

Minutes of the Council Meeting held on 8th November 2018 at 7.00pm in Eastington Village Hall

- Attendance and apologies for absence** In attendance Cllrs Bullock (Chair), Bomberg, Corrie (Vice-Chair), Chatterley, Cozens, Farnden, Loveridge and Simmons. **Apologies:** Cllr Wells. **Also present** Clerk Mrs J Shirley, Planning Clerk Mrs K Hayes, County Cllr Williams, District Cllr Davies, District Cllr Jones and 3 members of the public.
- Declarations of interest in items on the agenda** Cllr Loveridge declared an interest in item 9.13. Cllrs Bullock, Bomberg, Farnden and Loveridge declared an interest in item 7.1 (S.18/2202/FUL). Cllr Chatterley declared an interest in item 9.2 (expenses). Cllr Bomberg and Cllr Cozens declared an interest in item 9.7.
- Chairman's announcements** None.
- Approval of the minutes of the meetings** held on 11th October and 1st November 2018. It was proposed by Cllr Loveridge, seconded by Cllr Farnden and Council RESOLVED to accept the minutes of 11th October. Proposed by Cllr Farnden, seconded by Cllr Simmons and Council RESOLVED to accept the minutes of 1st November 2018.
- To review outstanding actions from previous meeting:** (11th October 2018) Item 9.1 letter has been drafted to the school in response to road safety. 10.7 village gateway planting still to be carried out; Cllr Chatterley to arrange a work party date and then request Cllr Wells to assist with buying plants. (1st November 2018) item 7 response to the community governance review has been drafted and will be submitted on 9th November.
- Changes to the order of business** None

The meeting was opened for questions and comments from the public.

Mr Edwards (Public Rights of Way Defenders) addressed the meeting: on 16th April 2018 he sent an email to Highways and the School regarding the hedges along Millend Lane needing cutting back, he passed on thanks for this to have finally been done. He asked if the stile at Broadfield Road had been replaced yet, not yet. He also asked if the overgrown stile at Nupend has been identified as yet? Not yet. Mr Edwards has approached Alan Smith for topping up stone in the meadow which gets very muddy. Thanks also expressed to Andrew Cozens for installing 4 kissing gates on his land so his land will be completely stile free. Mr Edwards also reported that Nick Spencer has agreed to install another kissing gate which means his land will also be completely stile free.

Mr Low (Eastington Community Land Trust) spoke regarding item 7.1 (S.18/2202/FUL – 23 affordable units at Claypits). Mr Low outlined the planning application details; it was expected that the application will be determined under delegated powers at Stroud District Council, hoping to have a decision before Christmas. Mr Edwards enquired if the first homes will be occupied during the course of building; answer was yes. Properties would be released in blocks of 6 or 7 at a time.

Cllr Williams asked if the homes will be built to zero carbon emissions; Mr Low responded that they are building to the best standard but couldn't recall the carbon emission figure and will let Cllr Williams know. Cllr Williams also asked if each home will get a shed, answer was yes with room for wheelie bins.

Report from the County Councillor – Cllr Williams attended a conference on adverse experiences of children and how it affects development. It is budget time at GCC, aiming to save £23million in the budget. Cllr Williams urged everyone to look at the budget.

Report from the District Councillors – Cllr Jones reported that district councillors were still in purdah due to the election taking place at Dursley next week. Karen Trickey, head of legal at SDC has left and the interim head of legal is Nicola Swan. The Local Plan review starts on 16th November until 17th January

2019. Cllr Davies noted that the Ecotricity planning application will go to Development Control Committee in February 2019 and will be a day-long committee meeting devoted to this one application. Cllr Davies also commented on the conference he attended with Cllr Williams.

Mr Edwards stated there was supposed to be a meeting on 26th October including district councillors about footpaths on Great Oldbury and requested to know the results of that meeting. The district councillors did not attend the meeting. The Parish Council received an email following that meeting and will forward to Mr Edwards, also to the District Councillors and County Councillor. The Public Rights of Way Officer at GCC and the Parish Council's Planning Clerk has been working closely with SDC to ensure a good outcome for the rights of way across the development.

7. Planning

7.1 To consider the following planning applications:

Date rec'd	Application No:	Address	Details	EPC Comments
29/10/2018	S.18/2283/MINAM	Land WoS	Move the detached garage of plot 34 back to provide better rear access to the garden.	No comments
30/10/2018	S.18/2248/HHOLD	Lakehouse Churchend	Enlarged porch, canopies, revised fenestration, velux windows and decking	No comments
Cllrs Bullock, Bomberg, Farnden and Loveridge left the meeting. Cllr Corrie took the Chair for the next application.				
29/10/2018	S.18/2202/FUL	Land at Claypits	23 affordable units for rent and associated infrastructure on existing farm land.	Cllr Cozens is against any development that puts pressure on Bath Road; also feels that developing on other side of M5 will open floodgates for further development outside the settlement boundary. Cllr Corrie had a query about noise and noted that there will be acoustic fencing. Cllr Chatterley also commented about the acoustic fencing to reduce noise from the motorway. Cllr Corrie noted that Stroud DC Environmental Health and Planning will examine the noise mitigation to ensure that it is acceptable. Vote was 3 in favour of supporting the application, 1 abstention.

Cllrs Bullock, Bomberg and Loveridge rejoined the meeting. Cllr Bullock resumed the Chair for the meeting.

8. Groups / Meetings / Reports

8.1 Cllr Chatterley reported that there was no Getting Around Group meeting this month; the hedge cutting along Millend Lane has been completed by the landowner. Cllr Chatterley is noting overgrown public rights of ways, and will check all the grit bins. There is one bin at Chipman's Platt that needs replacing which should be included in the budget for 2019/20. Cllr Loveridge noted the

hedge on 1 Victoria Drive needs cutting back. Cllr Corrie asked if there has been any progress with speed gun training; 3 councillors have expressed interest and Cllr Chatterley will arrange training. There was a discussion about ANPR cameras, Cllr Chatterley will look at costs for the budget. Cllr Corrie noted she has had a few calls about lorry watch so Cllr Chatterley will look again at arranging a lorry watch date. **Action: Cllr Chatterley.**

- 8.2 There was no update from the Churchyard & Burial Ground Group. It was noted that the latest safety check report is outstanding; there was a discussion about the recent training the Clerk attended on memorial safety and Council noted that there were a number of actions it needs to take forward including a memorial management policy. **Action: Clerk.**
- 8.3 Council discussed requesting a meeting with Highways re A419 improvements; it was agreed that the Clerk arrange a meeting. **Action: Clerk.**

9. Finance / Procedure

- 9.1 Council received the latest bank reconciliations (October) and budget versus spend report for the 2018/19 accounts. It was reported that the internal review of the accounts has taken place with suggested improvements for reducing risk on payroll payments.
- 9.2 Council approved the payment of expenses for Cllr Chatterley, Clerk and Planning Clerk for October 2018.
- 9.3 Council received the staff timesheets for October 2018 (confidential and not for circulation)
- 9.4 Council agreed that the parish office will be closed from 24th December until 4th January (inclusive), however the Clerk will work short hours on 3rd and 4th January only to prepare the meeting pack for 10th January.
- 9.5 The Clerk provided a verbal update on the defibrillator installations which are now due to be done on 21st November.
- 9.6 Council agreed a £200 donation to Royal British Legion for Poppy Appeal 2018.
- 9.7 The Council discussed the installation of signage on the skate park fence contrary to Council's decision. Cllr Bomberg and Cllr Cozens took no part in the discussion. Council were dismayed that the sign had been installed despite the Council not agreeing to the installation, and were also concerned about the wording of the sign as it discourages skate park users from using the skate park during football matches. Council resolved that OHMGC be asked to remove the sign and make good the fence within a set timescale, if not done then the Parish Council will remove the sign. **Action: Clerk.**
- 9.8 Council received an update on General Data Protection Regulations (GDPR) including data audit and approved the replacement of the current Data Protection Policy with the new GDPR Overview. **Action: Clerk.** The actions required arising from the Data Audit were noted and there was a discussion about budgeting for council-provided tablets to keep parish council paperwork secure and separate from personal use. Councillors were issued with a Data Protection Responsibility Form to sign and return to the Clerk. **Action: All.**
- 9.9 Council approved updating the parish council website to ensure it is GDPR compliant with cookie consent at a cost of £240 set-up and annual maintenance of £60. **Action: Clerk.**
- 9.10 Council reviewed and agreed the following policies:
- CCTV Policy (changes relating to GDPR)
 - Cookie Policy (new)
 - Retention & Disposal Policy and appendix (new required for GDPR)
 - Training Policy (minor amendment to include data protection)
- 9.11 Council reviewed the Strategic Plan and new items were added for 2019/20. **Action: Clerk**
- 9.12 Council agreed to carry out a Housing Needs Survey as per the Council's Strategic Plan. **Action: Clerk.**
- 9.13 Council resolved the accounts for payment, schedule circulated prior to meeting.

Invoice Date	Payee	Details	Net Amount	VAT	Gross Amount	Budget
CHEQUE PAYMENTS						
	Royal British Legion	Poppy Appeal 2018 (to be agreed 8/11/18)	£200	£0	£200	S137
ONLINE PAYMENTS						
26/10/18	Salaries & Expenses	Payroll October (JS) & September (AS & KH) 2018 & Expenses September 2018	£2311.99	£0	£2311.99	Parish Admin
05/11/18	HMRC	PAYE & NI October 2018	£649.14	£0	£649.14	Parish Admin
19/06/18	PATA (UK)	Payroll service April, May & June (invoice not received previously)	£67.50	£0	£67.50	Parish Admin
01/10/18	A J Loveridge	Grass cutting, hedge cutting, strim pond, repair tarmac path at burial ground	£1475	£0	£1475	Ground maintenance
30/09/18	Smith's (Gloucester) Ltd	Burial Ground bin emptying x 2	£16.02	£3.20	£19.22	C&BG
10/10/18	Caloo Ltd	Repair aerial runway	£507.20	£101.44	£608.64	Play Park Maint
10/10/18	All Out Play Ltd	Repair grass slopes at skate park	£2685.00	£537	£3222.00	Play Park Project
17/10/18	Glasdon UK Ltd	Black bin sacks	£45.72	£9.14	£54.86	Play Park Maint
15/10/18	Waterplus	Water supply at burial ground	£19.09	£0	£19.09	C&BG
23/10/18	Christopher Venables	Pest control (wasps) at play park	£100.00	£0	£100.00	Play Park Maint
19/10/18	Jamie Linwood	Xylophone beaters for play park	£50.00	£0	£50.00	Play Park Maint
15/09/18	Eastington Village Hall	Hall hire August 2018	£28.00	£0	£28.00	Parish Admin
06/10/18	Eastington Village Hall	Hall hire September 2018 (3 invoices)	£26.25	£0	£26.25	Parish Admin
01/11/18	Parish Online by GeoXphere Ltd	Annual subscription to parish mapping	£30.00	£6.00	£36.00	Subs
DIRECT DEBITS:						
25/10/18	NEST	Pensions for October 2018	£109.37	£0	£109.37	Parish Admin
	Vodafone UK	Parish Mobile	£31.86	£6.37	£38.23	Parish Admin
TOTAL					£9015.29	

Cllrs Corrie and Bullock will authorise the online payments.

10. Council received a list of the previous month's correspondence for information.

There will be a Resources Committee meeting at 6pm on 13th December prior to Full Council.

Meeting closed at 9pm.

Notice: The next meeting of Eastington Parish Council will be on Thursday 13th December 2018. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than 9am on Wednesday 5th December 2018.

Signed

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Date