

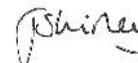
16th February 2017

I hereby give notice that the meeting of Eastington Parish Council will be held in Eastington Village Hall on **Thursday 23rd February 2017 at 7.00pm.**

Members of the Council are hereby summoned to attend for the purpose of transacting the business as set out below.

All residents of the Parish are welcome to attend and a 20 minute period of time is set aside for members of the public to raise questions.

Julie Shirley, Clerk to Eastington Parish Council



AGENDA

1. To note attendance and apologies for absence
2. To receive declarations of interest in items on the agenda
3. To receive Chairman's announcements
4. To approve the minutes of the meeting held on 9th February 2017.
5. To review outstanding actions from previous meeting.
6. To consider changes to the order of business.

(All Items 1-6: 10 mins)

The meeting may be adjourned at this point for members of the Public to speak. **(20 mins)**

Members of the public are welcome to speak regarding any matter on the agenda or any items they wish to bring to the attention of the Parish Council; the Parish Council is not permitted to make any decisions during the public session. Members of the public are not permitted to address the meeting once the public session is concluded.

7. Planning

(15 mins)

- 7.1 To consider the following planning applications:

Date received	Application No:	Address	Details
02/02/17	S.17/0219/REM	Land West Of Stonehouse Nastend Lane	Infrastructure to serve approved Phase 1 Masterplan.
09/02/17	S.17/0277/LBC	The Yellow House Spring Hill Eastington	To replace 4 x windows to the front of the property.
14/02/17	S.16/2899/ADV	Shell Garage Chipman's Platt	Illuminated Signage
14/02/17	S.16/2898/FUL	Shell Garage Chipman's Platt	Retrospective application for installation of ATM & alterations to frontage, installation of bollard

8. Finance / Procedures

(20 mins)

- 8.1 To approve the accounts for payment, schedule circulated prior to meeting.
- 8.2 To receive a verbal update from the Clerk regarding the Skate Area and Play Park project and to authorise payments between meetings to All Out Play for Phase 3 of the play park project at a total cost of £11770+VAT.
- 8.3 To consider the improvement of 5 kissing gates on footpaths with the addition of stone at a total cost of £500.
- 8.4 To note that Gloucestershire Highways will need to carry out a formal process for the proposed removal of the speeds bumps on Alkerton Road which will require a financial commitment from the Parish Council at a cost of £5k; Council to make decision on course of action.
- 8.5 To approve the purchase of 30 weatherproof stickers for dog/litter bins at a cost of £50+VAT.

Any other business for the next meeting (9th March 2017).

EASTINGTON PARISH COUNCIL

Email: clerk@eastington-pc.gov.uk

Minutes of the Meeting held on 9th February 2017 at 7.00pm in Eastington Village Hall

- 1 Attendance and apologies for absence** In attendance Cllrs Bullock (Chair), Loveridge, Simmons, and Cozens. There were 4 members of the public. Also present County Councillor Lesley Williams arriving at 8pm. Apologies received from: Cllrs Bomberg, Corrie, Allen, Wells, Chatterley and District Councillors John Jones and Stephen Davies.
- 2 Declarations of interest in items on the agenda.** Cllr Loveridge declared a pecuniary interest in item 9.7 and 9.9 and took no part in those discussions.
- 3 Chairman's announcements:** The Chairman sent flowers to the Locum Clerk for her services during the Clerk's absence.
- 4 Approval of the Minutes of the Council meeting held on 12th January 2017:** RESOLVED to accept the minutes.
- 5 Outstanding actions from previous meeting:** None.
- 6 Changes to the order of business.** None

The meeting was opened up for Public question time.

Stephen Gribble raised a couple of points relating to the development at West of Stonehouse and there are a lot of footpaths on the fields to be developed and was concerned about the paths being re-routed along the bridlepath which is narrow and muddy and is used a lot by horses. Mr Gribble would like the Parish Council to support some upgrading work to the path to improve the surface before building work commences. During the winter, the bridlepath is impassable for foot traffic. Mr Gribble made a point about the landscape buffer zones and that it doesn't relate just to the West of Stonehouse development as this is something in the Neighbourhood Development Plan that affects all the hamlets.

Tom Low offered to speak regarding item 8.6 verbal report from Eastington Community Land Trust; and also passed on thanks to the Parish Council for the Charlie Bullock Trust grant that has enabled the Eastington Community Orchards to purchase a ride-on mower. Mr Low also gave an update from the Canal Trust, they have applied for further funding and now has around £4million of match-funding. The Canal Trust will be using facilities at William Morris House to provide information about the Canal and to run trips from later on when the Canal project is completed. There is an event at Saul Junction on 21st May, and at William Morris House on 8th July.

To receive a report from the District Councillors: Apologies were received from Cllr Jones and Cllr Davies who were at a meeting at Stroud District Council. The Clerk read out emailed information from them which included the SDC budget 2017/18, Community Infrastructure Levy amounts, and updates on planning applications for Land West of Stonehouse.

7. Planning

- 7.1 The Council approved the Strategic Planning Working Group's recommendation to authorise the Clerk to provide information to Stroud DC regarding the Strategic Assessment of Land Availability as this includes 3 sites within Eastington which the Parish Council considers are not suitable.
- 7.2 To consider the following planning applications:

Date received	Application No:	Address	Details	EPC Comments
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Signed

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11-01-2017	S.17/0004/HHOLD	The Nutshell Dotloe Lane, Nupend	Side and rear extension	No objection
11-01-2017	S.16/2852/HHOLD	The Heathers Middle Street, Eastington	Remove rear extension and replace with a 2 storey rear extension	No objection
24-01-2017	S.17/0095/REM	Land West Of Stonehouse Nastend Lane	Development of areas H1 H6 and H7 as identified in S.14/0810/OUT for 103 new dwellings comprising 73 open market units and 30 affordable units with associated infrastructure, open space and landscaping.	The Council noted that the Clerk had submitted initial comments and requests for clarification. The Council "Strongly object" to the proposals and include comments on bridlepath and connectivity.

8. Groups / Meetings / Reports

- 8.1 The Council received a written report from the Getting Around Group. The Council considered the suggestion of carrying out a community survey regarding the possible removal of speed bumps on Alkerton Road; the resurfacing work is scheduled for 10th April 2017. The Clerk was instructed to find out if Highways can carry out the resurfacing work as scheduled but leave the speed bumps to be re-installed at a later date once a community survey has been completed; also to find out the impact of delaying the resurfacing work until a later date. **Action:** Clerk to find out the information relating to the surfacing, and compile an online form / paper form to gather responses. **Action: Clerk.** The Getting Around Group confirmed that the Council has the following confirmed funding for the Village Gateways:
- £7,000 for 6 gates Police & Crime Commissioner
 - £4,000 EPC
 - £4,000 Highways match funding
 - £5,000 Local Highways Offer (County Councillor budget).
- There is a public meeting on 4th March to give more information on the gateways.
- 8.2 The Council received a written report from the Churchyard and Burial Ground Group; there were no comments.
- 8.3 The Council received a copy of the most recent quarterly check of the accounts carried out by the Resources Group; there were no comments.
- 8.4 The Council received the notes of the latest meeting of the Strategic Planning Working Group.
- 8.5 The dog/litter bin working group requested Council to purchase a litter bin for Springhill to be installed on an existing metal post; this was approved by Council. **Action: Clerk.**
- 8.6 The Council received a verbal update from the Eastington Community Land Trust. A noise and air quality report has been produced for the preferred site; air quality is well within limits but mitigation measures will be required to manage the noise levels. Architect has produced updated drawings for the plans which they are considering before bringing to the Parish Council for pre-application discussions.
- 8.7 There was no update from the Local Council Award Scheme working group.

County Councillor Lesley Williams was invited to give her report: Cllr Williams expressed her delight that the Village Gateways are finally progressing. The County Council is considering its budget for 2017/18. A cable is needed for Javelin Park and the current proposal is that the cable will

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be installed down through the middle of High Street in Stonehouse; Cllr Williams is opposed to the location of the cable.

9. Finance

- 9.1 The Clerk circulated an update on 2016/17 budget versus spend, and bank reconciliation as at 31st January 2017.
- 9.2 The Council approved the payment of Clerk's expenses for January 2017 at £114.50 and these will be paid with the February payroll.
- 9.3 The Council approved the accounts for payment, schedule circulated prior to meeting:

Invoice Date	Payee	Details	Net Amount	VAT	Gross Amount	Budget
31/01/17	Salaries & Expenses	December 2016 Expenses plus Jan 2017 Salary	£1233.39	£0	£1233.39	Parish Admin
31/01/17	Post Office Ltd	PAYE & NI payments to HMRC for January 2017	£267.05	£0	£267.05	Parish Admin
14/12/16	Staples UK Ltd	Printer ink and paper	£74.93	£14.98	£89.91	Parish Admin
22/01/17	Anita Sach	Locum Clerk January 2017	£213.40	£0	£213.40	Parish Admin
31/01/17	Eastington Village Hall Charity	Hire of hall December 2016	£14.00	£0	£14.00	Parish Admin
31/01/17	Kopend Creations	Flowers for locum clerk	£25.00	£0	£25.00	Parish Admin
	DIRECT DEBITS:					
25/01/17	NEST	Pensions for December 2016	£106.41	£0	£106.41	Parish Admin
22/01/17	Vodafone	Parish Mobile	£45.01	£9.00	£54.01	Parish Admin
		TOTAL			£2003.17	

- 9.4 The Council received the Clerk's timesheet for January 2017.
- 9.5 The Council received an update regarding the Skate Area project and noted that the Clerk had submitted a planning application for the skate area and this has delayed the project by 6 weeks. In the meantime, it was agreed to proceed with Phase 3 of the play park project which involves installation of a climbing stack, shade sail, improvements to the embankment slide before the Easter school holidays at a cost of £11,770+VAT which will be reimbursed through section 106 funding. **Action: Clerk.**
- 9.6 The Council authorised Cllr Bullock and Cllr Loveridge to sign the Management Agreement with OHMG for the use of land for the skate area. **Action: Clerk** to forward the signed agreement for OHMG for signature.
- 9.7 The Resources Group has reviewed the grass cutting contract and suggested some minor clarifications; the Council agreed to extend the grass cutting contract to Alan Loveridge for a further 4 years with another review at the end of 2019. **Action: Clerk.**
- 9.8 The Clerk gave a verbal update on the adoption of the telephone box kiosk; the adoption is progressing and we await the paperwork from BT for signature.
- 9.9 The Council resolved to purchase and install 2 kissing gates as requested by the Public Rights of Way Defenders, as the costs are within the unspent £600 budget for 2016/17. **Action: Clerk.** It was noted that PROWD also requested 5 gateways to be improved with stone chippings and this will be brought to the next Council meeting in March.
- 9.10 The Council authorised the Clerk to purchase a year's subscription to Dropbox Pro to enable the online storage and backup of the Council's electronic files. **Action: Clerk.**

Signed

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10 Correspondence

- 10.1 The Council received a list of correspondence received for information.
- 10.2 The Council considered discussion points for the next GAPTC meeting with the Police & Crime Commissioner, and requested the Clerk submit the question "What is the criteria for giving money to traffic calming measures?" **Action: Clerk.**

There being no further business the meeting closed at 8.35pm

Notice: The next meeting of Eastington Parish Council will be on Thursday 9th March 2017. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than 9am on Wednesday 1st March 2017.

Minutes subject to confirmation

Signed

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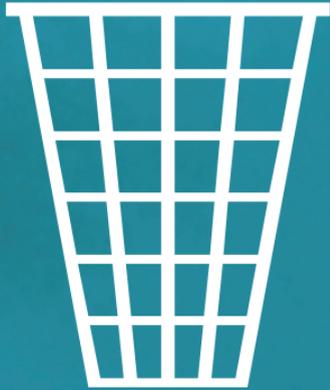
Date

Payments Eastington Parish Council 23 February 2017

Invoice Date	Payee	Details	Net Amount	VAT	Gross Amount	Budget
28/02/17	Salaries & Expenses	January 2017 Expenses plus Feb 2017 Salary	£1281.03	£0	£1281.03	Parish Admin
30/12/16	Troy Hayes Planning Ltd	Ecotricity representations December 2016	£900.00	£180.00	£1080.00	Planning
04/02/17	Eastington Village Hall Charity	Hire of hall January 2017	£7.00	£0	£7.00	Parish Admin
		TOTAL			£2368.03	

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