

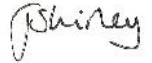
5th January 2018

I hereby give notice that the meeting of Eastington Parish Council will be held in **Eastington Village Hall** on **Thursday 11th January 2018 at 7.00pm**.

Members of the Council are hereby summoned to attend for the purpose of transacting the business as set out below.

All residents of the Parish are welcome to attend and a 20 minute period of time is set aside for members of the public to raise questions.

Julie Shirley, Clerk to Eastington Parish Council



AGENDA

1. To note attendance and apologies for absence
2. To receive declarations of interest in items on the agenda
3. To receive Chairman's announcements
4. To approve the minutes of the meetings held on 14th December 2017.
5. To review outstanding actions from previous meeting.
6. To consider changes to the order of business. **(All Items 1-6: 10 mins)**

The meeting may be adjourned at this point for members of the Public to speak. **(20 mins)**
Members of the public are welcome to speak regarding any matter on the agenda or any items they wish to bring to the attention of the Parish Council; the Parish Council is not permitted to make any decisions during the public session. Members of the public are not permitted to address the meeting once the public session is concluded.

To receive a report from the County Councillor **(5 mins)**
To receive a report from the District Councillors **(5 mins)**

7. Planning **(10 mins)**
7.1 To consider taking professional advice on the West of Stonehouse "strategic buffer" issue.

8. Groups / Meetings / Reports **(10 mins)**
8.1 To receive an update from the Getting Around Group
8.2 To receive an update from the Churchyard & Burial Ground Group.
8.3 To receive the notes of the latest meeting of the Strategic Planning Working Group
8.4 To receive the minutes of the Planning Committee meeting held on 4th January 2018 for information
8.5 To receive an update from Cllr Bomberg on the E-CLT annual general meeting.

9. Finance / Procedures **(20 mins)**
9.1 To receive an update on the 2017/18 accounts including bank reconciliation.
9.2 To approve virements to the following budgets: Loan repayments (£300), Audit Fees (£125), Dog Bins (£385), total £810 from general reserves.
9.3 To approve the payment of Clerk's expenses for December 2017.
9.4 To receive the Clerk's timesheet for December 2017.
9.5 To approve the draft budget and precept for 2018/19 (items in yellow updated from previous draft).
9.6 To confirm the meeting dates for 2018.
9.7 To consider the renewal of the eastingtonndp.co.uk domain at a cost of £18.16+VAT.
9.8 To consider the possibility of the Parish Council managing the stile replacement project in conjunction with PROWD and agree methodology.
9.9 To agree the purchase of external storage box for AED at a cost of £450+VAT.
9.10 To agree the electricity installation of the two AEDs at the Old Badger and Churchend.
9.11 To confirm renewal of the Ramblers membership at a cost of £62.
9.12 To approve the accounts for payment, schedule circulated prior to meeting.

10 Correspondence

(10 mins)

- 10.1 To receive a list of correspondence received for information.
- 10.2 To nominate a councillor to be considered for attendance at the Buckingham Palace Garden Party 2018.

Any other business for the next meeting.

Notice: The next meeting of Eastington Parish Council will be on Thursday 8th February 2018. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than 9am on Wednesday 31st January 2018.

EASTINGTON PARISH COUNCIL

Email: clerk@eastington-pc.gov.uk

Minutes of the Council Meeting held on 14th December 2017 at 7.00pm in Eastington Village Hall

- 1 Attendance and apologies for absence** In attendance Cllrs Bullock (Chair), Bomberg, Chatterley, Corrie (Vice-Chair), Farnden, Loveridge, Simmons and Wells. There were 4 members of the public. Also present County Cllr Lesley Williams, District Cllr John Jones, Parish Clerk Mrs J Shirley and SDC Neighbourhood Warden Andrew Beamish. Apologies received from District Cllr Davis. Absent: Cllr Cozens.
- 2 Declarations of interest in items on the agenda.** Cllr Loveridge declared an interest in item 9.9; Cllr Bomberg declared an interest in item 9.5.
- 3 Chairman's announcements:** Cllr Bullock wished everyone a Happy Christmas and thanked councillors and the Clerk for all their hard work this year.
- 4 Approval of the Minutes of the Council meetings held on 9th November 2017 and 23rd November 2017:** RESOLVED to accept the minutes.
- 5 Outstanding actions from previous meeting:** None.
- 6 Changes to the order of business.** None.

The meeting was opened up for Public question time.

Sally Garrett addressed the meeting regarding their planning application ref S.17/2579/P3Q; they are hoping to convert a barn as the beef herd will need to be sold as the land used for grazing is rented and earmarked for development (Ecotricity and West of Stonehouse). The conversion will retain stables for shire horses and create a dwelling.

Mr Davies noted that he is no longer receiving planning alerts and the planning website has been difficult to access for weeks. Cllr Jones explained that SDC IT and Planning departments are aware of the issues and suggested EPC raise the matter at the Parish & Town Council meeting on 14th January.

Mr Davies also asked for an update regarding the Tree Preservation Order for the lime tree on Bath Road; Clerk will follow-up again with SDC.

Andrew Beamish the Neighbourhood Warden for Stroud District Council introduced himself; in addition to Eastington Andrew also covers Kings Stanley, Leonard Stanley, Fretherne, Saul, Whitminster, Frampton-on-Severn, Arlingham, Moreton Valence, Standish and Stonehouse. There are seven wardens in total, working two shifts covering 8am until 9pm. Neighbourhood Wardens get involved in a variety of activities and can signpost people to the correct department or organisation.

To receive a report from County Councillor Lesley Williams: Cllr Williams will pass on comments about the SDC planning system to District Councillor Tom Williams (Chair of DCC). Cllr Williams asked for an update on how the building at West of Stonehouse was progressing and any problems, Cllr Corrie reported that contractors have been starting very early some mornings (before 7.30am). Cllr Bomberg was concerned about large trees being cut down on the development. There is no update on the Ecotricity application and Cllr Williams was concerned that the traffic is worsening at the motorway junction. The County Council budget is due for public consultation and Cllr Williams urged all to take part. Cllr Bomberg highlighted concerns about the new incinerator; Cllr Williams ran through the history of how the incinerator was decided upon. Cllr Corrie asked if it was just Gloucestershire's residual waste, Cllr Williams responded that it was just Gloucestershire as far as known.

To receive a report from District Councillor John Jones: Cllr Jones updated the meeting on the Grove Lane speed limit discussions; the Police won't support a 40mph limit the length of Grove Lane. There will

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be a traffic order consultation on a proposed limit of 30mph from Chipman's Platt to Westend, 40mph through Westend (as currently) and 50mph the remaining length to Whitminster (as currently). Cllr Jones asked Cllr Williams to look at the matter. There has been no full district council meeting this month although there was a meeting to discuss the Subscription Rooms, the disposal by sale has been decided against and now SDC is looking at 30 year lease options. The cost of waste collection is an issue and the Standards Committee will be looking at this matter. Cllr Jones has raised concerns about lack of police presence in the Severn ward.

7. Planning

7.1 To note planning decisions made by Stroud District Council:

Application No:	Address:	Details:	EPC Comments:	SDC Decision:
S.17/2354/CPL	Northend House Nupend	Rear single storey extension with internal remodelling of the kitchen	NO OBJECTION 09/11/17	PERMIT 23/11/17

7.2 The Council discussed the recent oversight of the Conservation Road Verge during West of Stonehouse Severn Trent Water works at Chipmans Platt roundabout. **Action: Clerk** to follow-up with the Ecology Department at GCC to see what penalties and mitigation will apply.

7.3 The Council noted that the developer has selected "Great Oldbury" as the name for the West of Stonehouse development

7.4 To consider the following planning applications:

Application No:	Address	Details	EPC Comments:
S.17/0095/REM	Land West of Stonehouse	Revised plans for parcels H6 & H7	It was noted that further revised plans had been received on 14/12/17 with a deadline of 03/01/18. Deferred to next meeting 04/01/18. Clerk to request a short extension.
S.17/2579/P3Q	Kimberley House Nupend	Change of use agricultural barn to C3 residential dwelling	Noted that site is outside settlement boundary (NDP Policy EP1) but is supported by NDP Policy EP6. NO OBJECTIONS

8. Groups / Meetings / Reports

8.1 Cllr Corrie gave an update from the Getting Around Group including minutes of the recent meeting with Highways. The Clerk gave a report of issues with parking on Millend Lane during school drop-off/pick-up times blocking the lane. Cllr Loveridge suggested a one-way system during pick-up times.

8.2 Cllr Wells have an update from the Churchyard & Burial Ground Group; dead foliage from graves to be removed.

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Date

EASTINGTON PARISH COUNCIL

Email: clerk@eastington-pc.gov.uk

- 8.3 The Council received the notes of the latest meeting of the Strategic Planning Working Group for information.
- 8.4 The Council received the reports from the Neighbourhood Warden for information.

9. Finance / Procedures

- 9.1 The Council received an update on the 2017/18 accounts including bank reconciliation and the Clerk ran through the budget overspends that will be met from grants, earmarked reserves or virements.
- 9.2 The Council approved the payment of Clerk's expenses for November 2017 which will be paid with December payroll.

Cllr Farnden left the meeting for a prior commitment.

- 9.3 The Council received the Clerk's timesheet for November 2017.
- 9.4 The Council considered the draft budget for 2018/19. A final decision will be made once the taxbase for 2018/19 has been notified. Cllr Chatterley noted that the Roads & Transport budget may need to increase to cover the cost of the traffic surveys the group have discussed.
- 9.5 The Council discussed contributing to the waste collection costs at OHMG during the school summer holidays at the cost of £18.90 per extra collection (3 estimated needed). It was noted that the increased use of the play park and skate area had increased the amount of waste collected. Vote was 5 in favour, 1 objection and 1 abstention. Motion carried. **Action: Clerk** to advise OHMGC.
- 9.6 The Council agreed the purchase of a 4-drawer fire-proof lockable filing cabinet at a cost of £999 inc VAT for 90 minutes fire resistance; it was further agreed that this will be added for the 2018/19 budget. **Action: Clerk.**
- 9.7 The Council agreed the purchase of two outdoor musical instruments for the play park at a cost of £3630 (to be met from grant funding). **Action: Clerk** to raise the purchase order.
- 9.8 The Council confirmed Christmas office closure 22nd December to 2nd January.
- 9.9 The Council approved the accounts for payment, schedule circulated prior to meeting:

Invoice Date	Payee	Details	Net Amount	VAT	Gross Amount	Budget
CHEQUE PAYMENTS						
26/11/17	Anita Sach	Locum Clerk	£71.83	£0	£71.83	Parish Admin
01/10/17	Eastington Village Hall Charity	Hall Hire September	£31.50	£0	£31.50	Hall Hire
31/10/17	Grant Thornton UK LLP	External Audit 2016/17	£425.00	£85.00	£510.00	Audit
ONLINE PAYMENTS					0	
27/11/17	Salaries & Expenses	Payroll Nov 2017 & Expenses Oct 2017	£1767.02	£0	£1767.02	Parish Admin
05/12/17	HMRC	PAYE & NI payments to HMRC for Nov 2017	£373.38	£0	£373.38	Parish Admin
31/10/17	Abbey Loos Ltd	Portable Toilet for Snakey Lane Play Park	£70.00	£14.00	£84.00	Grant Funding
31/10/17	Smith's (Gloucester) Ltd	Burial Ground bin emptying	£7.61	£1.52	£9.13	C&BG
17/11/17	Helix Transport Consultants Ltd	Hotel restaurant planning application review	£450	£0	£450	Planning
20/11/17	Network Connections UK Ltd	CCTV Annual Maintenance	£650.00	£130.00	£780.00	Play Park Maint
04/12/17	GAPTC	Clerks Networking Event 06/12/17	£20.00	£0	£20.00	Training
30/11/17	Alan Loveridge	Grass cutting & maintenance Nov 2017	£677.50	£0	£677.50	Grounds Maint
DIRECT DEBITS:					0	

Signed

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Date

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30/11/17	NEST	Pensions for November 2017	£136.40	£0	£136.40	Parish Admin
19/11/17	Vodafone	Parish Mobile	£31.10	£6.22	£37.32	Parish Admin
		TOTAL			£4948.08	

Cllr Chatterley and Cllr Bullock will authorise the online payments.

The following receipts were noted:

Gloucestershire County Council	Bus Shelter Grant	£3000
OHMGC	Donation CCTV	£325

10 Correspondence

- 10.1 The Council received a list of correspondence received for information.
- 10.2 The Council had no objections to the proposed footpath diversion and extinguishment.
- 10.3 The Council agreed that Cllr Bomberg and Cllr Wells will attend the Parish & Town Councils meeting at SDC on 30th January.

Items for the next meeting:

- ECLT AGM feedback
- Budget virements
- Short Resources meeting prior to Full Council.

Meeting closed 8.40pm.

Notice: The next meeting of Eastington Parish Council will be on Thursday 11th January 2018. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than 9am on Wednesday 3rd January 2018.

Signed

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Date

The Strategic Planning Working Group met on Thursday 4th January 2018 at 4pm.

Present: Mr D James, Mr G Griffiths, Mr S Gribble, Mrs P Allen, Mr T Low, Mr E Davies, Mrs J Shirley (Clerk)

Apologies: Cllr Bullock, Cllr Chatterley, Mr M Campbell

Local Plan review: Deadline for consultation was 5th December 2017, presumably SDC is now analysing the responses. DJ has heard that Stroud DC may have asked by Joint Core Strategy for Gloucester, Cheltenham & Tewkesbury to make provision for more housing to accommodate a shortfall in JCS numbers.

S.16/0043/OUT – Ecotricity revised application has been received by SDC and validated but not yet consulted upon or loaded onto the SDC website.

S.14/0810/OUT – various reserved matters applications for West of Stonehouse:

- S.17/0095/REM – parcels H6 & H7 owned by Redrow. Main concerns are still the removal of vegetation along the bridleway and the location of the footpaths plus clustering of the affordable housing. Application is to be considered by Development Control Committee on 9th January 2018 and Planning Officers are recommending approval with delegated authority to Officers. The group are concerned that the NDP policies are continuing to be overlooked and discussed methods to ensure policies are followed.
- S.17/2843/REM – Phase 2 infrastructure. Main concerns are the lack of public rights of way identified on the plan. Recommend the Parish Council to request a meeting with SDC and Hitchins to clarify PROW. Also talk to the Ramblers about their objection and see what more the organization can do to help ensure the PROW remain. **Action: Clerk.**
- Parcel H1 application anticipated along with H2, 3, 4, 5, 8, 9, 10 from Barratts showing a landscape buffer separating the development from Westend and Nupend. Recommend the Parish Council write to Planning Strategy as to the meaning of the structural landscape buffer policy in SA2. **Action: Clerk.**

NDP review / Environmental Character Assessment

Find out what GRCC can do to help work out a project plan and progress the ECA. Also ask Parish Council if it would consider an adhoc admin person with planning speciality to assist with the NDP review whilst the Clerk's hours are temporarily reduced. **Action: Clerk.**

Next meeting

Next meeting to be held on Thursday 18th January 2018 at 4pm.

Meeting closed at 5.10pm.

EASTINGTON PARISH COUNCIL

Email: clerk@eastington-pc.gov.uk ~ Tel: 01453 799616

Minutes of the Planning Committee meeting held on 4th January 2018 at 6.00pm in Eastington Village Hall

- 1 **Attendance and apologies for absence** In attendance Cllrs Corrie (Chair), Simmons and Wells. Apologies: Cllrs Bullock, Loveridge. Absent: Cllr Bomberg. Two members of public present.
- 2 **Declarations of interest in items on the agenda.** None.
- 3 **Outstanding actions from previous meetings:** None.

Members of the Public were invited to address the meeting.

4 Planning

4.1 To consider the following planning applications:

Date received	Application No:	Address	Details	EPC Comments
Revised plans received 14/12/17	S.17/0095/REM	Land West Of Stonehouse Nastend Lane	Development of areas H6 and H7 as identified in S.14/0810/OUT for 68 new dwellings.	Object with comments
14/12/17	S.17/2783/HHOLD	Springhill House Spring Hill Eastington	Proposed rear extension and conservatory to side elevation	No objection
14/12/17	S.17/2789/HHOLD	3 Hillview Cottages Middle Street Eastington	Two storey extension	No objection.
20/12/17	S.17/2843/REM	Land West Of Stonehouse Nastend Lane	Reserved matters application S.14/0810/OUT relating to Phase 2 Infrastructure	Object – public rights of way ignored. Clerk also to contact the Ramblers.

4.2 To note planning decisions made by Stroud District Council.

S.17/2579/P3Q	Kimberley House Nupend	Change of use from agriculture to residential	PERMIT 21/12/17
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There being no other business the meeting closed at 6.30pm.

Councillors are reminded that if a matter has not been specified in the public notice, no formally binding decision can be taken on it. Notice: The next meeting of the Planning Committee will be on Thursday 25th January 2018. Committee meetings will only be held when there is sufficient business.

Signed

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Date

BANK RECONCILIATION 2017-18

BALANCE AT BANK 31 DECEMBER 2017	
Lloyds Bank – Current Account	£45,217.42
Lloyds Bank – Instant Access Account	£63,351.85
Barclays Bank - Solar Farm Grant Fund	£7,199.46
TOTAL MONIES IN BANK	£115,768.73
LESS OUTSTANDING CHEQUES	
14/12/17 - Chq 1914	£71.83
14/12/17 - Chq 1916	£510.00
TOTAL OUTSTANDING CHEQUES	£581.83
BALANCE AT 30/11/17	£115,186.90
OPENING BALANCE AT BANK 01.04.2017	
	£119,273.25
Plus receipts	£158,870.18
TOTAL	£278,143.43
Less expenditure to 30/12/17	£138,977.03
Less expenditure prior to 01/04/17	£23,979.50
BALANCE AT 31/12/17	£115,186.90

X

X

Signed Clerk Date.....
Name

Signed Chairman Date.....
Name

BUDGET YEAR ENDING 31 MARCH 2018

Expenditure	Budget 2017-18	Exp to 31/12/17	Balance	
Parish administration	24,100.00	16,434.88	7,665.12	
Planning Advice	12,000.00	1,095.00	10,905.00	
Insurance	1,200.00	1,104.88	95.12	
Hall hire	360.00	254.75	105.25	
Ground Maintenance Contracts	10,155.00	9,390.00	765.00	
Loan Repayments - OHMG, Alkerton	5,223.00	5,522.96	-299.96	
Severn Trent Water	40.00	29.39	10.61	
Audit & Legal Fees	485.00	610.00	-125.00	
S137 Grants & Donations	500.00	300.00	200.00	
Subscriptions	700.00	620.97	79.03	
Training	600.00	575.00	25.00	
Footpaths & Kissing Gates	1,500.00	1,080.56	419.44	
Repair projects (historic monuments)	0.00	996.80	-996.80	From Earmarked Reserves
Churchyard & Burial Ground Repairs & Remedial Work	2,500.00	2,514.12	-14.12	Overspend to be met from Reserve
Professional Representation Fund	1,000.00	251.00	749.00	
Salt bins	100.00	0.00	100.00	
Dog bins	550.00	934.05	-384.05	
Roads & transport	2,000.00	346.60	1,653.40	
Village Gateways	0.00	9,925.00	-9,925.00	Grant funding received
Phone box power	30.00	32.90	-2.90	Donation received
Contingency	1,100.00	524.25	575.75	
Play ground inspection & maintenance	500.00	335.71	164.29	
Play/Skate Park Project	0.00	53,744.30	-53,744.30	<small>E54682 grants received in 2016/17 E33292 spent in 2016/17 Balance c/f E21390 to 2017/18 E42967.50 grants received in 2017/18</small>
Ecology Projects	2,500.00	800.00	1,700.00	
Solar Fund Grants	6,000.00	9,000.00	-3,000.00	2016 grant issued in 2017
Bus Shelters	3,500.00	6,999.00	-3,499.00	Grant funding received
TOTAL BUDGET	76,643.00	123,422.12	-46,779.12	

Earmarked Reserves:

Play/Skate Park Project	21,390.00
Planning advice	9500.00
OHMG Road Repairs	1500.00
Roads & Transport	7398.00
Churchyard & Burial Ground Repairs	2185.00
Play Park maintenance	2285.00
Repair projects (historic monuments)	1500.00
Ecology Projects	1000.00
Defibrillator Fund from donations in 2016/17	2147.00
	<u>48905.00</u>

EPC Travel and Expenses Claim

Name JULIE SHIRLEY

Address

Use Code	Vehicle Registration	Cubic Capacity	Office Use
E-essential			Rate/
C-casual			Lump sum
C			45p per mile

Date	Destination	Details	Miles	Parking	Fares	Miscellaneous - Specify	Amount
04/12/2017		Home Office Allowance	0	0	0		4
11/12/2017		Home Office Allowance	0	0	0		4
18/12/2017		Home Office Allowance	0	0	0		4
05/12/2017	Eastington	Meet with electrician to quote for AED installation	20	0	0		9
07/12/2017	Eastington	Meet with Old Badger Inn re AED location	20	0	0		9
13/12/2017	Eastington	WoS Site meeting	20	0	0		9
19/12/2017	Eastington	Meet with contractor re skate park landscaping	20	0	0		9
17/12/2017		Ink cartridges for office printer	0	0	0	Net £43.32 VAT £8.67	51.99
				0	0		0

For Office Completion Only	
Total Misc.	£
Total Fares	£
Total Parking	£
Total (Miles x Rate)	£
Lump Sum (if applicable)	£
TOTAL	99.99

I certify that:

- (a) Where I have used the above motor vehicle(s) on official business my policy of motor insurance indemnifies the EPC against any third party claims arising out of use of that vehicle.
- (b) The particulars in this claim are correct and I have incurred expenditure additional to that which I would normally have incurred. I attach receipts where applicable.
- (c) I understand that the mileage allowance is at the current Local Government mileage allowance rate.

Signed (Claimant)..... Date.....

Signed (Chair/Vice-Chair)..... Date.....

EASTINGTON PARISH COUNCIL
BUDGET YEAR ENDED 31 MARCH 2018

	£	£			
	2015-16 Actuals	2016-17 Actuals	Budget 2017/18	Proposed 2018-19 Budget	NOTES
Receipts					
Precept	62,085	66570	68898		
VAT refund	3,597	1752.48	2000	2000	
Burials	3,715	2330	700	700	
Bank interest received	31	22.27	15	15	
Rent and wayleave	77	17.38	30	30	
Grants & Donations		60378.25	0	500	OHMG donation for grasscutting
Other	11,614	6020.95	6000	6000	Solar Fund
Total Receipts:	81,119	137091.33	77643	9245	
Payments					
VAT	1,769	8985.89	2000	2000	All VAT is reclaimed
Hall hire	357	274.83	360	400	2 council meetings per month
OHMG ground maintenance	1,921	0	0	0	Included with Greens & Churchyard grass maintenance budget
Greens and churchyard grass maintenance	4,450	10280	10155	10510	
Office equipment/phone	1,343	2575.78	2500	2500	
Severn trent Water	44	52.68	40	40	Burial Ground stand tap
Audit & legal fees	485	885	485	600	
Grants and donations	575	4313	500	500	
Subscriptions	955	255.5	700	750	GAPTC, CPRE, GRCC, CCT, Ramblers, OSS, GPFA, Parish Online, ICO
Training	518	454.5	600	600	Councillor & Clerk training
Loan repayments	5,523	5522.96	5223	5523	
Insurance	763	726.07	800	1500	
Salaries	13,192	14406.67	16000	20000	
Clerk Pension	969	1543.78	2000	2250	Increased salaries to allow for adhoc admin support
PAYE / NI	2,275	2938.27	3000	3250	
Expenses: Clerk and council	586	612.4	600	650	
Election expenses	0	0	0	0	
Graveyard Burial Ground repairs	2,647	3159.5	2500	1000	
Noticeboard	0	0	0	0	
Footpaths and kissing gates	565	600	1500	1200	
Salt spreader/Salt bins	0	0	100	300	One grit bin needed to replace one at Chipmans Platt
Planning expenses	8,485	5727.1	12000	6000	Planning consultant - reduce in 2018 due to reserve funds
Repair projects	0	1	0	1500	
Professional representation fund	0	480	1000	1000	Legal fees etc not relating to planning
Parish plan/Neighbourhood Plan	9,357	1500	0	500	Housing Needs Survey 2018-19
Dog & Litter Bins	0	0	550	500	Rolling programme of replacement
Roads & Transport	501	297.3	2000	2000	Traffic survey / planting schemes / High Path works (E4k committed includes reserve)
Playground maintenance	0	33501.69	500	2000	RoSPA annual inspection & equipment maintenance
Contingency	0	0	500	500	
Other	340	29.06	30	600	Phone Box power & Defib management via CHT
Ecology projects	0	0	2500	1500	Maintain ponds / Environmental Assessment (as per NDP)
Tree surveys / maintenance	0	0	0	750	Village greens, churchyard & burial ground
Solar Fund Grants	0	0	6000	6000	
Bus shelter replacement programme	0	0	3500	0	Completed in 2017
Burial ground pathway	0	0	0	3000	Estimated costs £10k - "saving up" over 3 years
Fireproof filing cabinet	0	0	0	1000	
Total Payments:	57,620	99122.98	77643	80423	
Under/Over spend:	23,500	37968.35	0 0	71178	Precept amount for 2018/19
	109.92	115.92	117.41 #	119.03	Band D average
	548.59	574.28	586.81 #	597.99	tax base 2018/19
			1.29 #	1.38	% increase for 2018/19

Earmarked Reserves as at April 2017:

Planning advice	9,500
OHMG Road Repairs	1,500
Roads & Transport	7,398
Churchyard & Burial Ground Repairs	2,185
Play Park maintenance	2,285
Repair projects (historic monuments)	1,500
Ecology Projects	1,000

Eastington Parish Council

Meeting dates 2018

Committee meetings only held when there is sufficient business

Month	Date	Meeting of
January	4	Planning Committee
	11	Full Council & Resources Committee
	25	Planning Committee
February	8	Full Council
	22	Planning Committee
March	8	Full Council
	22	Planning Committee
April	12	Full Council
	26	Planning Committee
May	10	Annual Meeting of the Parish Council
	24	Planning Committee Annual Parish Meeting – a meeting of the electorate
June	14	Full Council
	28	Planning Committee
July	12	Full Council
	26	Planning Committee
August	9	Full Council
	23	Planning Committee
September	13	Full Council
	27	Planning Committee
October	11	Full Council
	25	Planning Committee
November	8	Full Council
	22	Planning Committee
December	13	Full Council

Report to:	Full Council
Date of Meeting:	11 th January 2018
Subject:	Installation of Defibrillators

We have two defibrillators to install – one is for Churchend by the Church and the second was for the Co-op but permission not granted. Alternative locations at Alkerton have been sought and landowner consent received from Old Badger Inn and Kings Head House Hotel. The Hotel is a listed building and we would need planning consent to install the defibrillator, suggest therefore that Council approve installation at the rear of Old Badger Inn.

Installation quotes received:

Churchend - £350+VAT for electricity connection only. We will need to dig a trench to allow a new supply to be connected; this still needs to be quoted.

Old Badger Inn - £280+VAT

Kings Head House Hotel - £250+VAT

Please note that only one contractor has provided quotes, despite seeking alternative suppliers no quotes received.

1. Council is requested to approve Churchend and one location at Alkerton
2. Council is requested to approve installation quotes
3. Council is requested to approve digging of trench to a maximum financial value and subject to Church consent.

The costs can be met from the earmarked donations received for the defibrillator project.

Storage box

We also need to order one external storage container; this costs £450+VAT for a Rotaid container as per the other ones installed in the parish.

1. Does Council approve the purchase? The cost would be met by the earmarked donations received for the defibrillator project.

Agenda item 9.12

Payments Eastington Parish Council 11 January 2018

Invoice Date	Payee	Details	Net Amount	VAT	Gross Amount	Budget
CHEQUE PAYMENTS						
18/11/17	Eastington Village Hall Charity	Hall Hire October £35 Hall Hire November £21	£56.00	£0	£56.00	Hall Hire
ONLINE PAYMENTS						0
27/12/17	Salaries & Expenses	Payroll Dec 2017 & Expenses Nov 2017	£1232.84	£0	£1232.84	Parish Admin
05/01/18	HMRC	PAYE & NI payments to HMRC for Dec 2017	£263.66	£0	£263.66	Parish Admin
15/12/17	PATA (UK)	Payroll Services Oct-Dec 2017	£22.50	£0	£22.50	Parish Admin
29/12/17	Helix Transport Consultants Ltd	Burial Ground Vehicle Access survey	£145.17	£0	£145.17	C&BG
DIRECT DEBITS:						0
30/12/17	NEST	Pensions for December 2017	£107.60	£0	£107.60	Parish Admin
19/12/17	Vodafone	Parish Mobile	£31.00	£6.20	£37.20	Parish Admin
		TOTAL			£1864.97	

CORRESPONDENCE RECEIVED

	Date	From	Details	Action
1	10/12/2017	Resident	Obstructive parking along Millend Lane	Forwarded to Highways
2	11/12/2017	Stroud DC	Appeal notification - 3 Alkerton Grange Cottages	For information
3	13/12/2017	Gloucestershire CC	Charter Parish Councils meeting notes	For information
4	13/12/2017	Stroud DC	Stroud Cluster Group Meeting notes	For information
5	13/12/2017	Western Power Distribution	Invitation to WPD's Annual Stakeholder Workshop	For information
6	13/12/2017	Glos Playing Field Association	Newsletter & Annual Report (not forwarded to Cllrs due to size of attachments)	For information
7	14/12/2017	PROWD	Request for agenda item at January meeting	Additional info requested
8	14/12/2017	Stroud DC	Invitation to DCC meeting 9th January	For information
9	15/12/2017	Ecology - GCC	Follow-up on Conservation Road Verge at Chipman's Platt	For information
10	15/12/2017	Cllr John Jones	Copy email re Grove Lane speed restrictions	For information
11	18/12/2017	GAPTC	NALC GDPR Update	Forwarded to Cllrs
12	18/12/2017	GAPTC	Photo competition winners	Forwarded to Cllrs
13	20/12/2017	GAPTC	Local Government Finance Settlement information	For information
14	20/12/2017	GAPTC	Buckingham Palace Garden Parties 2018	For January agenda
15	20/12/2017	Amey Highways	Copy email re Grove Lane speed restrictions	For information
16	20/12/2017	GRCC	December newsletter	Forwarded to Cllrs
17	20/12/2017	Stroud DC	Confirmation of tax base 2018/19	For information
18	20/12/2017	Gloucestershire CC	Councils Connected newsletter	Forwarded to Cllrs
19	21/12/2017	PROWD	January meeting agenda item request	For information
20	27/12/2017	Resident	Flooding on Nupend Lane update	For information
21	02/01/2018	Resident	Flooding on Springhill	Forwarded to Highways
22	02/01/2018	Resident	Footpath from Victoria Drive to Co-op needs repair/resurface	Forwarded to Highways



BUCKINGHAM PALACE GARDEN PARTY – Tuesday 5th June 2018

Dear Members

I am asking for you to consider making a nomination with your Council's approval for attendance at:-

Buckingham Palace Garden Party; Tuesday 5th June 2018.

I am sorry there is a short turn around for the nomination which is needed by close of day **Friday 26th January 2018**. (GAPTC must record our nomination by 02.02.18.)

As you can imagine security etc demands very accurate information, so please follow the guide

We need to know **in writing (letter/email)** the reason why you have nominated the candidate for this special opportunity. Please note that any nominations received after the 26th January **will not** be considered.

Please note that GAPTC has been granted 4 places which usually consists of 2 nominees accompanied by a guest. Any costs incurred in attending the Garden Party will need to be met by each individual or council.

The Lord Chamberlain has asked us to highlight the following: -

- Invitations are in recognition of **PAST** service as Chairmen of Parish Council and Town Mayors in England and it is therefore appropriate that outgoing members, rather than those newly elected, should be invited to attend.
- Guests should **NOT** have previously attended a Garden Party. This must be emphasised to potential guests.
- It is essential that all details given to me are correct as inaccuracies have, in the past, caused distress and embarrassment. Please therefore ensure that all names and addresses reflect each guests' form of identification that they will be asked to bring with them e.g. Passport, driving licence to allow them to gain access to the event. If in doubt, please check with the guests. *For example, i.e. if somebody is known as Mike but the name as it appears on their passport is Michael John, please ensure that this is written on the form.*
- Ensure all nominated guests are accompanied, with each guest ideally being accompanied by one guest only.
- All names submitted must number within your overall quota. *(Therefore, a guest and companion are 2 guests).*
- Ensure that no one under the age of 18 years is nominated as a guest or to accompany a guest.
- Guests who require assistance **MUST** be accompanied and this must be made clear on the form. The entrance to and the grounds of the palace is accessible by wheelchair and disabled parking is close to the palace entrance. If disabled parking is required, this must be made clear to me.
- All nominated guests must be British or European Union citizens, although their guest(s) may be of other nationalities. However, all guests, nominated or accompanying, must be resident in the United Kingdom.
- Buckingham Palace have specifically stated that late changes to nominations cannot not be entertained by the palace. Therefore, once details have been submitted to the Palace by NALC this cannot be changed.

- Please remind your guest(s), that in the event they are unable to attend a Garden Party for whatever reason they will not be invited again.
- Invitations will be issued approximately 6 weeks prior to the Garden Party and this pack of information is very detailed. Your nominated guests might also find it helpful to follow this link - <https://www.royal.uk/garden-parties>

We will draw the successful nominations from the hat, and will ask for specific name and address details.

I look forward to hearing from you.

Please reply to Shirley on training@gaptc.org.uk

Yours faithfully

Alison Robinson
GAPTC CEO