

EASTINGTON PARISH COUNCIL

Minutes of the Meeting held on 11 June 2013 in Eastington Methodist Church.

1. **Attendance and apologies for absence:** In attendance were Cllrs Niblett (Chair), Bullock, Allen, Greenaway, Cozens, Edwards and Simmons: Andrea Durn (Clerk), Robert Powell (RFO). There were 4 members of the public present. Apologies for absence were accepted from Cllr Edis-Bates and Cllr Evans.
Apologies were received from District Councillor Stephens and County Councillor Williams.
2. **Chairman's announcements:**
Congratulations were given to the Eastington Youth Group on their public display on 19th May 2013. Their AGM will be on 12th June 2013 at 7.30pm at OHMG Community Centre.
Neil Carmichael MP is holding a Neighbourhood Planning Seminar on 11th July 2013 at OHMG Community Centre.
At the Chair's request Cllrs Cozens and Bullock updated their Register of Interests as they were absent from the annual Parish Council meeting. The Chair is to update his as he has had a change of circumstances.
3. **Declarations of interest in items on the agenda:**
None.
4. **Approval of the Minutes of 14th May 2013:** Amendment of 13.7.2 to include 'by the Clerk' was proposed by Cllr Greenaway and seconded by Cllr Simmons. Carried.
Approval of the Minutes of 28th May 2013: Amendment of Attendance to include Cllr Edwards. The agreed list of Groups and Committees to be included with the minutes. Proposed by Cllr Greenaway and seconded by Cllr Allen. Carried.
5. **Review outstanding actions from the meeting of 14th May 2013:**
Agenda item 13.3: RoSPA inspection report. Mark Cousins is arranging a meeting with Cllr Evans and a Playgroup representative to develop options for improving the play equipment. These recommendations will be brought to a future EPC meeting.
Action: Cllr Evans
The grass cutting contractors of the closed off play area to be contacted to arrange access.
Action: Cllr Cozens
A revised Action Plan will be brought for consideration at a future EPC meeting. **Action: Clerk**
Recommendations for action on Alkerton Village Green are on the agenda.
The ownership of the river boundary and bridge to be included on the PCC meeting agenda on 19th June 2013.
Action: Cllr Simmons
Review outstanding actions from the meeting of 28th May 2013:
Insurance to be reviewed and updated: In progress.
Clerk to be trained in Cemeteries and Burial Law: The course will be held in July and the costs are £125 for the day.
Play equipment to be reviewed: On the agenda.
Insurance policy to be circulated: Done.
Resources and Policy Committee to review the Insurance policy.
Parish Plan: On the agenda.
Terms of reference template to be circulated: To be sent with the Minutes by the Clerk.
6. **Changes to the Order of Business**
None

The meeting was adjourned for the public to speak.

Edwin Davies asked for an update on the Build Out programme. Cllr Allen explained that it is in the 2012/13 planning programme but a date has not yet been agreed.

The Chair gave a verbal report from Councillor Williams. The Chair will ask for a meeting with Councillor Williams. **Action: Chair**

The Clerk will check again with Councillor Williams what EPC meeting papers the Councillor wishes to

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Signed.....
Chairman/Responsible Officer

Date.....

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receive.

Action: Clerk

7 Resolutions

7.1 Finance

- 7.1.1 RFO gave an update of the 2013-14 accounts, referring to the reports previously circulated (copy attached to the signed copy of these Minutes).
- 7.1.2 The RFO went through the Annual Return for 2012/13. There were no questions. The Chair proposed that in future the Policy and Resources Committee would review the final accounts prior to being audited. The final accounts and annual return were proposed by Cllr Simmons and seconded by Cllr Bullock. Carried. The Chair and the Clerk signed the annual return.
- 7.1.3 The Clerk went through the subjects to be covered by the SLCC Standards course on 25th June 2013 at cost £125pp. for the Clerk, the Chair and the Vice Chair. It was proposed by Cllr Simmons and seconded by the Chair. Carried

7.2 Planning

- 7.2.1 The Chair thanked Tom Low and councillors involved in the development of the Housing Needs Survey. There were some amendments to be made before publishing and delivery in June 2013. Proposed by Cllr Simmons and seconded by Cllr Greenaway. Carried with 1 abstention.
- 7.2.2 Planning application S.13/0993/HHOLD The Stables, Churchend, Eastington: Erection of single storey extension. Cllr Bullock to discuss the site with District Cllr Stephens. It was proposed that the Parish Council makes no comment but notes the continued expansion of this dwelling by Cllr Greenaway and seconded by Cllr Cozens. **Action: Cllr Bullock**
- Planning application S.13/1017/FUL Easting Community Centre, Owen Harris Memorial Ground, Alkerton, Eastington: Construction of a set of sports changing rooms to the rear of existing community centre. Resubmission of withdrawn planning application S.13/0494/FUL. It was proposed the Parish Council supports this application by Cllr Greenaway and seconded by Cllr Simmons. Carried.

The Chair brought to the attention of the Council that the accounts for OHMG have not been filed for two years and that the EPC had not been notified of AGMs. The Chair proposed that EPC as Custodial Trustees meet with the Management Trustees of OHMG to discuss the finances and compliance with charitable objectives and property registration. Carried.

7.3 Footpaths

Cllr Edwards proposed the installation of kissing gates as per the quote from the contractor, seconded by Cllr Cozens. Carried. Chair drew attention to his circulated e-mail and explained detail of where and how this proposal fitted with other works to the extended walk shown on the Footpaths Noticeboards.

7.4 Roads and Transport

A discussion was held on the hazards of off road parking in front of the parish council notice boards outside the Co-Op. Cllr Allen proposed the principle of acceptance of the installation of parking deterrents subject to discussions by Cllr Allen with the Co-Op, seconded by Cllr Greenaway. Carried. **ACTION: Cllr Allen**

7.5 Alkerton Village Green

The Chair introduced the report from the site meeting on the issues found.

- 7.5.1 Rutting of the Green: The Chair and Cllr Cozens to discuss further on site to resolve. **ACTION: Chair and Cllr Cozens.**
- 7.5.2 Abundance of dog faeces: Chair proposed the principle to put up notices. Carried with 1 abstention. **ACTION: Chair**
- 7.5.3 Rubbish containers: Chair proposed a request to be sent to OHMG to not store rubbish on the Green. Carried with 1 abstention. **ACTION: Chair**

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- 7.5.4 Salt sacks: Chair proposed the sacks to be relocated to a dry and less public area. Carried.
ACTION: Cllr Cozens
- 7.5.5 Utilisation of Alkerton Village Green: Cllr Edwards proposed the Village Green Committee to develop options and bring to a future EPC meeting, seconded by Chair. Carried with 1 abstention.
ACTION: Village Green Committee.
- 7.6 Working Together Agreement between parishes and Stroud District Council**
A discussion was held on the partnership agreement between the parish councils and Stroud District Council. Cllr Edwards proposed accepting it in principle providing it is a serious agreement on behalf of SDC, seconded by Cllr Greenaway. Carried with 1 abstention.

8. Updates

- 8.1 **Burial Ground and Churchyard.**
Cllr Allen's report was circulated prior to the meeting. There were no questions. The report contained 5 actions to be carried out in the next few months. **ACTION: Churchyard & Burial Ground Committee and Cllrs Allen and Bullock**
- 8.2 **RoSPA Assessment of Play Equipment**
Cllr Evans was absent. A meeting is to be arranged between Cllr Evans and Mark Cousins and a representative of Play Group. **ACTION: Cllr Evans**
- 8.3 **Planning**
Parish Plan: The Parish Plan has been proof read and completed. It is ready to be published. A vote of thanks to Tom Low, Cllr Greenaway and Cllr Greenaway's wife was proposed by Cllr Edwards and seconded by the Chair. Carried.
Neighbourhood Plan: The Housing Needs Survey is in progress. A working group has been formed which now includes three volunteer parishioners. A public meeting is to be arranged at a future date.
Community Land Trust: Awaiting a response from Gloucestershire County Council and the Glebe Land Trust on meeting dates.

Any Other Business for Next Meeting

The RFO submitted finance items for the next agenda.

Notice: The next meeting of Eastington Parish Council will be on Tuesday 9th July 2013. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than Monday 1st July 2013.