

# EASTINGTON PARISH COUNCIL

Minutes of the Meeting held on 14<sup>th</sup> October 2014 in Eastington Methodist Church.

1. **Attendance and apologies for absence:** In attendance were Cllrs Corrie (Vice Chair), Allen, Loveridge, Cozens, Andrea Durn (Clerk) and District Cllr Stephens. There were 7 members of the public present.  
Apologies were received from Cllr Bullock, Edis-Bates, Evans, Simmons.
2. **Chairman's announcements:** Cllr Corrie reported that the EPC laptop had to be replaced due to being beyond economic repair. She reported that she had been working with the Chair and the Clerk and that EPC was very busy. She gave an overview of a detailed meeting with the Chair, planning consultant, and the Clerk on issues of planning.
3. **Clerks report:** The Clerk reported on the parish laptop being beyond economic repair and having to be replaced as allowed un Standing Orders. She went through the issues and correspondence she had dealt with in the previous month including a letter received from Neil Carmichael MP and her supporting councillors, and the responses to parishioners on their queries. She reported that she had been very busy working on the Neighbourhood Development Plan.
4. **Parish Councillor vacancy:** The Clerk reported that she not received any applications for the Parish Councillor vacancy. Cllr Corrie asked councillors that if they knew anyone who may be interested in becoming a councillor to ask them to contact the Clerk.
5. **Declarations of interest in items on the agenda:** Cllrs Loveridge declared an interest in items 10.1.2, 10.5 and 10.6.2.
6. **Approval of Minutes of Meeting dated 9<sup>th</sup> September 2014:**  
Cllr Allen asked that the minutes to be amended to show the Clerk will write to Cllr Vernon on the highway contractor issues. Cllr Allen asked that the minutes to be amended to show the Clerk will contact the burial ground contractor.  
RESOLVED: To accept the minutes of 9<sup>th</sup> September 2014.
7. **Approval of Minutes of Meeting dated 7<sup>th</sup> October 2014:** Deferred to next meeting.
8. **Actions from previous meeting:** The actions from previous meetings were reviewed:  
Parish web site: Cllrs Corrie and Bullock are to review. **Action: Cllr Corrie and Bullock**  
Allotments: The Clerk and Cllr Corrie have met with TEAS. The tenancy agreement is to be updated and brought to a future meeting. **Action: Clerk**  
S106: Clerk to arrange a meeting with the Play Park project team **Action: Clerk**  
Play Park: Clerk to arrange a meeting **Action: Clerk**  
Volunteer for vulnerable people: Cllr Allen reported that she had computer problems and will action when they have been resolved. **Action: Cllrs Allen**  
Changing the public session to later in the meeting: Deferred  
Roads and Transport issues: Clerk and Chair to write to Cllr Vernon Smith **Action: Clerk**  
Burial maintenance: Clerk to contact the contractor **Action: Clerk**  
Timing of EPC meetings: Deferred  
Subscriptions: Deferred  
Update of Standing Orders: Completed.  
Planning legislation consultation: Submitted.
9. **To consider changes to the order of business:** None.

The meeting was adjourned at this point for members of the Public to speak.

Mr Niblett raised his concerns with the Bath Road application and possible appeal. He thanked EPC for holding the extraordinary meeting. He also raised his concerns about obstruction of footpaths and closures. He would like to encourage protection of public rights of way.

Mr Edwards raised his concern that footpaths were not specifically mentioned in the NDP questionnaire and said they were in the EPC priority objectives. He said he would like footpaths to be a separate group for EPC and for the Ramblers to be included in the subscriptions. He pointed out areas to be included in the update of the parish website. He asked EPC for clarification on the awarding of the fencing contractor for Snakey Lane park. He was informed that the contract specification had been approved by RoSPA and the EYG who were jointly funding the contract and

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Signed.....  
Chairman/Responsible Officer

Date.....

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that EPC had discussed and approved the awarding of the contract at the September meeting.

District Councillor Stephens gave his report:

Boundary Review: He updated EPC following on from his report in the ECN on the current proposals. He would welcome EPC involvement in the consultation.

SDC Local Plan: SDC have appointed a new consultant who is reviewing the figures. His current housing number calculation is at approximately 11,300. This would put the parish at high risk of being thought of as the area for major development. This is being reviewed by members and officers.

Footpaths: SDC response is that it only gets involved if part of a planning application.

## **10 Resolutions**

### **10.1 Finance**

10.1.1 The Clerk gave an update on the 2014/15 accounts including the budget and projected spend. There would be approximately £32k in the accounts after September's payments.

10.1.2 The Clerk went through the accounts for payment.

RESOLVED: to accept the payments schedule. A list is attached to the signed copy of these Minutes.

10.1.3 The Clerk presented the external audit report approving the annual return 2013/14 with no qualifications.

RESOLVED: The external audit report was noted.

10.1.4 The Clerk gave an update on discussions with Stroud DC on S.106 agreements.

10.1.5 The Clerk reminded EPC of the training schedule previously circulated.

RESOLVED: Cllr Allen to attend the Village Green course with the Clerk.

**Action: Cllr Allen**

10.1.6 The Chair reported on the recommendation of the Resources Group to keep the EPC meetings on the second Tuesday of the month. A discussion was held on circulating a draft finance schedule before with the EPC reports.

RESOLVED: To accept the Resources Group recommendation and to circulate a draft finance schedule with the reports.

**Action: Clerk**

10.1.7 The Chair deferred the subscriptions schedule to a future meeting.

10.1.8 The Clerk read out a letter from HMRC on the VAT claim for the previous 3 years and that payment would be due in October 2014.

RESOLVED: The letter was noted.

10.1.9 The Chair deferred the Grants Policy to a future meeting.

10.1.10 The Clerk read out a request from a Nupend parishioner to cease lighting the Nupend post box.

RESOLVED: To stop the payments for lighting provision and ask the power company to disconnect the power.

**Action: Clerk**

10.1.11 The Chair asked EPC, Cllr Stephens and the public to raise awareness of the Charlie Bullock Fund.

RESOLVED: To arrange the next meeting by email.

**Action: Clerk**

10.1.12 The Clerk reminded EPC that autumn was the time for the parish council to consider priorities and budgets for 2015/16

RESOLVED: To arrange a business meeting by email

**Action: Clerk**

### **10.2 Planning**

10.2.1 Bath Road: The Chair reported that she had met with Cllr Bullock, the planning consultant and the Clerk on planning in the parish. She advised that it would be helpful to be prepared and asked the public to send in their key points for consideration. The planning consultant has offered to review any objections before submission.

10.2.3 The Planning Group recommended the following action:

S.14/2207/HHOLD: Alkerton Court Cottage, Alkerton, Eastington. Two storey rear extension to dwelling. Accept.

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RESOLVED: To accept the Planning Group's recommendations.

## **10.3 Proposed footpath diversion**

The Chair reported that EPC had been asked for comments as part of the pre-consultation by GCC. Standish PC and the Ramblers had also been consulted and they had approved the diversion. The EPC Roads and Transport Group had carried out a site visit with the landowner. The recommendation was to approve the diversion.

RESOLVED: To accept the Roads and Transport Group recommendation. The council noted parishioner's, Mr Edwards, disapproval.

## **9.4 Playground Project**

The fencing is currently being completed. A meeting is to be arranged with EYG on the project plan for 2014/15 and the future of the project. **Action: Clerk**

## **10.5 Churchyard and burial ground health and safety check**

Cllr Allen reported that the next check would be done in November 2014.

## **10.6 Groups**

### **10.6.1 Roads and Transport Group**

Cllr Allen presented her report. Blocked drains in Springhill had been reports to Amey but has not yet received a schedule of works. Amey has not yet costed the village entry gates which is needed for the Submission of the Big Community Offer. The Roads and Transport Group had agreed to be known as the Getting Around Group in future.

### **10.6.2 Church and Burial Ground**

Cllr Allen presented her report. She had put an article in the ECN for volunteers to help tidy up the churchyard.

### **10.6.3 Allotments**

Cllr Corrie gave a verbal report. A meeting had been held with TEAS and the Clerk on redrafting the boundary for the Tenancy Agreement.

## **10.7 Planning notices**

The Council noted the following decisions:

S.14/1544/HHOLD: 24 Budding Road, Eastington. Extension to kitchen. Permission.

## **Any Other Business**

None

Meeting finished: 8.45pm

**Notice: The next meeting of Eastington Parish Council will be on Tuesday 11<sup>th</sup> November 2014. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than Monday 3<sup>rd</sup> November 2014.**