

# **EASTINGTON PARISH COUNCIL**

Email: [clerk@eastington-pc.gov.uk](mailto:clerk@eastington-pc.gov.uk)

## **Minutes of the Council Meeting held on 12<sup>th</sup> October 2017 at 7.00pm in Eastington Village Hall**

- 1 Attendance and apologies for absence** In attendance Cllrs Bullock (Chair), Bomberg, Cozens (arriving at 7.45pm), Farnden, Loveridge, Simmons and Wells. There was 1 member of the public. Also present Parish Clerk Mrs J Shirley, District Cllr Jones and County Cllr Williams (arriving at 7.55pm). Apologies received from Cllrs Chatterley, Corrie and District Cllr Davis.
- 2 Declarations of interest in items on the agenda.** Cllr Loveridge declared an interest in item 10.5. Cllrs Bomberg and Cozens declared a personal interest in item 10.6 (OHMGC). Cllr Farden declared a personal interest in item 10.6 (PROWD).
- 3 Chairman's announcements:** Cllr Bullock noted that the bus shelters have been replaced and everyone agreed the contractors had done an excellent job.
- 4 Approval of the Minutes of the Council meeting held on 14<sup>th</sup> September 2017:** RESOLVED to accept the minutes.
- 5 Outstanding actions from previous meeting:** (March 2017) Item 8.2 Lorry Watch volunteer day to be arranged by Cllr Chatterley. (April 2017) Item 9.2 Clerk to seek consent from various Alkerton-central locations for possible defibrillator installation.
- 6 Changes to the order of business.** None.
- 7 To discuss filling of one casual vacancy by co-option.** Two applications have been received and both candidates were invited to the meeting, one was unable to attend due to work. Councillors asked the candidate questions about what they hoped to bring to the role of councillor and do for the community. The Council took a vote by secret ballot and Lynne Farnden was co-opted to the Council. Mrs Farnden signed the Declaration of Acceptance of Office and joined the meeting.

The meeting was opened up for Public question time. Mrs Pitcher thanked the Clerk for the assistance in using her car for the volunteers to plant up the village gateways.

### **8. Planning**

- 8.1 There were no recent planning decisions made by Stroud District Council for Eastington.
- 8.2 The Council noted that the Local Plan Review "Issues and Options" document is available for consultation 11<sup>th</sup> October until 5<sup>th</sup> December 2017 – Cllrs Bullock, Simmons and Bomberg will attend the cluster meeting on 31<sup>st</sup> October.
- 8.2 To consider the following planning applications:

Application No:	Address	Details	EPC Comments
S.17/2093/DISCON	Land West Of Stonehouse Nastend Lane	Discharge of condition 46 - masterplan for parcel H21	No objections. It was noted that the landscape buffer between parcel H21 and the employment land is a good width and should be replicated in other areas of the development.
S.17/1982/FUL	Apple Tree Park Claypits	Change of use from 35 touring caravan pitches to 35 static holiday caravan pitches	No objections providing the units are used for holiday use only.

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S.17/2101/FUL	Claypits Farm Claypits, Eastington	Resubmission of S.17/1276/FUL to erection of barn for storage of farm machinery.	Support.
S.17/2068/FUL	Land on the North West side of Millend Row	Erection of 3 cottages	Object. Request an Environmental Impact Assessment and tree survey as the area is in a Conservation area. The site is outside the Settlement Boundary, there is no affordable housing, and SDC has 5 year housing land supply. Urbanisation of the countryside.
S.17/2137/HHOLD	Tulip Cottage Churchend	Erection of outbuilding	Object. Concerns about over- development of the plot. Ask SDC to check planning history against what has been built. Request a condition that prevents the outbuilding being turned into accommodation.
S.17/1990/VAR	Claypits Farm Claypits, Eastington	Variation of condition 2 of S.16/1300/FUL (change of design for unit 3)	Object to appearance, not in keeping with the rest of the site or surrounding area.
S.17/0095/REM	Land West of Stonehouse	Revised plans for parcel H6 and H7 for 69 houses	Object, raising same concerns as previously cited for these parcels.

Cllr Davies emailed the Parish Council suggesting that representatives of the Neighbourhood Development Plan at the Parish Council meet with Barratts to discuss parcel H1 and the various issues relating to footpaths and landscape buffers; this was agreed and Cllr Bullock will attend the meeting along with the Clerk. **Action: Clerk to circulate dates and include the District Councillors.**

**To receive a report from District Councillor John Jones:** Cllr Jones urged the Parish Council to attend the Local Plan review cluster meeting on 31<sup>st</sup> October. Bulky Waste collections will no longer be requested by telephone and will need to be booked via the website. Ecotricity is withdrawing its application to build Eco-Park and will submit a new application for the stadium; this is expected by the end of the year.

Cllr Cozens joined the meeting at 7.45pm.

## **9. Groups / Meetings / Reports**

- 9.1 The Clerk read out an update from the Getting Around Group; the Council considered the cost of marking the road with a “keep clear” at Swallowcroft to reduce parking on the bend and improve road safety (£156). It was agreed to approach the resident that lives adjacent to this location and if in agreement the Clerk to request Highways to carry out the work. **Action: Clerk.**
- 9.2 Cllr Wells gave a verbal update from the Churchyard & Burial Ground Group; the group will do a tidy up of the dead flowers soon, and has also spoken with AL Ground Works regarding outstanding work which will be completed soon. It was noted that one recent grave has been left very high with excess soil; the Clerk has been in touch with the funeral director to get this addressed. The map for the burial ground layout needs updating and Cllr Wells will meet with the Clerk to look at this.

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The Council received an update from the Clerk regarding the potential costs in creating the new entranceway into the burial ground. **Action: It was agreed that the Clerk will get 3 quotes for Council to consider in more detail.**

**To receive a report from County Cllr Lesley Williams:** Standish PC has a new clerk and is changing their meeting night so it will be easier for Cllr Williams to attend Eastington PC meetings. Cllr Williams raised a few questions from the minutes of the last Parish Council meeting and offered to fund a bench to be installed near the Co-op. Cllr Bullock raised an issue regarding the early start of the West of Stonehouse contractors which is disturbing the residents; Cllr Williams will follow-up.

- 9.3 The Council received the notes of the latest meetings of the Strategic Planning Working Group for information.
- 9.4 The Council received the minutes of the recent Planning Committee meeting for information.
- 9.5 The Council received the report from the Neighbourhood Warden for information.

## 10. Finance / Procedures

- 10.1 The Council received an update on the 2017/18 accounts including bank reconciliation.
- 10.2 The Council approved the payment of Clerk's expenses for September 2017 which will be paid with October payroll.
- 10.3 The Council received the Clerk's timesheet for September 2017 and agreed the payment of 4 hours overtime.
- 10.4 The Council noted that the external audit for the year ending 31<sup>st</sup> March 2017 has been completed with one comment about transposed figures on the audit return.
- 10.5 The Council approved the accounts for payment, schedule circulated prior to meeting:

Invoice Date	Payee	Details	Net Amount	VAT	Gross Amount	Budget
27/09/17	Salaries & Expenses	Payroll Sept 2017 & Expenses August 2017	£1271.56	£0	£1271.56	Parish Admin
05/10/17	Post Office Ltd	PAYE & NI payments to HMRC for Sept2017	£263.46	£0	£263.46	Parish Admin
31/08/17	Abbey Loos Ltd	Portable Toilet for Snakey Lane Play Park	£92	£18.40	£110.40	Grant Funding
18/09/17	PATA (UK)	Payroll services July-Sept 2017	£22.50	£0	£22.50	Parish Admin
19/09/17	SLCC Enterprises Ltd	Quotes, Contracts & Tendering Course	£145.00	£29.00	£174.00	Training
20/09/17	Getmapping Plc	User Manager Module	£18.75	£3.75	£22.50	Parish Admin
06/09/17	Cardiac Science Holdings (UK) Ltd	Defib battery and pads	£252.50	£50.50	£303.00	Donations rec'd
01/08/17	Eastington Village Hall Charity	Hire of hall – July £26.25 Hire of hall – August £17.50	£43.75	£0	£43.75	Parish Admin
27/09/17	St Michael & All Angels' Church	Room hire August & September	£20.00	£0	£20.00	Parish Admin
30/09/17	Cass Allen Associates Ltd	Acoustics Consultancy re Ecotricity application	£285.00	£0	£342.00	Planning
30/09/17	Citizens Advice Stroud & Cotswold Districts Ltd	Donation agreed 14/09/17	£100	£0	£100	S137
30/09/17	Royal British Legion	Donation agreed 14/09/17	£150	£0	£150	S137
30/09/17	Alan Loveridge	Grass cutting September 2017 (£1135) Additional strimming on skate park backdated to July 2017 £90	£1225	£0	£1225	Grounds Maint

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	<b>DIRECT DEBITS:</b>				0	
24/09/17	NEST	Pensions for September 2017	£107.60	£0	£107.60	Parish Admin
22/09/17	Vodafone	Parish Mobile	£36.38	£7.27	£43.75	Parish Admin
23/10/17	PWLB	Loan Repayment	£2761.48	£0	£2761.48	Loan
		<b>TOTAL</b>			<b>£6961.00</b>	

Cllrs Bomberg, Cozens and Farnden withdrew from the meeting to the public gallery due to a Code of Conduct Appendix B interest.

10.6 The Council considered the applications received to the Solar Grant Fund:

- Owen Harris Memorial Ground Charity: Council received a revised application for safety fencing; following discussion the Parish Council agreed to grant £3,000 from the fund, and offered to loan £3,000 interest-free (terms to be agreed). **Action: Clerk.**

Cllrs Bomberg and Cozens rejoined the meeting.

- Public Rights of Way Defenders: It was agreed to grant £2,000 to PROWD for the installation of kissing gates. The money will be released to PROWD once confirmation is received that PROWD's charity bank account requires two signatories to make payments. If the charity bank account is unable to operate with two signatories then the Council will hold the money on behalf of PROWD ring-fenced for this project. **Action: Clerk.**
- Eastington Parish Council: Cllr Bullock proposed the application be withdrawn; agreed by all.

Cllr Farnden rejoined the meeting.

10.7 The Council agreed the wording and purchase of the Alkerton Cross plaque in slate effect at a cost of £114.95+VAT for A4 size. **Action: Clerk.**

10.8 The Council discussed the request to support a Community Governance Review. Cllr Cozens felt that the parish should embrace change and cannot exclude areas that are developed as the parish will shrink. Cllr Bomberg also expressed his concerns about the Governance Review. There was a discussion and the vote was 3 against the review, 2 in support and 2 abstentions. **Action: Clerk to update the resident.**

10.9 The Council agreed the process to be adopted for online payments and all payments in future will be done via online banking wherever possible with effect November 2017 meeting. Two councillors to witness the Clerk setting up the new payees to ensure correct sort code and account numbers are entered. **Action: Clerk.**

## **11 Correspondence**

11.1 The Council received a list of correspondence received for information.

11.2 The Council decided to turn down the request from Stroud District Council for a voluntary contribution towards the emptying of parish-owned dog waste bins at an annual cost of £143.64.

There being no further business the meeting closed 9pm.

**Notice: The next meeting of Eastington Parish Council will be on Thursday 9<sup>th</sup> November 2017. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than 9am on Wednesday 1<sup>st</sup> November 2017.**

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