	2,750.00	4,288.26
Repair projects	0.00	1,136.80
Professional representation fund	300.00	251.00
NDP/Parish plan	0.00	0.00
Footpaths and Highways	447.74	2,361.21
Village gateways	195.85	9,925.00
Other	185.18	524.25
Defibs	1,379.00	
Snakey Park (from grants)	5,497.50	58,673.20
Snakey Park maintenance	1,874.42	644.71
Ecology projects	0.00	800.00
Bus Shelter replacement	0.00	6,999.00
Solar Grant Fund	5,500.00	9,000.00
	69,652.63	155,727.26
Excess Receipts/(Payments)	25,453.46	4,975.94

**EASTINGTON PARISH COUNCIL****Balance Sheet as at 31st March 2019**

Opening Reserves	100,269.69	95,293.75
Excess Receipts/(Payments)	25,453.46	4,975.94
Unpresented cheques pre-Apr 2016		
	125,723.15	100,269.69
<b>Represented by:</b>		
Bank Balances		
Lloyds - Current Account 01444998	46,841.35	29,710.74
Deposit Account 07590309	70,716.02	63,359.49
Barclays - Current Account	8,165.78	7,199.46
Outstanding cheques not cleared	0.00	0.00
	125,723.15	100,269.69

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 Chairman

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 Responsible Finance Officer

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 Dated

# EPC Travel and Expenses Claim

Name JULIE SHIRLEY

Address .....

Use Code	Vehicle	Cubic	Office Use
E-essential	Registration	Capacity	Rate/
C-casual			Lump sum
C			45p per mile

Date	Destination	Details	Miles	Parking	Fares	Miscellaneous - Specify	Amount
01/03/2019		Home Office Allowance (4 weeks in March)					16
05/03/2019	Eastington	Defib x 4 checks	20				9
12/03/2019	Stroud	Health & Safety Course at Ebley Mill	20				9
28/03/2019	Gloucester	Bank to pay in cheques	6	1.3			4.00

For Office Completion Only	
Total Misc.	£
Total Fares	£
Total Parking	£
Total ( Miles x Rate)	£
Lump Sum (if applicable)	£
<b>TOTAL</b>	<b>38.00</b>

**I certify that:**

- (a) Where I have used the above motor vehicle(s) on official business my policy of motor insurance indemnifies the EPC against any third party claims arising out of use of that vehicle.
- (b) The particulars in this claim are correct and I have incurred expenditure additional to that which I would normally have incurred. I attach receipts where applicable.
- (c) I understand that the mileage allowance is at the current Local Government mileage allowance rate.

Signed (Claimant)..... Date.....

Signed (Chair/Vice-Chair)..... Date.....

# EPC Travel and Expenses Claim

Name Karen Hayes  
 Address .....

Use Code	Vehicle Registration	Cubic Capacity	Office Use
E-essential			Rate/ Lump sum
C-casual		1	
C-casual			

Date	Destination	Details	Miles	Parking	Fares	Miscellaneous - Specify	Amount
04/03/2019		home office					4
11/03/2019		home office					4
18/03/2019		home office					4

For Office Completion Only	
Total Misc.	£
Total Fares	£
Total Parking	£
Total ( Miles x Rate)	£
Lump Sum (if applicable)	£
<b>TOTAL</b>	<b>12.00</b>

- I certify that:**
- (a) Where I have used the above motor vehicle(s) on official business my policy of motor insurance indemnifies the EPC against any third party claims arising out of use of that vehicle.
  - (b) The particulars in this claim are correct and I have incurred expenditure additional to that which I would normally have incurred. I attach receipts where applicable.
  - (c) I understand that the mileage allowance is at the current Local Government mileage allowance rate.

Signed (Claimant)..... karen Hayes

Signed (Budget Holder)..... Date.....

## Eastington PC Clerk

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**From:** Lamorna Hooker <Lamorna.Hooker@gwaac.com>  
**Sent:** 11 March 2019 12:07  
**To:** clerk@eastington-pc.gov.uk  
**Subject:** Help with our lifesaving missions in 2019

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Dear Julie,

Could Eastington Parish Council help us provide a critical care service for your parishioners in 2019?

When we are called to a serious accident or medical emergency, our medical crew will be on their way by helicopter or critical care car within minutes. Our specialist paramedics and doctors bring the skills and expertise of an accident and emergency department to the scene of the critical incident within minutes. They are on standby 365 days a year to bring the most advanced level of care to the most life-threatening emergencies.

This year, we need to raise over £3million to run our lifesaving service. We receive no day-to-day Government funding and rely totally on voluntary donations to make sure that we can be there for whoever needs us, whenever they need us. Many councils choose to give us a grant every year to help keep us operational. Would Eastington Parish Council be able to make a donation, helping to make sure we are there for your neighbours, your family, your community should they ever need us?

Of course, there are numerous other ways to help our cause. We would be delighted to attend and talk to community groups within your area in order to provide awareness of our impact on the community we serve; should you have any contacts within any membership organisations, please do not hesitate to forward our details on.

None of us know when we might need the specialist emergency care Great Western Air Ambulance Charity can provide. Thank you for any support you can give.

Kind regards,

Lamorna Hooker

**Lamorna Hooker** | Fundraising Assistant



County Gates, 3rd Floor, Ashton Road  
Bristol  
BS3 2JH United Kingdom  
P +44 (0) 303 4444 999  
E Lamorna.Hooker@gwaac.com W www.gwaac.com



## CORRESPONDENCE RECEIVED

	Date	From	Details	Action
1	08/03/2019	ICCM	Member update	For information
2	11/03/2019	Great Western Air Ambulance	Donation request	For April agenda
3	13/03/2019	Resident	Burial Ground bin and Churchyard tree	For information
4	13/03/2019	OHMGC	Meeting minutes	Printed for council rep
5	14/03/2019	Gloucestershire CC	Roadworks bulletin 14-24 March	Forwarded to GAG
6	14/03/2019	GRCC	Newsletter	Forwarded to all Cllrs
7	15/03/2019	Stroud DC	Recycling boxes and bags available from Ebley Mill	Forwarded to all Cllrs
8	18/03/2019	Transition Stroud	Invitation to workshop 28th April	Forwarded to all Cllrs
9	18/03/2019	Planning Local	Planning Local Newsletter and updated Toolkit	Forwarded to Planning Cttee
10	18/03/2019	Resident	Damage to Churchend green by refuse lorries	Forwarded to District Cllrs
11	18/03/2019	Stroud Road Safety	Agenda for meeting 20/03/19	Forwarded to GAG
12	18/03/2019	GAPTC	AGM request for motions	For April agenda
13	19/03/2019	Eastington Primary School	Road safety thank you message	For information
14	19/03/2019	Environment Agency	Hinkley Point C consultation	Forwarded to all Cllrs
15	19/03/2019	Stroud DC	Housing Strategy 2019-2024 for consultation	For April agenda
16	20/03/2019	Gloucestershire CC	GCC Highways briefing note for Parish & Town Councils	Forwarded to Cllrs
17	19/03/2019	Cllr Chatterley	Olivers Orchard	Forwarded to SDC
18	22/03/2019	Gloucestershire CC	Road Works Bulletin 22-31 March	Forwarded to GAG
19	22/03/2019	SDC Elections	Community governance review - Eastington info on warding	For April agenda
20	25/03/2019	Stroud Road Safety	Rural multi-site traffic regulation order (includes Eastington)	Forwarded to GAG
21	25/03/2019	Cllr Chatterley	Agenda items for 11th April meeting	For information
22	27/03/2019	PKF Littlejohn LLP	External audit 2018/19 instructions	For information
23	28/03/2019	Gloucestershire CC	Road works bulleting 28 April - 7th April	Forwarded to GAG
24	29/03/2019	Resident	Lorries down Springhill (copy email)	For information
25	01/04/2019	Stroud DC	Invitation to Development Control Committee	Forwarded to Cllrs
26	02/04/2019	Ms K Moore	Standish Tractor Run details	Forwarded to Cllrs
27	03/04/2019	Gloucestershire CC	Councils Connected newsletter	Forwarded to Cllrs
28	04/04/2019	Stroud DC	Statement of Community Involvement approved	Forwarded to Cllrs
29	04/04/2019	Gloucestershire CC	Road works bulletin 4-14th April	Forwarded to Cllrs
30	04/04/2019	Stroud Road Safety	Request for financial contribution	Forwarded to GAG to discuss
31	04/04/2019	Resident	Request for 2 kissing gates to be purchased by EPC	For May agenda

## Eastington PC Clerk

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**From:** Info GAPTC <info@gaptc.org.uk>  
**Sent:** 18 March 2019 13:47  
**To:** Training GAPTC  
**Subject:** GAPTC AGM 20th July 2019 at Highnam  
**Attachments:** Policy Register 180119.docx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

To Member Councils

It is the time of year when we ask you to propose topics for debate at our AGM on Saturday 20th July. Your council will need to agree a resolution and send it to us by Friday 10<sup>th</sup> May. If you do submit a resolution, please note that one of your councillors will need to attend the AGM to present it and that you will need a seconder for it, to be found in advance or at the meeting.

Your resolution can be about national issues (we would ask the National Association of Local Councils to consider adding it to their policy list – see *below*), county-wide and local ones or something affecting GAPTC itself.

If your council is considering a resolution about national issues, such as planning or funding, please ensure that it is not covered in the list of policies NALC has already adopted (see attached). You will see that it is a comprehensive list with topics grouped together in the following pages:

- |   |         |
|---|---------|
| 1. Planning, Development, Housing           | pp2-24  |
| 2. Transport, Vehicles, Highways            | pp25-32 |
| 3. Environment, Sustainability              | pp33-36 |
| 4. Community Facilities                     | pp37-39 |
| 5. Local Government Finance, Audit and Risk | pp39-53 |
| 6. Governance and Standards                 | pp53-63 |
| 7. Democracy and Training                   | pp64-67 |

Please note that any issue marked O in red is currently being pursued by NALC.

Please put the AGM date in your diary. We will announce the speaker in the spring and issue your invitation and full agenda in June. We provide an excellent buffet lunch and opportunities for networking with other councillors.

We look forward to hearing from you.

Kind regards

Sue Creswick  
Senior Adviser  
GAPTC  
Falcon Close  
Quedgeley  
Gloucester  
GL2 4LY

## Eastington PC Clerk

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**From:** laura.stephen@stroud.gov.uk  
**Sent:** 19 March 2019 15:14  
**To:** laura.stephen@stroud.gov.uk  
**Subject:** Stroud District Council Housing Strategy 2019-2024 - draft for consultation

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Dear Sir/Madam

Stroud District Council is consulting on its Draft Housing Strategy 2019-2024 and we welcome your contribution to this process. In producing the strategy for consultation we have identified three key areas:

- Making the best use of existing housing
- Support for residents
- New affordable homes

The draft strategy outlines each of these priorities and sets out the Council's plans to deliver housing and housing-related services across all tenures and types of housing for the next five years.

### Community Led Housing

We are also keen to gather your views on Gloucestershire Rural Community Council's Community Led Housing scoping paper looking at community-led housing in the district.

### Have your say

We welcome your views on the Consultation Draft Housing Strategy and Draft Community Led Housing scoping paper. Both documents, together with an online questionnaire, can be found at <https://www.stroud.gov.uk/council-and-democracy/about-the-council/have-your-say/consultations/draft-housing-strategy-2019-2024>

The Council has a responsibility to consider the environment and therefore is not looking to provide printed copies of the draft Housing Strategy. However, if anyone is experiencing particular difficulties and needs a printed copy of the document or needs it in another format such as Braille or large print, then please contact Laura Stephen, Senior Housing Strategy Officer at [laura.stephen@stroud.gov.uk](mailto:laura.stephen@stroud.gov.uk) or telephone: 01453 754095

The consultation runs from Thursday 14<sup>th</sup> March 2019 for 7 weeks. The deadline for responses is **Thursday 2<sup>nd</sup> May 2019**.

Please feel free to forward this email to any other parties you think may be interested.

Please do not hesitate to contact me if you have any queries.

Best regards

Laura Stephen  
Senior Housing Strategy Officer  
Stroud District Council

Tel: 01453 754095  
Email: [laura.stephen@stroud.gov.uk](mailto:laura.stephen@stroud.gov.uk)

**Please note:** Personal data is processed in accordance with the Council's Privacy Notice. Please see our [Privacy Notice web page](#) Sections 1 to 10 and our [policies](#) for details specifically affecting Planning and Building Control.



## Eastington PC Clerk

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**From:** hannah.emery@stroud.gov.uk  
**Sent:** 22 March 2019 11:21  
**To:** clerk@eastington-pc.gov.uk  
**Subject:** RE: Community governance review - Eastington

Hi Julie,

Thank you for your email, in considering whether or not a parish should be divided into wards, the Local Government and Public Involvement in Health Act 2007 requires that consideration be given to whether:

- The number, or distribution of the local government electors for the parish would make a single election of councillors impracticable or inconvenient; and
- It is desirable that any area or areas of the parish should be separately represented

Given the above, the factors which the Working Group would need to take into consideration and therefore should be considered within Eastington Parish's submission would be:

- a. Consider what the electorate for the 2020 elections will be should the ward be contested
- b. Filling the seat(s) for this ward in the 2020 elections
- c. Is there a suitable polling station? Warding the parish would require creating two polling districts and regulations state that polling districts should have their own allocated polling station except in exceptional circumstances.
- d. Where would the ward boundaries be? – this should be quite straightforward
- e. The number of councillors for the ward, I would not recommend that this is more than 2/3 at this stage although we do have some wards with 1 councillor

I hope the above helps, if you do have any further questions please do not hesitate to contact me.

Kind regards

Hannah

---

From: Eastington PC Clerk [mailto:clerk@eastington-pc.gov.uk]  
Sent: 15 March 2019 07:31  
To: Emery, Hannah  
Subject: Community governance review - Eastington

Dear Hannah

Eastington Parish Council would like to put forward a suggestion for Warding the parish, do you have any suggestions or protocol that we should consider (eg numbers of councillors per area). We will respond to the review consultation after our next meeting in April, but in summary the parish councillors agreed with Tom Low's suggestions of having another review in 2022/23 to take effect at elections 2024, increase to 11 councillors in May 2020 and want to explore warding the parish.

With thanks  
Julie

Julie Shirley  
Parish Clerk - Eastington Parish Council  
Tel: 01453 799616

## Agenda item 14

Report to:	Full Council
Date of Meeting:	11 <sup>th</sup> April 2019
Subject:	Annual Parish Meeting arrangements

The Annual Parish Meeting is a meeting of the electorate – the only official business required is the Chairman’s report on the activities of the Parish Council for the past year and a summary of the accounts. In recent years, we have invited speakers of various village organisations to make the meeting more interesting for electors to attend.

The Annual Parish Meeting was originally the only opportunity the electorate had to question the council on its activities, now of course the public can speak at all council meetings, but the law still requires us to hold the Annual Parish Meeting. The meeting can be held between 1<sup>st</sup> March and 1<sup>st</sup> June and cannot start before 6pm in the evening.

The meeting is currently advertised as Thursday 23<sup>rd</sup> May starting at 7pm in the village hall. We need to display a notice for the meeting at least 7 clear days ahead of the meeting that details the business to be transacted and signed by the Chairman/Vice Chairman.

A format used by many parish councils is a “trade show” format, where working groups and organisations have a table each to present their information and residents mingle and look at the presentations of interest to them. Sometimes, refreshments are provided. The meeting is then called to order for any questions from the public which the Chairman answers.

**Please could Council decide which (if any) organisations/people you wish to invite to the meeting to speak or present information, and the format of the meeting please (public speaking or individual tables or something else).**

Example poster we could use overleaf for advance promotion of the meeting:

# JOIN OUR ANNUAL EASTINGTON PARISH MEETING

Thursday 23rd May 2019 at 7.00pm

Eastington Village Hall

Everyone welcome to discuss any local concerns or issues and talk about what matters to your Parish—shops, roads, speeding, footpaths, community facilities, or anything else.

Come and voice your opinions and meet local groups, societies and your parish council.

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REFRESHMENTS WILL BE SERVED

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