

Minutes of the Council Meeting held on 13th September 2018 at 7.00pm in Eastington Village Hall

1. **Attendance and apologies for absence** In attendance Cllrs Corrie (Chair), Bomberg, Farnden, and Loveridge. **Apologies** Cllrs Bullock, Chatterley, Cozens, Simmons and Wells. **Also present** Acting Clerk Anita Sach, Planning Clerk Karen Hayes, and Clerk Julie Shirley, District Cllr Davies, District Cllr Jones and 2 members of the public.
2. **Declarations of interest in items on the agenda** Cllr Loveridge declared an interest in item 9.6, Cllr Farnden item 7.1 (S.18/1779/HHOLD) and Cllr Bomberg item 9.7.
3. **Chairman's announcements** Thanks to Acting Clerk for past 6 months and to Planning Clerk and welcome back to the Clerk. Pointed out that Dale Haines is the Snow Warden but missed off the GCC list.
4. **Approval of the minutes of the meetings held on 9th August 2018:** RESOLVED to accept the minutes.
5. **To review outstanding actions from previous meeting** Cllr Corrie will go to check the overgrown hedge in Bath Road. Meeting with Local Highways Manager to be arranged in the near future. Cllr Farnden has measured up the land for the Memorial Garden.
6. **Changes to the order of business** None

The meeting was opened for questions and comments from the public.

Points were raised about the footpaths in item 8.5 as there are a number of paths in that particular area. The PROWD group would like to be kept advised of locations of kissing gates. Acting Clerk advised that GCC would pay for installation. PROWD queried when the stone will be laid at the kissing gate in Middle Street. Cllr Loveridge advised that the delay was due to problems with the weather and will be done in due course.

Cllr Jones advised that Ecotricity has withdrawn match funding for canal improvements. The planning application for offices at Westend Suites will be going to DCC. SDC will be applying for funds for new community centre at Broadfield.

Report from the County Councillor – None received

Report from the District Councillors – Cllr Davies advised that the recycling centre in Horsley will have shorter opening hours and be closed one day during the week. Car parking charges will not be introduced in Stroud, Dursley etc. SDC has appointed a new Chief Executive Kathy O'Leary who will start in November. She has a planning background. Government has stopped scheme where principal councils have to pay funds back. Forest Green Rovers stadium application will go to Development Control Committee in December. The consultation of review of Local Plan is about to come out. Severn Voice is meeting with SDC officer Mark Russell on 24th October at Whitminster, which councillors are welcome to attend.

7. Planning

7.1 The following planning applications were considered:

Date received	Application No:	Address	Details	EPC comments
20.8.18	S.18/1693/VAR	Muller Severnside Dairy, Oldend Lane, Stonehouse	Application to vary condition 2 of planning application S.17/1602/FUL to uplift the existing roof to suit the new extension pitch at the new & existing building junction https://www.stroud.gov.uk/apps/planning?AppRef=S.18/1693/VAR	No comments

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20.8.18	S.18/1705/HHOLD	21 Victoria Drive	Erection of single-storey extension to rear https://www.stroud.gov.uk/apps/planning?AppRef=S.18/1705/HHOLD	No comments
21.8.18	S.18/1779/HHOLD	Dovedale, Bath Road	Proposed new garage https://www.stroud.gov.uk/apps/planning?AppRef=S.18/1779/HHOLD	Support
21.8.18	S.18/1630/HHOLD	Tulip Cottage, Churchend	Retrospective application for a single storey extension and decking https://www.stroud.gov.uk/apps/planning?AppRef=S.18/1630/HHOLD	No comments but some concerns about overdevelopment of the site. It is noted that the property may be used for multi-use and are all the safety checks in place
24.8.18	S.18/1219/REM	Parcel H21 Land West of Stonehouse	Details of the layout, scale, external appearance and landscaping for development of H21. https://www.stroud.gov.uk/apps/planning?AppRef=S.18/1219/REM	No comment required as the reserved matters have already been approved by SDC
4.9.18	18/0058/STREG3	Eastington Primary School	Erection of two canopies to provide outdoor learning space http://planning.gloucestershire.gov.uk/publicaccess/publicationDetails.do?activeTab=summary&keyVal=PE86Y0HNNHCH00	Support

7.2 The following planning decisions made by Stroud District Council were noted.

Application	Details	EPC Comments	SDC Decision
S.18/1450/REM Land West of Stonehouse	Feature wall with uplights and sign to form site entrance and one totem style marketing sign	Planning Clerk's recommendations adopted by council	PERMIT 5.9.18
S.18/1451/ADV Land West of Stonehouse	Feature wall with uplights and sign to form site entrance and one totem style marketing sign	Planning Clerk's recommendations adopted by council	PERMIT 5.9.18
S.18/1532/VAR Claypits Farm, Claypits	Variation of condition 2 of Application S.16/1300/FUL to revise the design and layout	No objection but query re manner of use of brick to Dutch Barn	PERMIT 5.9.18
S.18/1545/REM Land West of Stonehouse	Approval of reserved matters (access, landscaping & layout) following outline permission of S.14/0810/OUT for a mixed use development of up to 1350 dwellings	Planning Clerk's recommendations adopted by council	PERMIT 6.9.18

8. Groups / Meetings / Reports

- 8.1 Council received a verbal update from the Getting Around Group. A lot of the hedges have become overgrown in Victoria Drive restricting access to pedestrians. Cllr Corrie believes that one of the houses is empty so maybe worth contacting Estate Agents and possibly SDC for the other properties. District Cllr Davies also suggested talking to Local Highways Manager at the next Highways meeting.
- 8.2 Council received a verbal update from the Churchyard & Burial Ground Group and the latest safety check report. The safety report has been sent to the Acting Clerk but a few items are still to be added. The Group had a tidy up of the burial ground, cleared green waste away and cleaned the glass on the noticeboard.
- 8.3 Council received the notes of the latest meeting of the Strategic Planning Working Group held on 6 September.
- 8.4 Council received the minutes of the Planning Committee held on 23 August, for information.
- 8.5 Council agreed replacing overgrown stile at the top of Broadfield Road with a kissing gate at a cost of £190.28+VAT (plus installation), footpath number to be advised. The broken stile at Nupend (footpath number to be advised) is to be inspected by councillors and report back to October meeting. Cllr Corrie will advise the footpath numbers to the Clerk. **Action: Getting Around Group.**
- 8.6 Council noted that remedial work has been done to re-set the posts supporting the shade sail in Snakey Park by All Out Play.
- 8.7 Council agreed to reinstate grass banks on side of the skate park, following the partial success of a test piece installed this summer, at a cost of £2685+VAT. **Action: Clerk** to raise purchase order.
- 8.8 Council noted that two of the beaters for the Snakey Park musical instruments have been damaged and one broken, which Jamie Linwood will replace. Council agreed to pay £25 each to replace the damaged beaters, but will monitor the situation as they only lasted 3 months. **Action: Clerk** to order.

9. Finance / Procedures

- 9.1 Council approved the July and August bank reconciliations and noted the budget versus spend report for the 2018/19 accounts.
- 9.2 Council approved the payment of Acting Clerk and Planning Clerk's expenses for August 2018
- 9.3 Council received the Acting Clerk and Planning Clerk's timesheets for August 2018.
- 9.4 Council approved the extension to the contract of the Planning Clerk until 28 February and to review at February meeting. **Action: Clerk.**
- 9.5 Council approved attendance by Cllr Farnden and the Clerk at Institute of Cemetery & Crematorium Management training course on Memorial Management in Quedgeley on date to be advised at a cost of £165+VAT per person. **Action: Clerk.**
- 9.6 Council approved the accounts for payment, schedule circulated prior to meeting.

Invoice Date	Payee	Details	Net Amount	VAT	Gross Amount	Budget
CHEQUE PAYMENTS						
	Eastington Primary School	A thank you for memorial garden designs	£20.00	£0	£20.00	Burial ground
ONLINE PAYMENTS						
28.8.18	Salaries & Expenses	Payroll August (JS) & July (AS & KH) 2018 & Expenses July 2018	£1414.89	£0	£1414.89	Parish Admin
1.8.18	Abbey Loos	Portable loo rental (July)	£43.00	£8.60	£51.60	Play Park
1.8.18	A J Loveridge	Grass cutting	£1165.00	£0	£1165.00	Ground maintenance

17.8.18	Parish Council Websites	Annual website hosting & maintenance fee	£120.00	£0	£120.00	Parish Admin
7.7.18	Eastington Village Hall Charity	Hall Hire	£31.50	£0	£31.50	Hall Hire
3.9.18	Community Heartbeat	Annual defibrillator support	£252.00	£0	£252.00	Defibrillators
6.9.18	Andrea Pellegram Ltd	Planning Local subscription	£100.00	£0	£100.00	Planning
6.9.18	Eastington Hamlets Group Ltd	Contribution towards legal costs	£1000.00	£0	£1000.00	Planning
DIRECT DEBITS:						
19.7.18	ICO	Annual registration fee	£35.00	£0	£35.00	Parish Admin
24.8.18	NEST	Pensions for August 2018	£71.85	£0	£71.85	Parish Admin
22.8.18	Vodafone UK	Parish Mobile	£31.86	£6.37	£38.23	Parish Admin
		TOTAL			£4300.07	

Cllrs Corrie and Wells will authorise the online payments

- 9.7 Council approved the application to the Solar Grant Fund from the Eastington Community Centre for a grant of £2500 to build a permanent, access friendly toilet for the various user groups at Snakey Park and allotment holders. Council advised that OHMG will need to budget themselves for ongoing building maintenance as the grant scheme cannot be used for maintenance. **Action: Clerk.**
- 9.8 Council carried out the annual review of the following policies and approved them:
 Communications Policy (amend the introduction to replace "letter" with "in writing")
 Expenses Policy
 Health & Safety Policy
 Solar Fund Grant Policy

Cllr Corrie suggested that councillors each take ownership of one policy to keep them under review to ensure they remain fit for purpose.

10. Consultation

Community Governance Review: The Parish Council decided to delay the decision until the proposed meeting with Stonehouse Town councillors has taken place and then bring it back to full council at the October meeting.

11. Correspondence

11.1 Council received a list of correspondence received for information.

The meeting closed at 8.45pm

Notice: The next meeting of Eastington Parish Council will be on Thursday 11th October 2018. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than 9am on Wednesday 3rd October 2018.

Signed

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Date