

Minutes of the Council Meeting held on 11th October 2018 at 7.00pm in Eastington Village Hall

1. **Attendance and apologies for absence** In attendance Cllrs Corrie (Chair), Chatterley, Cozens, Farnden, Loveridge, and Simmons. **Apologies** Cllrs Bullock, Bomberg, Wells, District Cllr Davies. **Also present** Clerk Mrs J Shirley, Planning Clerk Mrs K Hayes, District Cllr Jones and 4 members of the public.
2. **Declarations of interest in items on the agenda** Cllr Loveridge declared an interest in item 10.9, 10.10, 10.15. Cllr Cozens declared an interest in item 10.4.
3. **Chairman's announcements** None.
4. **Approval of the minutes of the meetings held on 13th September 2018:** proposed by Cllr Loveridge, seconded by Cllr Simmons and Council RESOLVED to accept the minutes.
5. **To review outstanding actions from previous meeting:** None.
6. **Changes to the order of business** None

The meeting was opened for questions and comments from the public.

Councillor from Stonehouse Town Council addressed the meeting and acknowledged that whilst both councils objected to the West of Stonehouse development we now have to get on with accepting the development into the area between the two parishes. WoS was described as an urban extension to Stonehouse and STC would like to discuss a boundary review with Eastington to take some of WoS into Stonehouse parish.

Mr Low spoke regarding item 9.6 relating to traffic impact of the Ecotricity planning application and there were recently two fatalities due to traffic queuing onto the M5 at junction 25 due to traffic build-up. Mr Low believes there will be a review of the junction following this recent incident which may have implications for developments at motorway junctions in the future.

Mr Low spoke on item 9.3 on behalf of Eastington Community Orchards; a written report has been provided to Council and Mr Low summarised some of the points. Mr Low went onto talk about the new pond at Coneygree Orchard (parish council burial land) and referred to the report at agenda item 9.4.

Mr Davies spoke on the community governance review and would like Eastington to remain a rural parish retaining the historic settlements, even if that means a change of boundary.

Report from the County Councillor – None received

Report from the District Councillors – Cllr Jones gave a report. A district councillor at Dursley has resigned and there will be a bye-election which puts the councillors into a period of "purdah" preventing them from doing anything that is perceived as campaigning for the political parties.

7. Consultations

Community Governance Review:

- (a) Cllr Corrie gave a verbal report regarding an informal meeting with Stonehouse Town Council regarding the option for a boundary review; the meeting was attended by one Stonehouse councillor, one Eastington councillor and both clerks. Stonehouse Town Council would favour moving the boundary so that some (or all) of the West of Stonehouse development would move into Stonehouse as the precept would be advantageous to Stonehouse. Cllr Corrie invited Cllr Theresa Watt from Stonehouse to add comments. It was recognised that the new residents would make use of facilities at Stonehouse. Stonehouse Town Council would not like the rural hamlets as part of Stonehouse as they fit better with the character of Eastington. Cllr Cozens asked how

the area of WoS is split between the two parishes, Mr Low answered that it's about 90% Eastington 10% Stonehouse.

- (b) The Council discussed some of the options in the consultation and each councillor shared their views. Cllr Corrie proposed that councillors take the next month to consider all the points of view and be ready to debate and vote at the next meeting, or possibly at an extraordinary meeting, with the community governance review as the only agenda item. Agreed by all.

8. Planning

8.1 The following planning applications were considered:

Date rec'd	Application No:	Address	Details	EPC Comments
26/09/18	S.18/1892/HHOLD	Apple Trees Middle Street	First floor extension, single storey ground floor extension and insertion of roof windows into existing roof.	No objection.

8.2 The following planning decisions made by Stroud District Council were noted.

App No:	Address	Details	EPC Comments	SDC Decision
S.18/1693/VAR	Muller Severnside Dairy, Oldend Lane, Stonehouse	Application to vary condition 2 of planning application S.17/1602/FUL to uplift the existing roof to suit the new extension pitch at the new & existing building junction.	No comments 13/09/18	PERMIT 02/10/18

- 8.3. Council reviewed the draft letter to Planning Casework Unit to "call-in" the application S.16/0043/OUT. Council noted that a number of local parish councils support the call-in request. The Planning Clerk raised a few amendments and pointed out that some recent FGR documents refer to a 10,000 seated stadium rather than 5,000. The possibility that Development Control Committee members are FGR supporters may need to declare an interest when the application is considered. The letter will also refer to the NPPF in relation to environmental matters; a few tweaks of the application could preserve the local environment but this opportunity appears to have been missed. Council resolved that the letter be sent with the agreed amendments. **Action: Clerk/Planning Clerk.**

9. Groups / Meetings / Reports

- 9.1 Cllr Chatterley gave a verbal update from the Getting Around Group recent meeting with Highways. A few areas of maintenance were highlighted to Highways. The "Passing Place" signs that are on order for Millend have been delayed due to the Highway funding being reduced for 2018/19 so is likely to be on hold until April 2019 unless EPC wishes to fund the signs. The Parish Council received a letter from Eastington Primary School with some ideas to improve the car parking and road safety during school drop-offs. Highways suggested painted "H" bars on the road indicates areas not to park cars, eg at junctions or across driveways. Residents have also contacted the Parish Council about these road safety issues. A one-way system was discussed with Highways, not impossible but is complex to progress and would be better for the Parish Council to come up with a scheme to put forward to Highways for costing. Cllr Chatterley will draft a response to the school for the Clerk to send. **Action: Cllr Chatterley/Clerk.**
- 9.2 No update from the Churchyard & Burial Ground Group.
- 9.3 Council received a report from the Eastington Community Orchards.
- 9.4 Council discussed a report on the installation of a pond on leased land to the Eastington Community Orchards and RESOLVED to vary the lease with Eastington Community Orchards to permit the pond providing the land is returned to an appropriate state for burials when the land is returned to the parish council. **Action: Clerk to vary the lease.**

- 9.5 Council received the notes of the meetings of the Strategic Planning Working Group on 27th September.
- 9.6 Council received the minutes of the Planning Committee meeting held on 27th September 2018 for information.

Cllr Farnden left the meeting.

10. Finance / Procedures

- 10.1 Council resolved to accept the latest bank reconciliations (September) and budget versus spend report for the 2018/19 accounts and resolved to accept the revised earmarked reserve amounts following correction of error. **Action: Clerk.**
- 10.2 Council resolved the payment of expenses for the Clerk, Acting Clerk and Planning Clerk's for September 2018.
- 10.3 Council resolved to accept the Clerk, Acting Clerk and Planning Clerk's timesheets for September 2018 (confidential and not for circulation) and approved holiday pay up to 30 September for Acting Clerk (11 hours) and Planning Clerk (24.5 hours) including hours untaken in previous quarter.
- 10.4 Council resolved the terms of £3,000 interest-free loan to OHMGC for the motorway safety fence (loan agreed by Council on 12th October 2017) to be repaid £1000 per year starting October 2019. **Action: Clerk to advise OHMGC.**
- 10.5 Council approved the purchase of large bin sacks for the play park bins at a cost of £44.72+VAT for 200 bags to be paid from the play park maintenance budget. **Action: Clerk.**
- 10.6 Council resolved to appoint a survey to assess tree safety and condition of trees at the closed churchyard (previously surveyed in 2015) plus one tree due for re-inspection at the burial ground, at a cost of £4.93+VAT per tree (estimated total £123.25+VAT). **Action: Clerk.**
- 10.7 Council agreed the purchase of plants for the village gateways to a maximum of £200, Cllr Chatterley will organise a work party to update the planters. **Action: Getting Around Group.**
- 10.8 Council considered attendance at GAPTC training course; it was agreed that Cllr Farnden will attend the planning application course on 6th November at a cost of £50, and the Clerk and Planning Clerk to attend the Clerk Networking on 6th December.
- 10.9 Council approved the strimming of the pond area at Snakey Lane (required for health & safety) at a cost of £60; it was thought that there was some ragwort in the pond area that needs pulling up. **Action: Clerk.**
- 10.10 Council approved the hedge cutting of the burial ground hedge alongside Springhill at a cost of £50; it was noted that this should be added into the ground maintenance contract. **Action: Clerk.**
- 10.11 Cllr Corrie raised a proposal that each councillor take ownership of allocated policies to ensure the policies remain relevant; Cllrs to review the list and volunteer any policies they wish to adopt. **Action: All.**
- 10.12 Council received information on the "Ledbury Case" and noted the impact on council policies.
- 10.13 Council noted that the external audit has been completed with no areas for concern.
- 10.14 Council decided not to receive the Community Infrastructure Levy payment of £520.08 from Stroud District Council at this stage until the amount is more significant. **Action: Clerk.**
- 10.15 To approve the accounts for payment, schedule circulated prior to meeting.

Invoice Date	Payee	Details	Net Amount	VAT	Gross Amount	Budget
CHEQUE PAYMENTS						
	OHMGC	Solar Grant Fund for safety fencing	£3000	£0	£3000	Solar Grant Fund
	OHMGC	Solar Grant Fund for outside toilets	£2500	£0	£2500	Solar Grant Fund
ONLINE PAYMENTS						
27/09/18	Salaries & Expenses	Payroll September (JS) & August (AS & KH) 2018 & Expenses August 2018	£2030.79	£0	£2030.79	Parish Admin
	OHMGC	Loan for safety fencing (agreed 12/10/17)	£3000	£0	£3000	
31/08/18	Abbey Loos	Portable loo rental (August)	£92.00	£18.40	£110.40	Play Park

Signed

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Date

01/09/18	A J Loveridge	Grass cutting	£1165	£0	£1165	Ground maintenance
21/09/18	PATA (UK)	Payroll services July-September 2018	£67.50	£0	£67.50	Parish Admin
20/09/18	Gloucestershire County Council	Kissing gate & 2:1 gate for Wicksters Brook & Fromebridge	£237.74	£47.55	£285.29	Roads & Transport
05/10/18	HMRC	PAYE & NI September 2018 plus SAP overfunding	£614.65	£0	£614.65	Parish Admin
27/09/18	PKF Littlejohn LLP	External audit fee 2017-18	£400	£80	£480	Audit
25/09/18	ICCM	Training course 10 th October x 2 people	£340.00	£68.00	£408.00	Training
DIRECT DEBITS:						
22/10/18	Public Works Loan Board	Loan repayment	£2761.48	£0	£2761.49	Loan
	NEST	Pensions for September 2018	£113.52	£0	£113.52	Parish Admin
	Vodafone UK	Parish Mobile	£31.86	£6.37	£38.23	Parish Admin
		TOTAL			£16574.87	

Receipts:

SDC	Precept 2 nd half	£35,290
Eastington Youth Group	Balance of funds for Snakey Park reserve	£4591.43

Cllrs Corrie and Chatterley will process the online payments.

11. Correspondence

11.1 Council received a list of correspondence received for information.

The meeting closed at 9.00pm.

Notice: The next meeting of Eastington Parish Council will be on Thursday 8th November 2018. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than 9am on Wednesday 31st October 2018.