

EASTINGTON PARISH COUNCIL

Email: eastingtonparishcouncil@gmail.com ~ Tel: 01453 799616

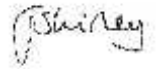
2nd February 2016

I hereby give notice that the meeting of Eastington Parish Council will be held in Eastington Methodist Church on **Tuesday 9th February 2016 at 7.00pm.**

Members of the Council are hereby summoned to attend for the purpose of transacting the business as set out below.

All residents of the Parish are welcome to attend and a 20 minute period of time is set aside for members of the public to raise questions.

Julie Shirley, Clerk to Eastington Parish Council



AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (Race, Gender, Sexual Orientation, Marital Status and any Disability), Crime & Disorder, Health & Safety and Human Rights.

- 1 To note attendance and apologies for absence
- 2 To receive declarations of interest in items on the agenda and sign the Register of Interests book
- 3 To receive Chairman's announcements
- 4 To approve the Minutes of the Council meeting held on 12th January 2016.
- 5 To review outstanding actions from previous meeting.
- 6 To consider changes to the order of business. **(All Items 1-6: 10 mins)**

Representatives from Ecotricity will give a short overview of the submitted planning application for football stadium and eco-park at land at motorway junction 13 (30 mins)

The meeting may be adjourned at this point for members of the Public to speak. **(20 mins)**

To receive a report from County Councillor Lesley Williams **(5 mins)**
To receive a report from the District Councillor Stephen Davies **(5 mins)**

- 7 **To receive the analysis of the exit poll from the Ecotricity drop-in event 4th February and to decide whether to arrange a public meeting.**
- 8 **To consider the following planning application: (10 mins)**
S.16/0117/FUL – Millend Mill – split pair of approved semi-detached houses into 2 detached cottages.
- 9 **Groups / Meetings / Reports (10 mins)**
 - 9.1 To receive a report from the Resources Group
 - 9.2 To receive minutes of the Planning Committee meeting held on 26th January for information.
- 10 **Finance (15 mins)**
 - 10.1 To receive update on 2015/16 accounts (RFO)
 - 10.2 To approve the payment of Clerk's expenses for January 2016
 - 10.3 To approve the accounts for payment, schedule circulated prior to meeting. (RFO)
 - 10.4 To receive the Clerk's timesheet for January 2016
 - 10.5 To note that a planning consultant has been contracted to prepare written representation on the Ecotricity planning proposals at a cost of £2050+VAT (as per Council's decision 8/9/15) and to consider the inclusion of a site visit and meeting with transport consultants at a further cost of £500+VAT.
- 11 **Correspondence (5 mins)**
 - 11.1 To receive a list of correspondence received for information.

Any other business for the next meeting.

Notice: The next meeting of Eastington Parish Council will be on Tuesday 8th March 2016. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than Monday 29th February 2016.

EASTINGTON PARISH COUNCIL

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Minutes of the meeting held on 12th January 2016 at 7.00pm in Eastington Methodist Hall

- 1 **Attendance and apologies for absence** In attendance Cllrs Bullock (Chair), Allen, Simmons, Bomberg, Cozens, Loveridge and Corrie (from item 8.6 onwards). There were 6 members of the public. Apologies were received from Cllrs Evans and Edis-Bates. Apologies were also received from County Councillor Lesley Williams and District Councillor Stephen Davies.
- 2 **Declarations of interest in items on the agenda.** None.
- 3 **Chairman's Announcements.** Grateful thanks were extended to Cllr Allen, Mr Campbell, Mr James, Mr Low and the Parish Clerk who put in many hours over the weekend to ensure that the NDP was submitted on Monday. The South View planning application was refused at DCC this morning. There have been two burglaries in the past few days in Alkerton
- 4 **Approval of the Minutes of the meetings held on 8th December 2015 and 5th January 2016.** RESOLVED to accept the minutes of 8th December 2015 and 5th January 2016.
- 5 **To review outstanding actions from previous meeting.** Item 10.6 from 10th November 2015 (councillor briefing on the Solar Farm Fund) still to be completed.
- 6 **To consider changes to the order of business.** None.

The meeting was adjourned at this point for members of the public to address the meeting.

Mr Low spoke concerning Item 9 regarding the project proposal on the skate park, and suggested the group get in contact with Jenny Bullens at SDC for assistance with the project. Suggested the Solar Farm Grant Fund might be suitable to assist with the project.

Mr Cousins explained that a Police Community Safety Officer has visited OHMG to see the proposed sites for the skate park and made the suggestion not to install further lighting as this would encourage anti-social behaviour.

Mr Parry noted that the allotments are 100% occupied and asked if there was any possibility of allotment sites at the West of Stonehouse site? Council will make enquiries.

County Councillor's Report: Cllr Williams was unable to attend the meeting as she was in attendance at the Development Control Committee at Stroud DC. Cllr Williams wished everyone to be reminded of the County Council budget consultation currently underway which is proposing a 1.99% increase in council tax plus a 2% for adult care services.

District Councillor's Report: Cllr Davies was unable to attend the meeting and had given apologies.

7 Groups

- 7.1 Cllr Allen gave a verbal report from the Getting Around Group following the quarterly meeting with Highways. Notes of the meeting were circulated to everyone present. The next meeting with Highways is planned for 21st April. Cllr Allen attended a road safety meeting with GRCC; there is a national country road safety campaign "Break before the bend not on it"; the campaign will be repeated in the summer with scope to include local campaigns. Cllr Allen will put an article in the ECN to raise awareness.
- 7.2 Cllr Allen gave a verbal report from the Churchyard and Burial Ground Group; regarding the request for permission to install a memorial bench that had been approved by Council previously, Cllr Allen and the Clerk met the family and agreed a location and installation method.

Signed

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Date

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8 Finance

8.1 The Clerk circulated an update on 2015/16 budget versus spend, and bank reconciliation.

8.2 Council RESOLVED to pay the Clerk's expenses for December 2015 at £103.00 and these will be paid with the January payroll.

8.3 The Council approved the accounts for payment, schedule circulated prior to meeting:

Payee	Details	Chq No	Amount	Budget
Salaries & Expenses	November 2015 Expenses agreed 08/12/15 processed through Payroll plus December 2015 Salary	1692	£1447.18	Parish Admin
Post Office Ltd	PAYE & NI payments to HMRC for December 2015	1693	£375.64	Parish Admin
PATA (UK)	Payroll Services Oct-Dec 2015	1694	£19.80	Parish Admin
Eastington Village Hall	Room hire for Ecotricity briefing	1695	£10.50	Parish Admin
Staples UK Ltd	Stationery 3 invoices £75.61 + £30.77 + £8.38	1696	£114.76	Parish Admin
Andrew Marcham	Survey of Churchyard wall, bridge and table top tombs	1697	£540.00	Burial Ground
TW Hawkins & Sons SGMS	OHMG Ground Maintenance	1698	£768.41	OHMG
Avoca PLD	Invoice 15/21/93 (£3015): NDP £1170 WoS £1695 Meadow Mill £150 Invoice 15/24/96 (£2910): NDP £2220 WoS £210 Springhill £480	1699	£5925.00	NDP & Planning
Eastington Methodist Church	Council meeting room hire – December 2015	1700	£12.50	Parish Admin
NEST	Pensions for December 2015	DD (17/12/15)	£132.98	Parish Admin
Vodafone	Parish Mobile	DD (12/01/16)	£48.99	Parish Admin
		TOTAL	£9395.76	

8.4 The Council noted the Clerk's timesheet for December 2015 and that the maximum 12 hours overtime has been worked on NDP as per Council's prior approval.

8.5 The Council finalised the budget for 2016/17 and agreed a precept amount of £66,570 which represents a 5.5% increase for council tax Band D properties.

CLr Corrie joined the meeting.

8.6 The Council considered quotes for tree maintenance within the churchyard and RESOLVED to appoint Tree Management (quote 1) to carry out work on the 3 most urgent trees, and include the next 3 trees on the church faculty request; providing the workmanship is good on the first 3 trees and providing the framework agreement with Stroud DC is not yet in place then the Clerk is

Signed

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Date

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authorised to appoint Tree Management for the next 3 trees to be maintained at the start of the 2016/17 financial year. The Clerk was authorised to complete the faculty form which includes a cost of £212+VAT. **Action: Clerk.**

- 8.7 The river bridge repairs matter was deferred until the next meeting as insufficient number of quotes had been received.
- 8.8 Council RESOLVED to purchase a notice board for the burial ground at a maximum cost of £531. **Action: Clerk.**
- 9 The Council received details of a project proposal for a skate park at OHMG and the Council was fully in favour of the project.

10 Correspondence

- 10.1 Council received a list of correspondence received since the last meeting for information.
- 10.2 Council received an update on the Neighbourhood Warden Scheme. It was suggested to invite the Neighbourhood Warden to the Annual Parish Meeting in May.
- 10.3 It was noted that Stroud DC is carrying out a Strategic Assessment of Land Availability for the Local Plan first review.
- 11 The Council considered the following planning application:
S.15/2916/HHOLD – 15 Bath Road – single storey extension. No objection.

Ecotricity plans have been submitted to Stroud DC, not yet available online. It is understood that Ecotricity is holding a public event on 4th February; the Parish Council can hold a straw-poll on the exit to gather opinions. This is to be considered further at the planning committee meeting on 26th January.

Any other business for the next meeting.

There will be a Strategic Planning Working Group update at the next meeting.
There will be a Resources Working Group update at the next meeting.

The meeting closed at 8.10pm.

Notice: The next meeting of Eastington Parish Council will be on Tuesday 9th February 2016. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than Monday 1st February 2016.

Signed

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Date

Eastington Parish Council

Resources Working Group Meeting

14th, January 2016 – 4.15pm

Notes

1. Present: Cllrs Allen, Bullock and Corrie

Apologies from Cllr Loveridge

2. Review of notes from previous meeting (22nd October)

No actions needed.

3. Financial checking (PA)

- The standard GATPC form/checklist circulated prior to the meeting was examined.
- Training of checkers to be given at the March Resources WP meeting. Then checking during Resources WP meetings at quarterly intervals.
- To ensure accuracy, EPC cheques will be signed in a separate room at the end of Parish Council Meetings.

4. EPC Clerk's hours

- Email from the Clerk was circulated prior to the meeting. Nothing to resolved.

5. EPC Clerk's holiday entitlement.

- It was agreed that the Clerk could carry over her holiday entitlement.
- Review entitlement in March.

6. AOB

- To explore the possibility if a new venue for EPC Meetings.
- Clerk to contact Anita Sachs to ask for her to provide holiday cover in February.

Next meeting: 24th March, 2016.

EASTINGTON PARISH COUNCIL

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Minutes of the Planning Committee meeting held on 26th January 2016 at 7.00pm in Eastington Methodist Hall

- 1 **Attendance and apologies for absence** In attendance Cllrs Bullock (Chair), Corrie, Loveridge, Bomberg and Simmons. Five members of public present.
- 2 **Declarations of interest in items on the agenda.** None.
- 3 **Approval of the Minutes of the meeting held on 27th October 2015:** RESOLVED to accept the minutes of 27th October 2015.
- 4 **Outstanding actions from previous meeting:** None.

The meeting was adjourned at this point for members of the public to address the meeting.

Members of the public asked questions relating to agenda item 5.2 Planning Appeal for S.15/0918/FUL – Oakview Claypits. The appellant has mentioned that there are plans for the school to relocate next to the OHMG with the hub of the village moving also to OHMG. It was clarified that in the draft NDP there was mention of relocating the school to a potential new site, however this was not included in the final draft and there are no plans to move the school or change the hub of the village. The shops and services remain at Alkerton Cross. There was a further query about a restriction on the use of land at Oakview, but the Council were unable to answer and suggested that the resident requests a copy of the land deeds from Land Registry at a cost of £3.

5 Planning

5.1 The Committee agreed responses to the following planning applications:

Date received	Application No:	Address	Details	EPC Comments
08-01-2016	S.16/0004/TCA	Spring Hill Eastington	T1,T2,T7 Alder - Reduce crown height by 3m. T6 Oak - Reduce longest primary limb to N aspect by 3m. T9 Leyland Cypress - Reduce crown height by 3m. G1 Leyland Cypress - Reduce hedge under power lines to uniform height of 4m.	No objections
12-01-2016	S.16/0003/DISCON	Brookhill House Millend Lane Eastington	Discharge of conditions 3 (materials), 4 (structural survey) and 5 (joinery) from S.14/0498/LBC	No objections

5.2 The Committee considered the appeal for S.15/0918/FUL – Oakview Claypits; it was agreed to submit comments to the Planning Inspector as follows: the proposed site is not within 800metres of both the community centre and the Alkerton Cross as required by NDP policies EP6 and EP10; the proposed site is 1.2km from the shops at Alkerton Cross; there is no provision for a school in the submitted NDP; the footway between Claypits and OHMG is not well-maintained and is in poor condition as evidenced by photographs which will also be sent to the Planning Inspector. The proposed dwelling is of a large scale within one metre of the neighbouring property fence which will have a detrimental impact on the neighbour.

Signed

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Date

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- 5.3 The Committee noted the following recent planning decisions made by Stroud District Council:
- S.15/2670/FUL – Apple Tree Park - Change of use from 20 touring caravan pitches. PERMIT 06/01/16
 - S.15/2748/TCA – Springhill House – Fell Robinia tree due to decay. CONSENT 05/01/16.

5.4 The Committee discussed the planning proposals from Ecotricity and noted that the plans were little changed from the initial concept design. As per the Council's previous discussions, the Committee considers that the negative impact of the proposals outweigh the positive. The Committee reviewed options for appointing a planning consultant and noted that Council had previously authorised the appointment of a consultant up to £2000 to prepare a response to the plans. It was agreed to appoint Troy Planning Ltd, and to recommend to Council that an additional day for a site visit be agreed at a cost of £500+VAT. **Action: Clerk.**

It was further noted that the Council's previous decision, to appoint Helix Transport Consultants to consider the traffic/transport implications of the Ecotricity proposal, will now be implemented at a maximum cost of £1820. **Action: Clerk.**

The Committee also discussed Ecotricity's planned drop-in event on 4th February 2-7pm at the Village Hall, and agreed to carry out an exit straw-poll to gauge the opinions of the public. **Action: Clerk** to contact all parish councillors to request volunteers for the event, and the Clerk will prepare tick response sheets. People will be asked the question "are you in favour of the proposals" (Yes/No/Don't Know), and will also be asked if a resident of Eastington parish.

It was noted that two representatives of Ecotricity will be attending the next full council meeting on Tuesday 9th February in order to give an overview of the proposals and also to answer any questions. It was agreed to move the meeting venue to the Community Centre if possible in anticipation of more people attending the meeting. **Action: Clerk.**

The Committee also discussed the possibility of arranging a further public meeting; this will be decided on 9th February pending the results of the exit poll at the drop-in event.

5.5 The Chair of Stonehouse Town Council had contacted Eastington Parish Council Chair to suggest the two councils work together regarding the West of Stonehouse development. The Committee discussed areas that would be of mutual interest and instructed the Clerk to contact Stonehouse Town Council to see what areas they wish to discuss. **Action: Clerk.**

There being no further business, the meeting closed at 8.05pm.

Notice: The next meeting of the Planning Committee will be on Tuesday 23rd February 2016. Committee meetings will only be held when there is sufficient business.

Signed

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Date

BALANCE AT BANK 31st January 2016	
Lloyds Bank – Current Account	£13,009.75
Lloyds Bank – Instant Access Account	£53,061.03
Barclays Bank - Charlie Bullock Fund	£23,655.29
Barclays Bank - Solar Farm Grant Fund	£5,908.68
TOTAL MONIES IN BANK	£95,634.75
LESS OUTSTANDING CHEQUES	
09/06/15 - Chq 1626	£102.00
12/01/16 - Chq 1699	£5,925.00
26/01/16 - Chq 1701	£1,374.13
TOTAL OUTSTANDING CHEQUES	£7,401.13
BALANCE AT 31/01/16	£88,233.62
OPENING BALANCE AT BANK 01.04.2015	
	£58,930.83
Plus receipts	£81,115.29
TOTAL	£140,046.12
Less expenditure to 31/01/16	£51,811.96
BALANCE AT 31/12/15	£88,234.16
Balance is out by 54p because Lloyds has paid chq 1698 out at £768.94 instead of £768.41	
Outstanding receipts CBF loans (£4k OHMG £500 Orchard)	£4,500.00

X

X

Signed Clerk Date.....
Name

Signed Chairman Date.....
Name

BUDGET YEAR ENDED 31 MARCH 2016

Budget Heads	Budget 2015-16	Exp. 31/01/16	Balance	
Expenditure				
Parish administration	17,560.00	15,231.75	2,328.25	Parish Office, sals, supplies
SDC Planning : Local Plan. Appeals	12,000.00	6,665.00	5,335.00	EIP & Planning advice
Insurance	1,100.00	763.36	336.64	Employer/public liability
Hall hire	0.00	0.00	0.00	Incl in Parish Office contract
Ground Maintenance Contracts	6,640.00	6,371.02	268.98	Play areas, greens, burial ground
Loan Repayments - OHMG, Alkerton	5,550.00	5,522.96	27.04	
Parish election expenses	0.00	0.00	0.00	
Severn Trent Water	50.00	44.22	5.78	
Audit & Legal Fees	600.00	485.00	115.00	
S137 Grants & Donations	500.00	574.60	(74.60)	
Subscriptions	700.00	438.62	261.38	
Training	1,000.00	517.50	482.50	cllrs and clerk
Footpaths & Kissing Gates	600.00	565.00	35.00	Maintenance
Repair projects (historic monuments)	1,500.00	0.00	1,500.00	Alkerton cross, milestones
Graveyard & Burial Ground Repairs & Remedi	4,500.00	2,435.00	2,065.00	Wall, path, memorials
Fencing Play Park & Allotments	0.00	0.00	0.00	
OHMG Road repairs	1,500.00	0.00	1,500.00	Snakey lane entrance
Noticeboard	0.00	0.00	0.00	
Parish plan	0.00	0.00	0.00	
Neighbourhood Plan	5,216.00	8,414.87	(3,198.87)	£4716 Reserve + £500 budget + Grant £5460
Professional Representation Fund	1,500.00	0.00	1,500.00	
Salt bins	300.00	0.00	300.00	Replacement
Dog bins	1,000.00	0.00	1,000.00	Seeking sponsorship
Community orchard	0.00	0.00	0.00	
Roads & transport	3,500.00	501.39	2,998.61	Road safety, parking
Phone box power	0.00	24.85	(24.85)	Donation received to cover this
Contingency	500.00	250.00	250.00	Pond Survey
Build Out	0.00	0.00	0.00	
RoSPA	0.00	0.00	0.00	
Play ground maintenance	2,000.00	65.00	1,935.00	Equipment maintenance
TOTAL BUDGET	67,816.00	48,870.14	18,945.86	

EPC Travel and Expenses Claim

Name JULIE SHIRLEY
 Address

Use Code E-essential C-casual	Vehicle Registration	Cubic Capacity	Office Use Rate/ Lump sum

Date	Destination	Details	Miles	Parking	Fares	Miscellaneous - Specify	Amount
04-01-16		Home Office Allowance	0	0	0	Parish Admin Budget	4
05-01-16	Eastington	NDP meeting	20	0	0	NDP	9
05-01-16	Eastington	Meeting room hire - NDP	0	0	0	NDP	7
06-01-16	Stroud	NDP meeting	20	0	0	NDP	9
11-01-16		Home Office Allowance	0	0	0	Parish Admin Budget	4
14-01-16	Thrupp & Stroud	NDP Printing & delivery of NDP to Stroud DC	23	0	0	NDP	10.35
14-01-16		12 x 2nd class postage stamps	0	0	0	Parish Admin Budget	6.48
18-01-16		Home Office Allowance	0	0	0	Parish Admin Budget	4
20-01-16	Thrupp	Visit Thrupp twice for NDP printing & Eastington	32			NDP	14.4
20-01-16	Eastington	Ecotricity meeting (one way journey only)	10	0	0	Parish Admin Budget	4.5
25-01-16		Home Office Allowance	0	0	0	Parish Admin Budget	4
26-01-16	Stroud	Collect Ecotricity planning application from SDC	20	0	0	Parish Admin Budget	9

For Office Completion Only	
Total Misc.	£
Total Fares	£
Total Parking	£
Total (Miles x Rate)	£
Lump Sum (if applicable)	£
TOTAL	85.73

I certify that:

- (a) Where I have used the above motor vehicle(s) on official business my policy of motor insurance indemnifies the EPC against any third party claims arising out of use of that vehicle.
- (b) The particulars in this claim are correct and I have incurred expenditure additional to that which I would normally have incurred. I attach receipts where applicable.
- (c) I understand that the mileage allowance is at the current Local Government mileage allowance rate.

Signed (Claimant)..... Date.....

Signed (Budget Holder)..... Date.....

Payments Eastington Parish Council 9 February 2016

2015-2016 Paid 9 February 2016 from Current account 1444998

Payee	Details	Chq No	Amount	Budget
Salaries & Expenses	December 2015 Expenses agreed 12/01/16 processed through Payroll plus January 2016 Salary	1701	£1374.13	Parish Admin
Post Office Ltd	PAYE & NI payments to HMRC for January 2016	1702	£353.86	Parish Admin
Zeta Printing Services	NDP Printing for Public Consultation	1703	£159.00	NDP
Veale Wasbrough Vizards LLP'	Faculty for tree work at Churchyard	1704	£254.40	Burial Ground
Troy Hayes Planning Ltd	Basic Conditions Statement for NDP	1705	£840.00	NDP
Eastington Methodist Church	Council meeting room hire – January 2016	1706	£22.50	Parish Admin
NEST	Pensions for January 2016	DD (20/01/16)	£127.33	Parish Admin
Vodafone	Parish Mobile	DD (12/01/16)	£48.99	Parish Admin
		TOTAL	£3180.21	

CORRESPONDENCE RECEIVED

	Date	From	Details	Action
1	08-01-2016	Councils Connected	January issue of Councils Connected (GCC info)	Forwarded to cllrs for info
2	11-01-2016	GAPTC	2016 training opportunities	Forwarded to cllrs for info
3	12-01-2016	Stroud DC	Public Spaces arranging for Leyhill prison work party to clear footpath at Budding Road	For information
4	13-01-2016	PCSO Liz Ward	Crime update	Forwarded to cllrs for info
5	14-01-2016	SDC	January SDC E-News	Forwarded to cllrs for info
6	15-01-2016	SDC	Garden Waste Collection Service	Forwarded to cllrs for info
7	18-01-2016	Resident	Mud on pavements / condition of pavements along Claypits Road	Forwarded to Highways
8	19-01-2016	Gloucestershire CC	Highways Guide & Amey Newsletter	Forwarded to cllrs for info
9	19-01-2016	Gloucestershire CC	Chartered Parish Group Meeting notes of previous meeting	Forwarded to cllrs for info
10	19-01-2016	GAPTC	GAPTC Planning Training Course 11th March	For information
11	20-01-2016	Stroud DC	Guidance for Clerks on Local Elections Thursday 5 May 2016	For information
12	20-01-2016	GAPTC	New requests for advice from GAPTC via website	For information
13	22-01-2016	Stroud DC	Town & Parish Council Forum 14th January - presentation slides	For information
14	25-01-2016	Stroud DC	Light a beacon for the Queen's 90th birthday	For information
15	25-01-2016	GAPTC	Training courses	Forwarded to cllrs for info
16	27-01-2016	Resident	Appalling condition of roads and pavement	Also copied to Cllr Corrie
17	27-01-2016	Probation Service	Community Payback - Winter Newsletter	For information
18	28-01-2016	Stroud DC	Clean for the Queen	Forwarded to cllrs for info
19	28-01-2016	Stroud DC	Local Plan 2015 now available in printed form, one free copy for the Council	For information
20	28-01-2016	Whitminster PC	Acknowledgement of Ecotricity email informing them of forthcoming drop-in	For information
21	28-01-2016	Leonard Stanley PC	Acknowledgement of Ecotricity email informing them of forthcoming drop-in	For information
22	29-01-2016	Gloucestershire CC	Roadworks Weekly Bulletin - one minor scheme at Spring Hill for BT	For information
23	29-01-2016	Stroud DC	New garden waste service update	For information
24	01-02-2016	Stonehouse TC	Meeting request re Eco-Park	Forwarded to Planning Cttee
25	01-02-2016	Stroud DC	Framework Contract for Tree Works and Inspections	For information
26	01-02-2016	GAPTC	Smaller authorities audit information	For information
27	01-02-2016	Gloucestershire Highways	Amey Highways Newsletter	For information
			389 emails received in January 2016	