

EASTINGTON PARISH COUNCIL

Email: clerk@eastington-pc.gov.uk

Minutes of the Council Meeting held on 8th March 2018 at 7.00pm in Eastington Village Hall

- 1 Attendance and apologies for absence** in attendance Cllrs Bullock (Chair), Corrie (Vice-Chair), Cozens, Farnden, and Wells. There were 2 members of the public present. Also present: District Cllr Davis, County Cllr Lesley Williams and Locum Clerk Miss M Leonard, Planning Clerk Karen Hayes. Apologies received from Cllrs Bomberg, Simmons, Loveridge and Chatterley and District Cllr John Jones.
- 2 Declarations of interest in items on the agenda.** Councillors reviewed their interests in the items on the agenda and there were none to be declared.
- 3 Chairman's announcements:** The Chairman welcomed Karen Hayes who has been employed to cover planning matters during the planned absence of the clerk Julie Shirley.
- 4 Approval of the Minutes of the Council meetings held on 8th February 2018**

Cllr. Corrie proposed to accept the minutes as a true record of the meeting on 8th February 2018. This was seconded by Cllr. Farnden. All councillors were in favour and the matter was resolved.
- 5 Outstanding actions from previous meeting:** There were no outstanding actions to review.
- 6 Changes to the order of business.** There were no changes to the Order of Business.

Public Speaking

The session was opened for questions and comments from the public.

A member of the public questioned why the Disabled Space outside the shops was going to be changed to Keep Clear. The Chairman responded that the disabled space was an error and the Keep Clear was necessary for the adjacent residential properties and businesses.

To receive a report from County Councillor:

Councillors noted the report which included an update on the County Council Budget details of a motion to consider the reduction of the use of plastic in the county and details of Vision 2050 consultation.

To receive a report from District Councillors:

Councillors noted the report which included an update on the setting of the Council Tax, information on a consultation on the A417 missing links, the Ecotricity application and details of planning meetings on West of Stonehouse.

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7. Planning

7.1 To consider the following planning applications:

Date received	Application No:	Address	Details	EPC Comments
08/02/2018	S.18/0259/REM	Land West of Stonehouse	Parcel H3-H5 & H8-H10 land West of Stonehouse 270 dwellings	H3- H5 Councillors reviewed the report compiled by the Planning Clerk Karen Hayes and resolved that these comments to be sent to the planning Officer. The Parish Council will however comment further on this application once further information from meetings is available.
12/02/2018	S.18/0275/REM	Land West of Stonehouse	Parcel H1-H4 land West of Stonehouse 138 dwellings	Councillors reviewed the report compiled by the Planning Clerk Karen Hayes and the Council resolved that these comments to be sent to the planning Officer. The Parish Council will however comment further on this application once further information from meetings is available. Councillors reviewed the briefing notes from Roderick Ellison in respect of an Environmental Impact Assessment (EIA). Council agreed that Mark Campbell and the Planning Consultants to meet and to report back to the Strategic Planning Working Group
16/02/2018	S.18/0315/FUL	Nastend Farm Nastend Lane Nastend	Conversion of barn to dwelling	Councillors reviewed the application and the Council resolved to make no objections to the application.
16/02/2018	S.18/0316/LBC	Nastend Farm Nastend Lane Nastend	Listed building consent for conversion of barn to dwelling	Councillors reviewed the application and the Council resolved to make no objections to the application

7.2 To note planning decisions made by Stroud District Council:

S.18/0003/FUL – 2-3 Vigar Street, Spring Hill – alterations & sub-division of existing dwelling to form two separate dwellings. PERMIT 27/02/18.

Council **noted** the decision.

7.3 The Council to agree an additional day's work for Troy Planning+Design to monitor amendments to the Ecotricity application and prepare a summary for Development Control Committee at a cost of £500+VAT.

Council reviewed the above proposal. All councillors were in agreement and **the matter was resolved.**

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8. Groups / Meetings / Reports

- 8.1 The Getting Around Group and the Council received the notes of the recent meeting with Highways in advance of this meeting. The Council **noted** the report.
- 8.2 Cllr Sharon Wells gave a verbal update from the Churchyard & Burial Ground Group. Arrangements to carry out a topple test of memorials, the removal of Christmas wreaths and deadheading of flowers and a general tidy up in line with the adopted Cemetery Procedures to take place.
- 8.3 The Council received the notes of the latest meeting of the Strategic Planning Working Group for information. The Council **noted** the report.
- 8.4 The Council received the minutes of the Planning Committee meeting held on 22nd February 2018 for information. The Council **noted** the report.
- 8.5 The Council received the minutes of the Resources Committee meeting held on 22nd February 2018 for information. The Council **noted** the report.
- 8.6 The Council received the latest monthly report from the SDC Neighbourhood Warden. The Council **noted** the report.

9. Finance / Procedures

- 9.1 The Council received an update on the 2017/18 accounts including bank reconciliation. Councillors reviewed the bank reconciliation and all councillors were in agreement that it was an accurate representation of the accounts and **the matter was resolved.**
- 9.2 The Council approved the payment of Clerk's expenses for February 2018 which will be paid with March payroll. All councillors were in agreement and for the payment to be made **and the matter was resolved.**
- 9.3 The Council reviewed the Clerk's timesheet for February 2018 and agreed payment of the overtime worked in February. All councillors were in agreement for the payment to be made and **the matter was resolved**
- 9.4 The Council **resolved** that Cllr Farnden will become a substitute member for committees in accordance with Standing Order 4dv.
- 9.5 The Council **resolved** to renewed the CPRE annual membership at a cost of £36.00.
- 9.6 The Council **resolved** to renew the Gloucestershire Playing Field Association annual membership at a cost of £50.
- 9.7 The Council **noted** that the annual safety inspection of the play area will be carried out during April at a cost of £66.50+VAT plus £3.50 per item after the first 5 items. The Council **agreed** to the payment
- 9.8 The Council **resolved** that unspent budget as at 31/03/18 will be moved to earmarked reserves for use during 2018/19. Budgets include: Footpaths, Road & Transport, Ecology, and Planning advice.
- 9.9 The Council **approved** the reimbursement of £88.80 for materials purchased by Mrs Empson (Friends of Snakey Park)

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9.10 The Council **approved** the accounts for payment, schedule circulated prior to meeting: Approved

Invoice Date	Payee	Details	Net Amount	VAT	Gross Amount	Budget
CHEQUE PAYMENTS						
	NONE					
ONLINE PAYMENTS						
28/02/18	Salaries & Expenses	Payroll Feb 2018 & Expenses Jan 2018	£1267.83	£0	£1267.83	Parish Admin
05/03/18	HMRC	PAYE & NI payments to HMRC for Feb 2018	£263.46	£0	£263.46	Parish Admin
21/02/18	Helix Transport Consultants Ltd	Ecotricity Transport Review	£1050.00	£0	£1050.00	Planning
19/02/18	Jamie Linwood	25% deposit for musical instruments at play park	£887.50	£0	£887.50	Play Park
05/06/17	J.Empson	Reimbursement for bolts used at Snakey Park	£74.00	£14.80	£88.80	Play Park
19/02/18	Moreton C Cullimore (Gravels) Ltd	Materials for play park maintenance	£92.00	£18.40	£110.40	Play Park
12/02/18	Grassmats Ltd	Materials for play park maintenance	£143.00	£28.60	£171.60	Play Park
31/01/18	Greenfields Garden Services Ltd	Fence for skate park	£3787.00	£757.40	£4544.40	Play Park
07/02/18	CPRE	Annual membership	£36.00	£0	£36.00	Subs
26/02/18	Gloucestershire Playing Fields Association	Annual membership	£50	0	£50	Subs
28/02/18	AL Groundworks	Burial ground clearance	£690	£0	£690	C&BG
28/02/18	Troy Planning+Design	Ecotricity Planning Response £1929+VAT West of Stonehouse work £214.26+VAT	£2143.26	£428.65	£2571.91	Planning
28/02/18	Parish Council Websites	Email account set-up	£30.00	£0	£30.00	Parish Admin
31/01/18	Smith's (Gloucester) Ltd	Burial Ground bin collection	£7.61	£1.52	£9.13	C&BG
DIRECT DEBITS:						
23/02/18	NEST	Pensions for February 2018	£107.60	£0	£107.60	Parish Admin
20/02/18	Vodafone	Parish Mobile	£31.00	£6.20	£37.20	Parish Admin
TOTAL					£11915.83	

Receipts:

The Eastington Allotments Society £10 for annual rent
 Eastington Youth Group £4591.43 funding for play park
 Burials £600

Cllr Muriel Bullock and Cllr Mark Chatterley will authorise the online payments.

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10 Correspondence

10.1 The Council received a list of correspondence received in the past month for information.

Council **noted** the correspondence.

Meeting closed 8.03 pm

Notice: The next meeting of Eastington Parish Council will be on Thursday 12th April 2018. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than 9am on Wednesday 4th April 2018.

Signed

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Date