

# EASTINGTON PARISH COUNCIL

Email: [clerk@eastington-pc.gov.uk](mailto:clerk@eastington-pc.gov.uk)

## **Minutes of the Meeting held on 8<sup>th</sup> December 2016 at 7.00pm in Eastington Village Hall**

- 1 **Attendance and apologies for absence** In attendance Cllrs Bullock (Chair), Corrie, Allen, Loveridge, Simmons, Cozens and Chatterley. There were 4 members of the public. Also present County Councillor Lesley Williams. Apologies received from Cllr Wells, District Councillor John Jones and District Councillor Stephen Davies.
- 2 **Declarations of interest in items on the agenda.** Cllr Loveridge declared an interested in 9.3 (Finance).
- 3 **Chairman's announcements:** The Chairman wished everyone a Merry Christmas and Happy New Year. The Chairman thanked the Clerk and Councillors for all their hard work over the past year. The Chairman read out an email from GAPTC confirming the achievement of Quality level of the Local Council Award Scheme. The Council will be applying for Gold in the New Year.
- 4 **Approval of the Minutes of the Council meeting held on 10<sup>th</sup> November 2016:** RESOLVED to accept the minutes.
- 5 **Outstanding actions from previous meeting:** None. The Clerk gave a brief overview of the Appeal Hearing that took place on 7<sup>th</sup> December in relation to the 36 houses and doctors surgery proposed for Land North of Alkerton Road (S.14/2879/OUT).
- 6 **Changes to the order of business.** The Chairman proposed bringing forward items 10 (BT phone box) and 11 (community cinema), agreed by all.
- 7 The Council considered the consultation to remove the BT phone box at Victoria Drive and agreed to adopt the box for use as a mini-library and notice board. The phone box needs some glass panes replacing and the box re-painting. **Action: Clerk** to request the adoption.
- 8 The Council considered the community cinema proposal and noted that it wasn't being asked for any funding or involvement in the running of the cinema. The Council agreed it was a very good idea for the village.

The meeting was opened up for Public question time.

Mr Davies noted the completion of the Bath Road resurfacing and commented that the contractors carrying out the work were courteous and pleasant.

Mr Davies also noted an issue with people selling door to door that evening and verbal abuse he had received for declining.

**To receive a report from the County Councillor:** Cllr Williams offered congratulations on the Local Council Award Scheme. Cllr Williams noted the village hall was a pleasant meeting venue. Gloucestershire County Council had its full council meeting on 7<sup>th</sup> December and Cllr Williams gave a short update. Some members of the Parish Council met with GCC Highways and Cllr Williams to discuss the traffic management plan for Ecotricity's proposals at junction 13. Community Cohesion Group is looking at financial payments to the surrounding parishes affected by the waste disposal system at Javelin Park, Cllr Williams will find out more information. The road from Alkerton Cross to Spring Hill will be resurfaced in the next financial year, budget permitting. Cllr Williams also updated the meeting on the draft budget. Cllr Corrie asked Cllr Williams to help the parish promote the name of Oldbury End for the development at Land West of Stonehouse.

**To receive a report from the District Councillors:** Neither Councillor was available; however Cllr Jones emailed an update to the Clerk which was read out to the meeting. The update included the new waste collection, planning, and Subscription Rooms consultation.

Signed .....

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## 7. Planning

7.1 To consider the following planning application:

Date received	Application No:	Address	Details	EPC Comment
14-11-2016	S.16/2537/HHOLD	2 New Cottages, Nupend	Two storey side extension	No objection.

The Clerk gave a brief update on the Parish Council's transport and planning consultants work on the Ecotricity application S.16/0043/OUT. Both consultants have summarised their work to date and have reduced their fees accordingly and will not do any further work until Further Environmental Information is submitted by Ecotricity at the end of January 2017.

7.2 The Council noted the following planning decision by Stroud District Council:  
S.16/1891/LBC – Sundial Cottage, Nupend. Restoration works. CONSENT.

7.3 The Council received updated information in relation to the proposed development at Alkerton Farm and the relationship to the settlement boundary; due to the position of the settlement boundary the Parish Council removed its support in principle for the proposed application. **Action: Clerk.**

## 8. Groups / Meetings / Reports

- 8.1 The Council received a verbal update from the Getting Around Group. The Parish Council has sufficient funding in grants to complete all 5 sets of village gateways. It is hoped to complete this work by the spring 2017.
- 8.2 The Council received a verbal update from the Churchyard and Burial Ground Group. The tree on the far side of the river bridge from the churchyard still needs to be removed as the roots are affecting the bridge; the farmer has agreed to remove the tree. The Archdeacon has given permission for the memorial bench in the churchyard.
- 8.3 There was no new update from the Resources Group; Councillors were reminded they can submit agenda items for the Resources Group to discuss.
- 8.4 There was no update from the Strategic Planning Working Group. It was agreed that the Clerk will arrange a meeting but there was no need for the Clerk to attend the meeting. **Action: Clerk.**
- 8.5 The Council received the latest monthly report from SDC Neighbourhood Warden.
- 8.6 The Council received a verbal update from the dog/litter bins Working Group; the bins in Alkerton have been mapped and the group identified some of the bins that need updating and new bin locations. It was noted there is a problem with dog fouling on farmland and on the allotments.

## 9. Finance

- 9.1 The Clerk circulated an update on 2016/17 budget versus spend, and bank reconciliation as at 30<sup>th</sup> November 2016.
- 9.2 The Council approved the payment of Clerk's expenses for November 2016 at £56.00 and these will be paid with the December payroll.
- 9.3 The Council approved the accounts for payment, schedule circulated prior to meeting:

Invoice Date	Payee	Details	Net Amount	VAT	Gross Amount	Budget
30/11/16	Salaries & Expenses	October 2016 Expenses plus November 2016 Salary	£1280.20	£0	£1280.20	Parish Admin
30/11/16	Post Office Ltd	PAYE & NI payments to HMRC for November 2016	£267.05	£0	£267.05	Parish Admin
09/11/16	GAPTC	Planning Training 10/11/16	£60.00	£0	£60.00	Training

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11/11/16	Tree Management	Visual Tree Survey Burial Ground	£170.00	£34.00	£204.00	C&BG
19/10/16	NALC	Local Council Award Scheme registration	£50.00	£10.00	£60.00	Training
04/11/16	SLCC	Regional Roadshow 23/11/16	£34.50	£6.90	£41.40	Training
04/10/16	Staples UK Ltd	Postage stamps, envelopes	£71.25	£1.05	£72.30	Parish Admin
14/11/16	Eastington Village Hall Charity	Hire of hall October 2016	£28.00	£0	£28.00	Parish Admin
01/12/16	Alan Loveridge	Grass cutting – November 2016 Burial Ground hedge cutting	£667.50	£0	£667.50	Grass cutting
01/12/16	Royal British Legion	Poppy Appeal Donation agreed 10/11/16	£100.00	£0	£100.00	S137
	<b>DIRECT DEBITS:</b>					
30/11/16	NEST	Pensions for November 2016	£106.41	£0	£106.41	Parish Admin
22/11/16	Vodafone	Parish Mobile	£40.83	£8.16	£48.99	Parish Admin
		<b>TOTAL</b>			<b>£2935.85</b>	

- 9.4 The Council received the Clerk's timesheet for November 2016.
- 9.5 The Council reviewed the second draft of the budget for 2017/18 and made some amendments. Council will finalise the budget at the January meeting.
- 9.6 The Council agreed to add Cllrs Wells and Chatterley as authorised bank signatories.
- 9.7 The Council approved the draft welcome letter and made some minor amendments. It was agreed the letter be sent to all new residents as notified by the electoral register updates. **Action: Clerk.**
- 9.8 Most of the Councillors are using the new councillor email addresses; Cllr Cozens to set-up his councillor email address. **Action: Cllr Cozens.**
- 9.9 The Council received a verbal update regarding the Skate Area project; all funding was in place and the project is due to be carried out in February 2017. A fuller report will be made available to Council at the January meeting.
- 9.10 The Council confirmed the Christmas office closure 23<sup>rd</sup> December to 2<sup>nd</sup> January.

## **10 Correspondence**

- 10.1 The Council received a list of correspondence received for information.
- 10.2 The Council noted the School Admissions Policy (consultation deadline 31 December 2016) available online at [www.gloucestershire.gov.uk/admissionsconsultation](http://www.gloucestershire.gov.uk/admissionsconsultation).
- 10.3 There was no-one available to attend the Parish and Town Council meeting at Stroud DC on 19<sup>th</sup> January.

It was agreed to issue the January agenda and meeting pack prior to the Christmas break.

There being no further business the meeting closed at 9.00pm.

**Notice: The next meeting of Eastington Parish Council will be on Thursday 12<sup>th</sup> January 2017. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than 9am on Thursday 22<sup>nd</sup> December 2016.**

Signed .....

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