

# EASTINGTON PARISH COUNCIL

Minutes of the Meeting held on 12<sup>th</sup> November 2013 in Eastington Methodist Church.

1. **Attendance and apologies for absence:** In attendance were Cllrs Bullock (Chair), Allen, Simmons, Edwards, Edis-Bates, Evans, Andrea Durn (Clerk), County Cllr Lesley Williams. Also in attendance were Ian Stuart (planning consultant); Martin Hutchins and Karen Phimister (GRCC). There were 6 members of the public present. Apologies for absence were accepted from District Cllr Stephens.
2. **Chairman's announcements:** The Chair reported that notification had just been received that Robert Hitchins are holding consultation events on their pre-application to build 1500 properties west of Stonehouse. She proposed that EPC to agree in principle to their planning consultant to include this planning application as part of his schedule of works. Carried.  
The Chair said that with the resignation of 2 councillors she would be reviewing the groups with all councillors. Cllr Edis-Bates volunteered to lead Neighbourhood Planning and it was noted that the Neighbourhood Planning group would include parishioners. She said that when there had been a co-option of 2 councillors the Strategy meeting needed to be reconvened.  
The Chair asked for volunteers to write articles for the next issue of ECN. This was agreed to be Cllr Allen and Edwards.  
The Chair reported that she would be adding fencing on the allotments to the budget discussions. The Chair reported that due to the resignation of the RFO, the Council had agreed to ask the Clerk to take on the RFO duties on a 3 month trial basis.
3. **Clerks report:** The Clerk went through the issues and correspondence she had dealt with in the previous month including a letter from Alan Loveridge on the ending of the grass maintenance contract.
4. **Declarations of interest in items on the agenda:** None.
5. **Approval of Minutes of Meeting dated 8<sup>th</sup> October 2013:** Cllr Evans proposed that they be accepted, seconded by Cllr Allen. Carried.
6. **Approval of Minutes of Meeting dated 15<sup>th</sup> October 2013:** Cllr Edwards disputed that he had not sent apologies. Cllr Allen proposed that the minutes be accepted, seconded by Cllr Evans with 1 abstention. Carried.
7. **Actions:** The actions from previous meetings were reviewed.
8. **To consider changes to the order of business:** None.
9. **Co-option of councillor:** The vacancy created by Andrew Niblett's resignation had been advertised and there was no call for a bye-election, it had been agreed to fill the vacancy by co-option. Cllr Evans proposed that Jennifer Corrie be co-opted to the Council, this was seconded by Cllr Allen. A vote was held and all were in favour of the proposal, none against. The Clerk will meet with Jennifer Corrie so that the Declaration of Acceptance of Offer and the Register of Interests can be completed.

The meeting was adjourned at this point for members of the Public to speak.

There were no queries or comments from the public.

Cllr Williams asked if EPC had received any S.106 monies for the Grove Lane development scheme. The Clerk was asked to investigate.

**ACTION: Clerk**

Cllr Cozens joined the meeting at 7.30pm

**Housing Needs Survey:** A presentation of the report was given by Martin Hutchins and Karen Phimister of GRCC, Housing Enabling team. A discussion was held on the analysis and outcomes of the report. The Chair proposed that item 10.2.2 be brought forward. Carried.

**10.2.2 Housing Needs Survey:** The recommendations in the report were discussed. The Chair proposed that the HNS project be put on the EPC agenda after the Swallowcroft Appeal Hearing in January 2014. Carried.

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Report from County Councillor Williams.

Cllr Williams gave an update on meetings held with the Highways Manager and Cllr Allen. Cllr Edis-Bates asked whether any discussions and decisions have been made by Gloucestershire County Council on the use of GCC land and if so, which meetings had these taken place. Cllr Williams said she would find out.

**ACTION: Cllr Williams**

A report with apology for not being able to attend the meeting was received and read out from District Councillor Stephens. There were no questions.

## 10 Resolutions

### 10.1 Finance

10.1.1 The Clerk gave an update of the 2013/14 accounts, referring to the circulated report (copy attached to the signed copy of these Minutes). There will be £38200 in current and deposit accounts after the payments for approval. The spend is £49382.28 including £20000 taken out of reserves. There is approximately £14k available from the budget. Cllr Evans asked for clarification on the reserves. The Clerk to circulate for the budget meeting. **ACTION: Clerk**

10.1.2 The list of cheques for payment totalled £6434.12.

Finance agenda items 10.1.1 and 10.1.2 were proposed by Cllr Evans, seconded by Cllr Allen. Carried.

10.1.3 The bank documents have been received. The Clerk will meet with each councillor to obtain the necessary information and signatures.

10.1.4 The Chair asked for the purchase of the Parish Councillors Guide. Proposed by Cllr Cozens, seconded by Cllr Allen. Carried..

10.1.5 Cllr Cozens proposed that Cllr Edis-Bates and the Clerk attend the Neighbourhood Planning workshop. Seconded by Cllr Allen. Carried.

The Chair would speak to Cllr Corrie about attendance on the GAPTC Better Councillor course.

**ACTION: Chair**

Cllr Cozens proposed that the Clerk attends the annual SLCC SW conference. Seconded by Cllr Evans. Carried.

Cllr Edis-Bates proposed that the Chair and Cllr Corrie to attend the GAPTC Planning Explored conference. Seconded by Cllr Allen. Carried.

Cllr Cozens proposed that the Clerk attends the GAPTC Clerk's Knowledge (finance) course. Seconded by Cllr Allen. Carried.

10.1.6 The Chair asked that a donation to the Royal British Legion be made in memory of the late Cllr John Darwent. Cllr Cozens proposed a donation of £100, seconded by Cllr Evans. Carried.

10.1.7 Cllr Edwards proposed that a donation of £330 be given to the Mid Cotswolds Tracks and Trails Group to create multi-user access. Seconded by Cllr Simmons. Carried.

10.1.8 The date of the planning and budget meeting will be 26<sup>th</sup> November 2013 at 7pm. Venue to be confirmed. **ACTION: Clerk**

10.1.9 Insurance: Cllr Cozens to agree a date and time with Cllr Allen to carry out a memorial's tople test. **ACTION: Cllr Cozens**

### 10.2 Planning

10.2.1 Cllr Allen declared an interest in planning application S.13/2145/HHOLD and S.13/2146/LBC, signed the Interests Book and did not part in the discussion of item 10.2.1.

The following planning group recommendation's was considered for the following application:  
S.13/2202/FUL: Northend House, Nupend: Construction of 20mx40m outdoor riding arena and associated track. There is no comment as it is an agricultural application.

S.13/2145/HHOLD and S.13/2146/LBC: Manor Cottage, Churchend, Eastington: Erection of single storey extension and listed building consent. These applications are supported.

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S.13/2279/COU: Apple Tree Park, Claypits, Eastington: Change of one touring caravan plot to a residential pitch for a mobile home to be occupied only by a manager/s primarily occupied in the management of the associated caravan park. This application is supported.

s.13/2359/HHOLD: Oakview, Claypits, Eastington: Proposed single storey extension and installation of new window to front elevation. This application is supported..

The recommendations were proposed by Cllr Simmons, seconded by Cllr Cozens with 1 abstention. Carried.

10.2.3 Neighbourhood Plan: the lead councillor will be Cllr Edis-Bates.

10.2.4 Stroud Local Plan consultation: a report from Ian Stuart, the EPC planning consultant, was circulated. Ian Stuart gave thanks to Cllr Evans for all his hard work on data analysis. He summarised the report including the key areas of challenge and the final updates. A discussion was held on the report and process. Cllr Allen is to provide Ian Stuart with a copy of a highways 2014/15 A419 proposals document.

**ACTION: Cllr Allen**

Cllr Evans to proof read the final report before sending to SDC

**ACTION: Cllr Evans**

Cllr Evans proposed acceptance of the report and process. Seconded by Cllr Edis-Bates. Carried.

10.2.5 Swallowcroft Appeal: There is a planning hearing on 7<sup>th</sup> January 2014. Ian Stuart explained the process. The public are invited to comment on planning grounds and it is strongly recommended that the public are encouraged to do this. The Chair proposed that Ian Stuart represents EPC at the Hearing. Carried. The Chair will participate at the Hearing.

## **10.3. Updates**

### **10.3.1 Roads and Transport Group**

A report had been previously circulated. Cllr Allen reported on the Road Safety public event being held on 23<sup>rd</sup> November 2013. All are encouraged to attend. Cllr Cozens informed Cllr Allen that he would be investigating who was responsible for the entrance to Alkerton farm and OHMG and that he would let her know the outcome.

**ACTION: Cllr Cozens**

### **10.3.2 Churchyard and Burial Group**

A report had been previously circulated. There were no questions.

### **10.3.3 Flood Prevention Group**

Minutes are now being sent to the Clerk.

### **10.3.4 E-REG**

Cllr Evans is to follow up on issues discussed at the meeting on 7<sup>th</sup> November and will report back to the next EPC meeting in December 2013.

### **10.3.5 Footpaths**

Cllr Edwards thanked EPC for the donation to the Mid Cotswolds Tracks and Trails Group for multi access routes between Eastington and neighbouring parishes. He will be asking for expenditure for installation of kissing gates from the 2014/15 budget. He will be writing an article for the ECN and asking for volunteers in the parish to help with maintenance.

### **10.3.6 Community Land Trust**

The Chair reported that this is on hold as there needs to be more community involvement.

## **10.4 Planning notices:**

The following planning application decisions were noted:

S.13/2224/MINAM: 1 Middlecroft, Eastington: Minor amendment to planning permission

S.09/0856/HHOLD. (Installation of roof light to garage): Approval.

S.13/1036/DISCON: John Stayte Services Ltd, Puddlesworth Lane, Eastington: Discharge of conditions 5 - contamination and remediation scheme, 7 - details of a footway link and 10 -

Construction Method Statement from planning permission S.11/0923/FUL: Withdrawn

S.13/1831/VAR: 1 Alkerton Grange Cottages, Alkerton, Eastington: Renewal of extant permission

S.10/1701/VAR for the erection of two dwellings: Permission

S.13/1891/HHOLD: South View, Nupend, Stonehouse: Retrospective planning permission for the erection of a single-storey garage/storage building ancillary to a private dwelling: Permission

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## **Any Other Business**

E-REG update.

Cllr Allen gave her apologies for the February and March 2014 EPC meetings.

Meeting finished: 9.00pm

Notice: The next meeting of Eastington Parish Council will be on Tuesday 10<sup>th</sup> December 2013. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than Monday 2nd December 2013.