

# EASTINGTON PARISH COUNCIL

Email: [eastingtonparishcouncil@gmail.com](mailto:eastingtonparishcouncil@gmail.com)

## **Minutes of the meeting held on 12<sup>th</sup> April 2016 at 7.00pm in Eastington Methodist Hall**

- 1 Attendance and apologies for absence** In attendance Cllrs Bullock (Chair), Corrie, Allen, Loveridge, Simmons, Bomberg, and Cozens. There were 5 members of the public. Also present District Councillor Stephen Davies. Apologies were received from County Councillor Lesley Williams.
- 2 Declarations of interest in items on the agenda.** Cllr Loveridge declared a pecuniary interest in item 10.4.
- 3 Chairman's Announcements.** The Chair announced that the Councillors have been re-elected unopposed in the upcoming elections. The Annual Parish Meeting will be taking place on 24<sup>th</sup> May at Eastington Methodist Church. Stroud District Council will be commencing planning enforcement if the breach of conditions at Millend Mill is not rectified by 3<sup>rd</sup> May. The Chair has received a crime statistics report for 2015-16 for Eastington from PCO Liz Ward, this will be put on the Parish Council website.
- 4 Approval of the Minutes of the meeting held on 8<sup>th</sup> March 2016.** RESOLVED to accept the minutes of 8<sup>th</sup> March 2016.
- 5 To review outstanding actions from previous meeting.** Item 10.6 from 10<sup>th</sup> November 2015 (councillor briefing on the Solar Farm Fund) still to be completed. The Clerk has not yet prepared a press statement relating to Ecotricity (item 10.5 Feb 2016 meeting), CPRE has suggested a joint statement. Item 9.1 Cllr Bomberg to arrange a Strategic Planning Working Group meeting. Item 10.5 Cllr Bullock will make enquiries about monument cleaning. Item 14.3 wording for GAPTC AGM motion still to be done.
- 6 To consider changes to the order of business.** None.

The meeting was adjourned at this point for members of the public to address the meeting.

Mr Low spoke on the breach of planning conditions at Millend Mill and believes that Enforcement will treat the breach of conditions at the house separate from the Mill.

Mr Low gave the Council a brief update on progress with the lease on Brownings Orchard and will remain for the agenda item on Brownings Orchard if councillors wish to ask any questions.

Mr Davies asked for progress on the Tree Preservation Order requested for the lime tree; nothing received from Stroud District Council yet and the Clerk will follow-up. **Action: Clerk.**

Has the section 106 monies been triggered at Swallowcroft as all the houses are now reserved? The monies will be released on 50% occupation.

**County Councillor's Report:** Cllr Williams was unable to attend the meeting and requested that the Parish Council puts together a list of Highways matters that Cllr Williams could fund from her Highways budget.

**District Councillor's Report:** Cllr Davies reported that he'd attended a meeting regarding the re-opening of Bristol Road rail station and that Ecotricity has committed £15,000 towards a feasibility study. Cllr Davies reminded everyone that in order to vote in the elections people need to register by 18<sup>th</sup> April.

### **7 Policy and Procedures**

7.1 The Council noted that it now had two vacancies due to the non-attendance of two councillors for six

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- consecutive months, and that these vacancies will not be filled prior to the May elections.
- 7.2 The Council noted that the May Council meeting date does not need to change due to the uncontested elections on 5<sup>th</sup> May.
- 7.3 Three nominative trustees were appointed to the Blanch & Clutterbuck Charity as per paragraph 5 of the Scheme for the regulation of the charity; these are: Cllr Bomberg, Cllr Simmons and Cllr Loveridge along with Cllr Cozens who is already a trustee. **Action: Clerk.**
- 7.4 It was agreed that the Parish Clerk will administrate the Blanch & Clutterbuck Charity until the first meeting of the Charity when it should appoint its own secretary or a decision taken to close the Charity. **Action: Clerk.**
- 7.5 The Council adopted the Financial Regulations as amended.
- 7.6 The Council adopted the Standing Orders as amended.
- 7.7 Council deferred discussing the wording of the motion to put to GAPTC's AGM until the next meeting.

## **8 Planning**

- 8.1 The following planning decisions made by Stroud District Council were noted:  
S.16/0117/FUL – Millend Mill, Split pair of formerly approved semi-detached houses to form 2 detached houses – PERMIT 21/03/16  
S.16/0350/TCA – 6 Churchend, tree works – CONSENT 24/03/16  
S.16/0276/VAR – Apple Tree Park – removal of 28 day condition – PERMIT 0104/16.

## **9 Groups / Meetings / Reports**

- 9.1 The Council received the notes of the meeting held with Ecotricity on 22<sup>nd</sup> March 2016.
- 9.2 The Council received the minutes of the Planning Committee meeting held on 29<sup>th</sup> March 2016.
- 9.3 The Council received a report from Eastington Community Orchard regarding Brownings Orchard and noted that the lease was due to be signed this month.
- 9.4 The Resources Group confirmed that the Clerk's annual performance appraisal has been completed.

## **10 Finance**

- 10.1 The Clerk circulated an update on 2015/16 budget versus spend, and bank reconciliation as at 31<sup>st</sup> March 2016.
- 10.2 The Council RESOLVED to pay the Clerk's expenses for March 2016 at £43.90 and these will be paid with the April payroll.
- 10.3 The Council RESOLVED to pay the Chair's expenses at £25.00 for March 2016.
- 10.4 The Council approved the accounts for payment, schedule circulated prior to meeting:

<b>Payee</b>	<b>Details</b>	<b>Chq No</b>	<b>Amount</b>	<b>Budget</b>
Salaries & Expenses	February 2016 Expenses agreed 08/03/16 processed through Payroll plus March 2016 Salary	1716	£1267.14	Parish Admin
Post Office Ltd	PAYE & NI payments to HMRC for March 2016	1717	£267.75	Parish Admin
PATA (UK)	Payroll Services Jan-March 2016	1718	£22.50	Parish Admin
Eastington Methodist Church	Hall hire February 2016 (2 invoices) Hall hire March 2016 (2 invoices)	1719	£43.00	Parish Admin
Zurich Municipal	Additional Insurance until renewal	1720	£43.62	Insurance
CPRE	Annual Membership	1721	£36.00	Subs

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Open Spaces Society	Annual Membership	1722	£45.00	Subs
Staples	Stationery	1723	£25.37	Parish Admin
Alan Loveridge	March Grass cutting Footpath upgrade	1724	£1167.50	Grasscutting / Footpaths
Eon	Phone box electricity for 2016/17	1725	£30.51	Parish Admin
NEST	Pensions for March 2016	DD (12/03/16)	£104.75	Parish Admin
Vodafone	Parish Mobile	DD (23/04/16)	£48.99	Parish Admin
		<b>TOTAL</b>	<b>£3102.13</b>	

- 10.5 The Council noted the Clerk's timesheet for March 2016.
- 10.6 The Council approved the Annual Governance Statement for 2015/16.
- 10.7 The Council approved the year end accounts for 2015/16 and noted the two minor amendments in the figures relating to £665.50 worth cancelled cheques issued prior to April 2015.
- 10.8 The Council RESOLVED to purchase two flood warning signs and that Cllr Cozens will source the signs if available locally for less than the quoted delivered cost of £41.72+VAT. **Action: Cllr Cozens / Clerk.**
- 10.9 The Council ratified the Getting Around Group's decision to order a Flower Tower and two railing barrier planters at a cost of £369+VAT which was within budgetary limits for 2016/17.
- 11 The Council received an update on the possible acquisition of defibrillators for the village and noted that defibrillators are available through the scheme with South Western Ambulance Service at a package price of £1600+VAT. The Council expressed a desire to purchase 2-3 units to be possibly located at OHMG, Alkerton Cross shops and near to the Badger Inn/Village Hall. **Action: Cllr Bomberg and the Clerk** to draft an article for the ECN and Facebook page to raise awareness and to seek donations.
- 12 Cllr Simmons is gathering further information regarding the cleaning and maintenance of the village milestones, to be discussed at a later date.
- 13 The Council received a written update from Friends of Snakey Park regarding the skate park project; Council deferred discussing the requests contained within the report until someone from the Friends group was available to attend the Council meeting. **Action: Clerk.**
- 14 **Correspondence**
- 14.1 The Council received a list of incoming correspondence for information.
- 14.2 The Council considered the request from The Gloucestershire Chest Fund for a donation towards non-invasive ventilation equipment and declined the request as the Council wishes to raise funds for defibrillator equipment in the village.

## **Any other business for the next meeting.**

Organise a litter pick for the village before the summer.

**The meeting closed at 8.10pm.**

**Notice: The next meeting of Eastington Parish Council will be on Tuesday 10<sup>th</sup> May 2016. Anybody with an item they wish to bring to the attention of the Council, should forward details, in writing, to the Clerk to the Parish Council, no later than Monday 2<sup>nd</sup> May 2016.**

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