

EASTINGTON PARISH COUNCIL

Email: clerk@eastington-pc.gov.uk

Minutes of the Council Meeting held on 8th February 2018 at 7.00pm in Eastington Village Hall

- 1 Attendance and apologies for absence** In attendance Cllrs Bullock (Chair), Corrie (Vice-Chair), Farnden, Loveridge, and Simmons. There were three members of the public present. Also present, District Cllr Davis and Parish Clerk Mrs J Shirley. Apologies received from Cllrs Bomberg, Chatterley, Cozens, and Wells, County Cllr Lesley Williams and District Cllr John Jones.
- 2 Declarations of interest in items on the agenda.** None.
- 3 Chairman's announcements:** Cllr Bullock outlined that the PC is receiving a lot of West of Stonehouse planning applications. The Council also passed on good wishes to District Cllr John Jones after his recent operation.
- 4 Approval of the Minutes of the Council meetings held on 11th January 2018:** RESOLVED to accept the minutes.
- 5 Outstanding actions from previous meeting:** Item 8.1 the meeting with Highways has been postponed and new date to be arranged.
- 6 Changes to the order of business.** None.

The meeting was opened up for Public question time.

Mr Davies requested an update on the new Tree Preservation Order for the lime tree on Bath Road; it is believed to have been passed, Clerk will confirm.

A resident from Claypits addressed the meeting regarding the state of the pavement from Claypits to the Alkerton centre, muddy, uneven and slippery, particularly from the motorway bridge to the Smith's entrance. The Parish Council will raise this with Highways. The resident also raised a query regarding the proposed 24 affordable houses on Claypits Road and ways to slow the speed of traffic down on the main road. Cllr Corrie noted that volunteers will receive speed watch training.

To receive a report from District Councillors: Cllr Davies gave an update on the progress with "buffers" for the West of Stonehouse and there will be a meeting with Planning Officers on 20th February. The Parish Council expressed concern about the lack of notice that is being paid to comments made by the Parish Council. The Parish Council noted that planned removal of a hedge in parcel H3 is a concern and Cllr Davies will take that forward with Officers. Stroud DC has set the budget for 2018/19 with a 2.99% increase in council tax.

7. Planning

7.1 To consider the following planning applications:

| Date received | Application No: | Address | Details | EPC Comments |
|---------------|------------------|-------------------------|--|---|
| 29/01/2018 | S.18/0194/DISCON | Land West of Stonehouse | Discharge of condition 43 of S.14/0810/OUT relating to mitigation of impact on Severn Estuary SPA. | Clerk is due to meet the public rights of way officer – Council to consider at Planning Committee on 22 nd February. |

The Clerk also read out an email from residents concerned about the loss of bridleways on the West of

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Stonehouse development, this will be raised with the public rights of way officer.

- 7.2 To note planning decisions made by Stroud District Council:
S.17/2783/HHOLD – Springhill House: rear extension and conservatory. PERMIT 30/01/18.
- 7.3 The Clerk gave a verbal update regarding consultants appointed on behalf of EPC to assess the Ecotricity plans S.16/0043/OUT. The planning consultant has produced a draft report which will be circulated to Councillors for comment. The transport consultant has identified that the vehicle trip numbers are higher than indicated by the applicant, there are no public transport arrangements - the exit onto Grove Lane to be used by match day buses. Cllr Davies was invited to address the meeting and noted that the stadium has been sized for 5000 supporters which is less than the New Lawn stadium currently attracts. Full reports will be made available to the Planning Committee for 22nd February.

8. Groups / Meetings / Reports

- 8.1 The Getting Around Group is due to meet with Highways this month.
- 8.2 The Clerk read out an update from the Churchyard & Burial Ground Group; there have been complaints about overflowing bins in the churchyard. The bins were found to be much fuller than usual despite only being emptied a fortnight previously. The bins will be checked weekly.
- 8.3 The Council received the notes of the latest meeting of the Strategic Planning Working Group and the Chairman expressed thanks to the group for all their hard work.
- 8.4 The Council received the minutes of the Planning Committee meeting held on 25th January 2018 for information.
- 8.5 The Council received the latest monthly inspection report for the play / skate park, the Chairman noted it was a very informative report.
- 8.6 No update received on the E-CLT annual general meeting.
- 8.7 No update received regarding the Parish & Town Council meeting on 30th January held at Stroud DC.
- 8.8 The Council received the latest monthly report from the SDC Neighbourhood Warden. Cllr Corrie noted that the PCSO is regularly visiting the parish on her patrols.

9. Finance / Procedures

- 9.1 The Council received an update on the 2017/18 accounts including bank reconciliation.
- 9.2 The Council approved the payment of Clerk's expenses for January 2018 which will be paid with February payroll.
- 9.3 The Council received the Clerk's timesheet for January 2018.
- 9.4 The Council appointed GAPTC as the internal auditor for year ending 31st March 2018. **Action: Clerk.**
- 9.5 The Council reviewed the Grant Policy and approved the draft with two amendments to items 4 and 6 of the policy. **Action: Clerk.**
- 9.6 The Council noted that PROWD have declined the Solar Grant Funding; Council considered the implications to the public rights of way budget for 2018/19 and agreed to merge the £600 PROW budget with the Roads & Transport budget which is overseen by the Getting Around Group. **Action: Clerk.**
- 9.7 The Council noted that the Clerk will be taking adoption leave March-September 2018. The Resources Committee will meet to confirm cover arrangements and pay and conditions for the temporary clerk. Mrs Sach noted that she can offer about 10 hours per week and wanted Council to be aware that she won't always be available during the day and asked that Council help by reporting some of the more routine things direct to the relevant authority, eg potholes, street lights etc. Council will need to consider supplementary planning support. It was noted that Mrs Sach is not available for the 8th March Council meeting and the Clerk from Kingswood PC will clerk the meeting. The Council delegated authority to the Clerk to seek a planning support person and the Resources

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Committee will meet on 22nd February to confirm arrangements. **Action: Clerk.**

9.8 The Council approved the accounts for payment, schedule circulated prior to meeting:

| Invoice Date | Payee | Details | Net Amount | VAT | Gross Amount | Budget |
|------------------------|---------------------------------|---|------------|--------|-----------------|------------------|
| CHEQUE PAYMENTS | | | | | | |
| 08/02/18 | Allen White Ltd | Refund of interment fees | £280 | 0 | £280 | Parish Admin |
| 18/12/17 | Ramblers | Annual Membership | £62.00 | £0 | £62.00 | Subscriptions |
| ONLINE PAYMENTS | | | | | | |
| 30/01/18 | Salaries & Expenses | Payroll Jan 2018 & Expenses Dec 2017 | £1293.03 | £0 | £1293.03 | Parish Admin |
| 05/02/18 | HMRC | PAYE & NI payments to HMRC for Jan 2018 | £263.46 | £0 | £263.46 | Parish Admin |
| 22/01/18 | Omar L Cottle | Restoration of milestone at Hilltop | £140.00 | £28.00 | £168.00 | Monument Repairs |
| 08/01/18 | Water Plus | Burial Ground standpipe | £11.29 | £0 | £11.29 | C&BG |
| 06/01/18 | Eastington Village Hall Charity | Hall Hire December 2017 | £10.50 | £0 | £10.50 | Parish Admin |
| 31/12/17 | Smith's (Gloucester) Ltd | Burial Ground bin collection | £7.61 | £1.52 | £9.13 | C&BG |
| DIRECT DEBITS: | | | | | | |
| 23/01/18 | NEST | Pensions for January 2018 | £107.60 | £0 | £107.60 | Parish Admin |
| 20/01/18 | Vodafone | Parish Mobile | £31.00 | £6.20 | £37.20 | Parish Admin |
| | | TOTAL | | | £2242.21 | |

Cllr Bullock and Cllr Corrie will authorise the online payments.

10 Correspondence

10.1 The Council received a list of correspondence received in the past month for information.

Meeting closed 8.00pm.

Notice: The next meeting of Eastington Parish Council will be on Thursday 8th March 2018. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than 9am on Wednesday 28th February 2018.

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