



Information for Eastington Parish Council meetings

Welcome to the Eastington Parish Council meeting. Please read the following information to help you understand the proceedings.

The Meeting

The parish council meeting is a formal meeting of the parish council. The meeting is held to enable councillors to meet and to discuss and take decisions in relation to the items on the agenda. The meeting is conducted in accordance with the adopted Standing Orders and with reference to Local Government regulations.

Public Speaking

There is time set aside for members of the public to raise matters with the Council. There is no public speaking allowed during the rest of the meeting, except at the discretion of the Chairman. Please note the parish council will not be able to take decisions on public questions unless the matter is already on the agenda. Please be aware that this is a public meeting and may be filmed or recorded and that anything discussed is a matter of public record and could be reproduced in other forums such as social media or the press.

Information and Website

Members of the public can download the meeting papers for the meeting by going to the Council website: www.eastington-pc.gov.uk.

Personal Data

Your name may be recorded in the minutes of the council meeting as part of the public record. Any personal contact details you provide to the Council will be used only in relation to the purpose provided and may need to be shared with partner organisations such as the County Council or District Council if the matter falls within their services. We will seek your consent before we pass on any contact details.

Fire Safety

Please make yourself aware of the layout of the meeting room and locate the fire exits. Should there be an emergency please leave by the nearest fire exit and assemble in the car park.

Toilets

Toilets are located at the back of the main hall.