

# EASTINGTON PARISH COUNCIL

Minutes of the Meeting held on 09 April 2013 in Eastington Methodist Church.

1. **Attendance and apologies for absence:** In attendance were Cllrs Niblett (Chair), Bullock, Allen Edis-Bates, Evans, Greenaway and Simmons: Andrea Durn (Clerk) Anita Sach (Previous Acting Clerk), Robert Powell (RFO). There were 4 members of the public present. Apologies for absence were accepted from Cllr Edwards and Cllr Cozens. Apologies were sent by County Cllr Blackburn, District Cllr Stephens and Neil Carmichael MP.
2. **Chairman's announcements:**
  - Chair welcomed Andrea Durn, the newly appointed Parish Clerk and thanked Anita Sach for her work and support as Acting Clerk.
  - It was noted that Neil Carmichael MP was not able to attend the meeting.
  - The County Council elections will be held on 2<sup>nd</sup> May 2013 and therefore the rules of purdah apply to Councillor Tony Blackburn.
  - The Annual Parish Council Meeting is on 14<sup>th</sup> May 2013. There will be elections held for Chair, Vice Chair, committees and working groups. The current Chair will be speaking to all councillors to discuss involvement and sharing the workload more equitably.
  - The Annual Parish Meeting for parishioners is on 21<sup>st</sup> May 2013. This will include reports from councillors and group representatives on their achievements in the past year.
  - Parish Council community engagement with the whole parish is to be improved by using the Eastington Community News. There is to be a rota of contributions from the committees and groups of what has been achieved and what is being done in the Parish by the Parish Council for future newsletters.
3. **Declarations of interest in items on the agenda:** Cllr Bullock declared a planning interest in item 7.2.4 S.13/0355/HHOLD which was registered.
4. **Approval of the Minutes of the previous meetings:** Cllr Greenaway proposed approval of the Minutes of the meeting of 12 March 2013, seconded by Cllr Bullock with 5 in favour and 1 abstention.
5. **Review outstanding actions from previous meeting:** Action 9.4 Repair to churchyard wall was added to the list with thanks to Cllr Allen for taking this action forward. A discussion was held on the format of the Action Plan and it was agreed a proposed format would be brought to the next meeting. **Action: Parish Clerk**
6. **To consider changes to the order of business:** Item 7.2.4 to be brought forward.

The meeting was adjourned at this point for members of the Public to speak.

Kevin Dalby on behalf of the Eastington Community Orchard Group. The group would like to move the burial ground boundary and construct a new hedgerow and gate. The councillors discussed the proposal and requested that a meeting is held with the Churchyard and Burial Group and a costed proposal is brought to the next Council meeting **Action: Cllr Allen**

Kevin Dalby on behalf of the Eastington Youth Group. The group have arranged a Community Day at the Owen Harris Community Centre for all community groups. Discussions are being held with Gloucestershire County Council and Mark Cozens, and fundraising is in progress. The Chair suggested the group uses the Eastington Community News to promote the day and to note the publication deadline for articles is 24<sup>th</sup> May 2013.

County Councillor Blackburn did not submit a report as the rules of purdah apply due to the County Council elections being held on 2<sup>nd</sup> May 2013.

District Councillor Ken Stephens submitted the following report:

The main new thing of interest that has happened in the last month is the starting of the consultation on the Local Plan Core Policies. Hopefully Eastington Parish Council will be responding. If you decide to have

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Signed.....  
Chairman/Responsible Officer

Date.....

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this scrutinised by a small group outside of the meeting I would be very happy to attend that meeting, if I could, so I could provide feedback from questions I have already asked on the policies.

If members of the Council wish to talk to me about the Swallowcroft planning application please do so. I intend to make contact with Mr Brasier soon. I understand that a meeting took place recently between the officer dealing with the application and the applicant's agent.

## 7 Resolutions

### 7.1 Finance

7.2.1 RFO gave an update of the 2012-13 accounts, referring to the report circulated prior to the meeting (copy attached to the signed copy of these Minutes). After the cheques listed there will be approx £41,710 in the accounts. The spend to date is £27,098 with around £11,500 left to spend. There was one cheque for training for the Clerk from GAPTC for £130. A cheque for £250 for funeral charges has been received. Advice regarding the pension payment to the former Clerk is being sought. Councillor Greenaway queried whether Real Time Information (RTI) applies. The RFO confirmed it does. The deadline for RTI is October 2013 but the RFO stated he has already started.

7.2.2 Cllr Bullock proposed approval of the accounts for payment, seconded by Cllr Greenaway and carried unanimously. The schedule is attached to the signed copy of these Minutes.

### 7.2 Planning

The following item was brought forward.

7.2.4 The following planning committee's recommendations were considered for the following applications:

Councillor Bullock left the meeting.

S.13/0355/HHOLD 12 Victoria Drive, Eastington. Removal of existing conservatory and replace with two storey extension. The planning committee recommended that the privacy concern and also the possible overbearing nature of the extension be raised during Stroud District Council's consideration of this application. Councillor Greenaway proposed that the Council accept the recommendation; this was seconded by Councillor Simmons, and carried.

Councillor Bullock returned to the meeting.

S.13/0437/LBC The Hawthorns, Claypits, Eastington. Conversion of ancillary outbuilding to an independent building. The planning committee recommended that the Council raises no objection. Councillor Greenaway proposed that the Council accept the recommendation; this was seconded by Councillor Simmons and carried.

7.2.1 Parish Plan: No update was received.

7.2.2 Neighbourhood Plan: Councillor Edis-Bates presented an update on the current position. This included an update on consultations, local group involvement, housing data and deadlines. The following actions were proposed and agreed a further report will be brought to the next meeting

#### **Action: Cllr Niblett**

1. To support local community groups: Keep Eastington Rural; Stroud Waterfront Vision; Don't Strangle Stroud.
2. To put on the agenda of the next Council meeting a report on the work done to date by the independent planning consultant and a costed proposal of future service requirements.
3. Respond to the latest consultation using the planning consultant's advice by the deadline of 8<sup>th</sup> May 2013.
4. Develop the Neighbourhood Develop Plan with an aim to influence the Local Plan
5. Engage the local community in the Neighbourhood Plan at the Annual Parish meeting on 21<sup>st</sup> May 2013.
6. To put on the agenda for the next Council meeting a proposal to set up a specific working group on the Neighbourhood Development Plan.

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7. The Clerk to email Head of Planning, Stroud District Council the OS map of the area.

**Action: Parish Clerk**

Councillor Greenaway left the meeting at 8.20pm having requested to do so during apologies above and accepted by council.

The letter to Stroud District Council requesting that the parish be designated a Neighbourhood Area was ratified by the Council.

7.2.3 Community Land Trust. The ratification of Council's letters to The Glebe Committee and to Property Services, Gloucestershire County Council was proposed by Councillor Evans, seconded by Councillor Allen and carried.

7.2.5 It was noted that planning permission had been granted for the following applications:  
S.12/2314/FUL Apple Tree Park, Claypits. Change of one touring caravan plot to a residential pitch for a mobile home to be occupied only by a manager primarily occupied in the management of the associated touring caravan park,  
S.13/0269/TCA Meadow Cottage, Millend Lane, Eastington. Dismantle to ground level large leaning lime tree over garage. T2 – Very small apple tree to be felled and removed to allow dismantling operations relating to the lime tree to be carried out safely and effectively.  
S.13.0165/HHOLD 67 Broadfield Road, Eastington. Removal of existing conservatory and erection of single storey extension.  
S.12/0859/FUL William Morris House, Chapmans Platt, Eastington. Extension to the residential college with mixed use residential and educational buildings all in association with the college together with ancillary amenity and parking provision.

## **8. Updates**

### **8.1 Churchyard and Burial Group (C&BG Group)**

Cllr Allen's report was circulated prior to the meeting. There were no questions

### **8.2 Roads and Transport**

There was no report. 'Build Out' Orchard Leigh: The Community Match form has been completed. There is some confusion on the allocation of budgets, funding and the budget holder. Councillor Allen will clarify and a report will come to the next Council meeting. **Action: Cllr Allen**

## **9. Staff**

The terms and conditions for the new clerk to the staff committee was proposed by Councillor Bullock, seconded by Councillor Simmons and carried.

### **Any Other Business for Next Meeting**

1. Apologies: Councillor Bullock sends her apologies for the next two council meetings.
2. High Street potholes: Councillor Allen will look into the Highway's programme and report in the Roads and Transport update. **Action: Cllr Allen**

**Notice: The next meeting of Eastington Parish Council will be on Tuesday 11<sup>th</sup> Junel 2013. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than Monday 3rd June 2013.**