

# EASTINGTON PARISH COUNCIL

Email: [clerk@eastington-pc.gov.uk](mailto:clerk@eastington-pc.gov.uk)

## **Minutes of the Meeting held on 10<sup>th</sup> November 2016 at 7.00pm in Eastington Village Hall**

- 1 Attendance and apologies for absence** In attendance Cllrs Bullock (Chair), Corrie, Allen, Loveridge, Bomberg, Simmons, Wells and Chatterley. Also present District Councillor John Jones. There were 7 members of the public. Apologies received from Cllr Cozens, and District Council Stephen Davies.
- 2 Declarations of interest in items on the agenda.** Cllr Loveridge declared an interested in 9.3 (Finance).
- 3 Chairman's announcements:** Councillors were reminded to set-up their new email addresses.
- 4 Approval of the Minutes of the Council meetings held on 13<sup>th</sup> and 27<sup>th</sup> October 2016:** RESOLVED to accept the minutes.
- 5 Outstanding actions from previous meeting:** None.
- 6 Changes to the order of business.** None.

The meeting was opened up for Public question time.

Mr Low mentioned the deadline for the next edition of the Eastington Community News of 18<sup>th</sup> November. Eastington Community Land Trust is holding its annual general meeting on 1<sup>st</sup> December at 7pm at the Village Hall, all invited. The Financial Conduct Authority has confirmed that E-CLT is an incorporated body as a community benefit society.

A resident has asked for lack of dog waste and litter bins to be addressed along Spring Hill and at Millend, this is on the agenda for discussion.

**To receive a report from District Councillor:** Cllr Jones read out a report from the recent Council meeting which included news that 3 neighbourhood development plans and one community right to build have been approved. Cllr Jones also shared that in a recent independent survey it showed that 80% of Stroud District residents were satisfied with the District Council.

### **7. Planning**

7.1 To consider the following planning application:

Date received	Application No:	Address	Details	EPC Comment
24-10-2016	S.16/2247/COU	Churchend Nurseries, Churchend Eastington	Proposed development to include alterations and repairs to existing mill building; into a single residential dwelling (Change of use to residential). Development to include the demolition of existing timber, steel and glass derelict green house structures, structural repairs necessary to retain existing structures and roofs. Minor alterations to facade for new glazing to existing openings. Proposal to also include a two story contemporary extension and a store for machinery/tools	EPC considered the proposal against the NDP and whilst it doesn't meet one bullet point within EP2, the Council felt on balance the application should be supported as it brings a disused site back into use.

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- 7.2 The Council considered the application support request from Alkerton Farm for one affordable home and one private home to be built on land adjacent to Alkerton Farm. The Council felt that the proposal meets the NDP policy EP5 Exception Sites and agrees to support in principle.
- 7.3 The Council noted the following planning decisions by Stroud District Council:  
S.16/1828/FUL – Sunnycroft, Nupend. Two storey extension. PERMIT.  
S.16/1900/HHOLD – 4 Alkerton Terrace. Replacement garage. PERMIT.

## 8. Groups / Meetings / Reports

- 8.1 The Council received a written report from the Getting Around Group. The Chair thanked the Group for their work. Cllr Chatterley has joined the Working Group.
- 8.2 The Council received a report written from the Churchyard and Burial Ground Group.
- 8.3 The Council received a verbal update from the Resources Group; the quarterly financial check has been completed and everything is in order. It was suggested that Cllr Chatterley assists with the next financial check.
- 8.4 There was no update from the Strategic Planning Working Group.
- 8.5 The Council received the latest monthly report from SDC Neighbourhood Warden.
- 8.6 The Council felt that Public Rights of Way Defenders were already included in discussions about footpath matters and their involvement was highly valued. Council will continue to involve the Group regarding footpaths and will review with PROWD in six months' time to ensure the relationship is working. **Action: Clerk.**

## 9. Finance

- 9.1 The Clerk circulated an update on 2016/17 budget versus spend, and bank reconciliation as at 31<sup>st</sup> October 2016.
- 9.2 The Council approved the payment of Clerk's expenses for October 2016 at £113.87 and these will be paid with the November payroll.
- 9.3 The Council approved the accounts for payment, schedule circulated prior to meeting:

Payee	Details	Amount	Budget
Salaries & Expenses	September 2016 Expenses plus October 2016 Salary	£1269.01	Parish Admin
Post Office Ltd	PAYE & NI payments to HMRC for October 2016	£266.85	Parish Admin
Staples UK Ltd	Stationery	£3.15	Parish Admin
James & Owen Ltd	Walking Leaflet printing for PROWD	£141.00	Sec 137
Severn Trent Water	Water supply to Burial Ground standtap	£33.40	STW
HCI Data Ltd	Eastington-pc.gov.uk domain registration 2 years	£130.80	Parish Admin
Alan Loveridge	October Grass Cutting (£1135) Laurel hedge cutting (£30) Re-lay paving slabs on Church path (£80) Cut of High Path (£80) Cut back overgrown vegetation from Church (£40) Church wall repairs (£750)	£2115	Grasscutting £1245 C&BG £870
Eastington Parish Council	Movement of Solar Fund monies from main bank account to Solar Fund account	£6020.95	N/A
<b>DIRECT DEBITS:</b>			
NEST	Pensions for October 2016	£106.41	Parish Admin
Vodafone	Parish Mobile	£48.99	Parish Admin
	<b>TOTAL</b>	<b>£10135.56</b>	

- 9.4 The Council received the Clerk's timesheet for October 2016.
- 9.5 The Council reviewed the first draft of the budget for 2017/18 and will provide comments to the Clerk before the next meeting so that the budget can be updated for the December meeting. **Action:**

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## **All.**

- 9.6 The Council agreed a donation of £100 to the Royal British Legion Poppy Appeal. **Action: Clerk.**
- 9.7 The Council noted that income (£6,020.95) from the Cambridge Solar Farm has been received into the main bank account and will be transferred by cheque to the Solar Fund bank account.
- 9.8 The Council approved the Council's Action Plan for 2016/17.
- 9.9 The Council confirmed that it meets all the Local Council Award Scheme Quality criteria as detailed below:

### **FOUNDATION LEVEL**

#### **The Council confirms it publishes online the following:**

- Standing Orders and Financial Regulations
- Code of Conduct and links to councillors' register of interests
- Publication scheme
- Last annual return
- Transparent information about council payments (all payments are recorded in the minutes)
- Calendar of meetings
- Minutes for at least one year of full council meetings and all committee meetings
- Current agendas
- Budget and precept information
- Complaints procedure
- Council contact details and councillor information
- Action Plan
- Evidence of consulting the community (NDP)
- Publicly advertising council activities (Facebook / Twitter / Notice board)
- Participation in Town & Country Planning (planning committee meetings / responding to consultations)

#### **Council also confirms that it has:**

- Risk Management Scheme (available online)
- Register of Assets (available online)
- Contracts for all staff members
- Disciplinary and Grievance Procedures (available online)
- Record of all training undertaken by staff and councillors in the last year
- Clerk who has achieved 12 CPD points in the last year.

### **QUALITY LEVEL**

#### **The Council confirms it publishes online the following:**

- Draft minutes within 4 weeks of the meeting
- Health & Safety Policy
- Equality Policy
- Community Engagement Policy
- Councillor Profiles
- Grant awarding policy
- Evidence showing how electors contribute to the annual parish meeting
- Action plan & budget responding to community engagement & setting out timetable for action and review
- Evidence of helping the community plan for the future (NDP)

#### **Council also confirms that it has:**

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- A scheme of delegation (Where relevant)
- Addressed complaints in the last year
- At least two thirds of councillors who stood for election
- Printed annual report
- Qualified clerk
- Clerk employed according to nationally or locally agreed terms and conditions
- Formal appraisal process
- Training policy & record for all staff and councillors.

9.10 The Council agreed the quote to re-whiten the bronze and paint the lettering on the milestone at Hilltop at a cost of £140+VAT. **Action: Clerk.**

9.11 The Council approved the use of the SDC tree maintenance contract for works required within the next 6 months in the burial ground as identified on the recent Tree Survey. **Action: Clerk.**

## **10. Proposal from Cllr Bomberg:**

1. To request that Stroud District Council Officers work with Eastington Parish Council with regard to meeting the Social Housing Need for Eastington as evidenced in the Housing Needs Survey 2013 in respect of land within the West of Stonehouse development. Seconded by Cllr Chatterley. 2 in favour, 5 against, 1 abstention. Motion failed.
2. In the event that Stroud District Council do not wish to give Eastington Parish Council provision for social housing at West of Stonehouse, Councillors to take a decision on taking legal action against Stroud District Council on this matter. Proposal not seconded. Motion failed.

## **11 To consider the request from a resident:**

1. More litter bins in the village, specifically on Spring Hill, and
2. More dog waste bins, specifically near the School and on Spring Hill, and/or reinstating the missing one at Millend by the Mill.  
Cllr Allen proposed setting up a working group of councillors and parishioners to review the locations of litter and dog waste bins. Cllrs Allen, Corrie, Loveridge and any members of public to meet. **Action: Cllrs.**  
Cllr Chatterley proposed purchasing a new dog waste bin for Millend Lane, seconded by Cllr Bomberg. All in favour. **Action: Clerk.**

## **12 Correspondence**

- 12.1 The Council received a list of correspondence received for information.
- 12.2 The Council considered attendance at the Stroud District Council joint cluster group meeting on 23<sup>rd</sup> November. Cllr Bullock will attend.
- 12.3 The Council considered the suggestion from Rodborough Parish Council to work together on an alternative way of clearing vegetation on the canal towpath. The Parish Council was not in favour. **Action: Clerk** to respond.
- 12.4 There was no-one available to attend the Gloucestershire Chartered Parishes Meeting on 7<sup>th</sup> December. **Action: Clerk** to send apologies.
- 12.5 The Council considered the letter from Stroud Town Council regarding fracking and agreed to support Stroud TC in objecting to the recent Gloucestershire County Council Minerals & Waste Plan Consultation. **Action: Clerk.**
- 12.6 We have been notified of an informal public hearing on 7<sup>th</sup> December regarding the planning appeal for 36 houses and doctors surgery on land north of Alkerton Road. Councillors felt that it wouldn't be necessary to convene a meeting to appoint a planning consultant and that Stroud DC's statement to the appeal defends the parish's position.

Signed .....

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There being no further business the meeting closed at 9.02pm.

Notice: The next meeting of Eastington Parish Council will be on Thursday 8<sup>th</sup> December 2016. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than 9am on Wednesday 1<sup>st</sup> December 2016.

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