

# EASTINGTON PARISH COUNCIL

Email: [clerk@eastington-pc.gov.uk](mailto:clerk@eastington-pc.gov.uk)

## **Minutes of the Council Meeting held on 8<sup>th</sup> June 2017 at 7.00pm in Eastington Community Centre**

- 1 Attendance and apologies for absence** In attendance Cllrs Corrie (Chair), Allen, Bomberg, Chatterley, Cozens, Loveridge, Simmons, and Wells. There were 4 members of the public. Also present Parish Clerk Mrs J Shirley. Apologies received from Cllr Bullock, District Cllrs Davies and Jones.
- 2 Declarations of interest in items on the agenda.** Cllr Loveridge declared a pecuniary interest in item 9.3 and 9.19. Cllrs Bomberg and Cozens declared a personal interest in item 9.9.
- 3 Chairman's announcements:** Cllr Corrie noted how nice the village is looking at present with the newly resurfaced roads, flower tower and recently cleaned Alkerton Cross fingerpost.
- 4 Approval of the Minutes of the Council meeting held on 11<sup>th</sup> May 2017:** RESOLVED to accept the minutes.
- 5 Outstanding actions from previous meeting:** (March 2017) Item 8.2 Lorry Watch volunteer day to be arranged by Cllr Chatterley. (April 2017) Item 9.2 Clerk to seek consent from various Alkerton-central locations for possible defibrillator installation. Cllr Simmons has confirmed that Bath Road Garage is willing to have a defibrillator.
- 6 Changes to the order of business.** None.

The meeting was opened up for Public question time.

Jo-Anne Bradford introduced herself to the meeting; she is involved with Keep Eastington Rural and taking forward a campaign objecting to the Ecotricity planning application.

Two residents addressed the meeting concerning items removed from the burial ground graves. Cllr Corrie responded that glass and china items had been removed as sensitively as possible, many ornaments have been left. The Council has a responsibility to remove any items that pose a health and safety; however the Council makes every effort to contact families before removing personal items. The discussion continued onto the matter of shrubs and artificial flowers. Cllr Cozens suggested that a sign be displayed at the burial ground one month prior to any items removed in future. Cllr Corrie apologised for any distress caused.

Mrs Pitcher asked about defibrillators in the village; also noted that there is carpet dumped on the Alkerton Cross possibly left behind from the recent cleaning of the Cross.

**To receive a report from the District Councillors:** Apologies received from both councillors and the Clerk read out a report from Cllr Jones.

### **7. Planning**

7.1 There have been no planning decisions made by Stroud District Council for Eastington parish this month.

7.2 The Parish Council considered the following planning application:

Application No:	Address	Details	EPC comments:
S.17/0617/COU	Fromebridge Garage Fromebridge	Change of use of agricultural animal pen to car park	No objection.

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S.17/1117/HHOLD	Pippin, Bath Road Eastington	Rear extension	No objection.
S.17/0983/FUL	Unit 2 Brunel Way Stonehouse	Extension to factory and office	No objection.
S.17/1001/FUL	Land adjacent to Gilfach Newtown	3 houses comprising 2 semi detached and 1 detached house	Object. Only one parking space per property, very small garden for the detached house. Development not needed in that location, over- development of site. Site is in the Industrial Heritage Conservation Area. Outside the settlement boundary, no affordable housing provision.

## **8 Groups / Meetings / Reports**

- 8.1 Cllr Allen gave an update from the Getting Around Group. The 'disabled' marked space outside the Co-op will be repainted as Keep Clear; the speed bump touching the central line should be moved to be more central to the carriageway. The village gateways should be installed this June once a legal agreement between the Parish Council and County Council is signed.
- 8.2 Cllr Allen gave an update from the Churchyard & Burial Ground Group; following complaints we installed signs to remind visitors to the burial ground to keep dogs on lead and pick up dog waste, unfortunately one sign was removed and thrown away by an anonymous person.
- 8.3 Cllr Corrie gave an update from the Resources Committee and the Council noted that the Clerk's annual appraisal has been completed. Cllr Corrie thanked all the councillors for submitting comments to feed into the appraisal. Cllr Loveridge mentioned a few points that arose from the appraisal; the part-time working hours will remain flexible but the Clerk is happy to let councillors know when she is working if requested. Cllr Cozens requested that the Council look at the grass cutting contract to include roadside verges. **Action: Clerk to add to Resources Committee workload.**
- 8.4 The Council received the notes of the Strategic Planning Working Group meeting held on 22<sup>nd</sup> May.

## **9. Finance**

- 9.1 The Council received an update on the 2017/18 accounts including bank reconciliation.
- 9.2 The Council approved the payment of Clerk's expenses for May 2017 which will be paid with the June payroll.
- 9.3 The Council approved the payment of Cllr Loveridge's expenses for the annual parish meeting.
- 9.4 The Council received the Clerk's timesheet for May 2017.
- 9.5 The Clerk gave an update regarding the Skate Area project; the skate area is to be re-inspected by RoSPA following concerns raised by a skate company despite the post-installation inspection being fine. Cllr Cozens noted that the grass needs to be fenced off to allow it to grow. The bin has been installed and signage is on order.
- 9.6 The Council approved the purchase of additional toddler play equipment using grant funding.
- 9.7 The Council approved the purchase of a lockable storage box at the play park using grant funding at a cost of £345+VAT.
- 9.8 The Council approved the purchase of large bin sacks for the play park bins at a cost of £44.39+VAT for 200 bags to be paid from the play park maintenance budget.
- 9.9 The Council approved the purchase of the CCTV for the skate area in conjunction with OHMGC; the costs to be met from the skate park grant funds.

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- 9.10 The Council approved the insurance renewal at a cost of £1050.07 (year 2 of a 3 year long term agreement); the Clerk to check with insurer whether the installation of CCTV will reduce premiums.
- 9.11 The Council adopted the revised Financial Regulations as amended at the previous meeting
- 9.12 The Council adopted the revised Standing Orders as amended at the previous meeting
- 9.13 The Council deferred the draft Social Media Policy to next month.
- 9.14 The Council deferred the draft Website Policy to next month.
- 9.15 The Council agreed a new 2 year phone contract with Vodafone at the reduced cost of £33.33+VAT per month. **Action: Clerk.**
- 9.16 The Council noted that trees have been inspected at the following locations, and approved the recommended tree works:  
 Westend Green £74  
 Nastend Green £96  
 Alkerton Green £36  
 Burial Ground £262
- 9.17 The Council approved further detailed inspection of oak tree at Nastend Green at a maximum cost of £300+VAT. **Action: Clerk.**
- 9.18 The Council noted that installation of a defibrillator at the church will require a faculty at a cost of £251+VAT, Council voted and confirmed it wishes to proceed. **Action: Clerk.**
- 9.19 The Council approved the accounts for payment:

Invoice Date	Payee	Details	Net Amount	VAT	Gross Amount	Budget
25/05/17	Salaries & Expenses	Payroll May 2017 & Expenses April 2017	£1203.16	£0	£1203.16	Parish Admin
05/06/17	Post Office Ltd	PAYE & NI payments to HMRC for May 2017	£264.06	£0	£264.06	Parish Admin
22/05/17	Came & Company	Annual Insurance 2017-18	£1050.07	£0	£1050.07	Insurance
01/05/17	Eastington Village Hall Charity	Hall hire March & April 2017 (2 invoices)	£28.00	£0	£28.00	Parish Admin
May 2017	Eastington Community Centre	Room hire June 2017	£16.00	£0	£16.00	Parish Admin
24/05/17	St Michael and All Angels' Church	Room hire Jan-May 2017	£50.00	£0	£50.00	Parish Admin
10/05/17	GAPTC	How to Conduct Appraisals – training	£35.00	£0	£35.00	Training
21/04/17	Stroud District Council	Member Training	£40.00	£0	£40.00	Training
09/05/17	All Out Play	Roundabout & mound tunnels	£6832.00	£1366.40	£8198.40	Grant Funding rec'd
09/05/17	Tree Maintenance Ltd	Tree inspections burial ground, village greens	£230.01	£46.00	£276.01	C&BG + Contingency
30/05/17	Alan Loveridge	Grass cutting May 2017 (£1135)	£1215.00	£0	£1215.00	Grounds Maint

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		High Path mowing (£80)				Footpaths
08/06/17	Alison Loveridge	Annual Parish meeting expenses	£8.82	£0	£8.82	Parish Admin
	<b>DIRECT DEBITS:</b>					
17/05/17	NEST	Pensions for May 2017	£107.60	£0	£107.60	Parish Admin
22/05/17	Vodafone	Parish Mobile	£40.83	£8.16	£48.99	Parish Admin
		<b>TOTAL</b>			<b>£12541.11</b>	

The Council also noted the following receipt:

Gloucestershire Environmental Trust      Grant funding for skate/play park      £21,000

## **10 Correspondence**

10.1 The Council received a list of correspondence received for information.

10.2 The Council discussed the Strategic Assessment of Land Availability reports and noted that we will be able to comment on the sites when the Local Plan review goes through consultation; meanwhile the Strategic Planning Working Group will consider the information.

10.3 Cllrs Bomberg and Bullock volunteered to attend the GAPTC AGM on 15<sup>th</sup> July.

Business for next meeting:

Cllr Loveridge requested the Council considers zebra crossings at the village hall and Claypits Road.

There being no further business the meeting closed at 8.40pm.

**Notice: The next meeting of Eastington Parish Council will be on Thursday 13<sup>th</sup> July 2017. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than 9am on Wednesday 5<sup>th</sup> July 2017.**

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